

A special meeting of the Municipal Utilities Board was held at 11:45 a.m. on Monday, September 26, 2022, via WEBEX with the following members present: Bartels, Carruthers, Hansen, Hawley and Harvey.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Carruthers seconded by Hawley that the following bills and claims be approved. All members present voted in favor of the motion.

Access Health-Brookings, Drug Screening, \$848.00; Advanced Engineering & Environmental Service, Engineering Services, \$16559.13; AgLab Express Inc., Soil Testing, \$270.00; Allegra, Printed Supplies, \$155.24; Alliance Communications, Directory Listing, \$93.00; Amazon, Supplies, \$448.10; AMP Electric Construction Inc, Labor/Supplies, \$139.39; Anixter Inc, Supplies, \$419.84; Anixter Inc, Systems/Cabling Inv, \$470.50; Atlas Copco Compressors LLC, Supplies, \$948.27; Aureon Network Services, LNP Fees, \$960.00; Badger Communications, Systems/Cabling Inv, \$975.05; Banner Associates Inc, Engineering Consulting, \$170.10; Baseline Equipment Company, Supplies, \$334.34; Bendix Inc., Copier Maintenance, \$146.99; Border States Elec Supply, Supplies, \$3170.02; Border States Elec Supply, Systems/Cabling Inv, \$240.71; Border States Elec Supply, Uniforms, \$2157.69; Brookings Auto Mall, Vehicle Maintenance, \$425.00; Brookings Equipment Inc, Equipment Maintenance, \$4276.67; Brookings Radio, Advertising, \$3000.00; Brookings Register, Advertising/Legals, \$636.21; Calix Inc., Inventory, \$47740.56; Carquest Auto Supply, Work Equip Maintenance/Supplies, \$389.02; Carson, Craig, Conserve/Demand Incentive, \$200.00; CDW Government Inc, Computer Supplies/Support, \$359.82; CDW Government Inc, Systems/Cabling Inv, \$1744.64; Century Business Products, Copier Maintenance, \$73.89; City of Sioux Falls, Water Samples, \$77.21; City of Vermillion, Tower Lease Payment, \$770.00; Civil Design Inc, Engineering Consulting, \$27745.00; Climate Systems Inc, HVAC Maintenance, \$687.50; Cook, Tanner, Travel, \$70.80; Core & Main, Supplies, \$7980.85; Courtesy Plumbing Inc., Repair/Supplies, \$303.55; Dakota Supply Group, Fiber Cable, \$5577.20; Dakota Supply Group, Systems/Cabling Inv, \$523.47; Dave's Window Cleaning, Inc, Window Service, \$70.00; DeZURIK, Inc., Supplies, \$1056.74; Ditch Witch UnderCon, Work Equip Maintenance, \$105.47; Einspahr Auto Plaza, Vehicle Maintenance, \$1529.01; Eurofins Eaton Analytical LLC, Analysis, \$540.00; Farmers Implement Irrigation, Work Equipment Maintenance, \$364.41; Fastenal Company, Supplies, \$35.66; First Bank & Trust Visa, Lodging/Car Rental/Registration, \$505.60; Fishback Insurance Agency, Notary Bond, \$50.00; Foerster Supply Inc, Supplies, \$816.00; FRRPA, FRRPA Lease, \$9573.90; G & R Controls, Equipment Repair, \$4397.35; Grainger, Supplies, \$528.24; Graybar Electric Company, Supplies, \$1061.10; Graybar Electric Company, Systems/Cabling Inv, \$43.76; H & A Enterprises, Tower Lease Payment, \$715.11; Hach Chemical Company, Supplies, \$3900.20; Hawkins Inc, Chemicals, \$8122.06; HDR, Inc, Engineering Service, \$110884.00; Healy Consulting, Wage Survey, \$400.00; Helsper, McCarty, & Rasmussen, PC, Legal Service, \$2450.00; Hibu Inc. - West, Advertising, \$341.00; Hireclick-

Keloland Employment, Employment Advertising, \$209.00; Hydro Tech Service, Valve, \$2524.50; Hy-Vee #55635, Supplies, \$693.01; Interstate Tele-Com Coop (Cabs), Directory Listings, \$394.30; Interstate TRS Fund Admin, Teleco Relay Service, \$4521.09; James, Gary, Conserve/Demand Incentive, \$400.00; Jimmy Johns #926, Meeting Supplies, \$94.11; Kabris, Curt, Phone Accessories, \$79.98; Karl's TV & Appliance Inc, Supplies, \$329.99; Koch, Tyler, Travel, \$86.45; L G Everist Inc, Quartzite, \$421.12; Locators & Supplies, Supplies, \$795.75; Lowe's, Supplies, \$608.90; Lowe's, Systems/Cabling Inv, \$38.10; Martin's Inc, Diesel/Oil, \$7286.27; Mcconkey, Keeley, Conserve/Demand Incentive, \$12.00; McGrath North Mullin & Kratz, Legal Service, \$324.00; Menards-Watertown, Supplies, \$696.58; Microsoft, Subscriptions, \$1054.35; Midwest Glass LLC, Repair/Supplies, \$94.29; Millborn Seeds, Conserve/Demand Incentive, \$5856.00; MVTL Laboratories Inc., Wastewater Analysis, \$1019.53; NANP, NANP Contribution, \$468.37; Napa Auto Parts, Supplies, \$232.75; National Business Furniture, LLC, Office Furniture, \$3527.99; Northwestern Energy, Natural Gas, \$947.16; NRTC, TV Programs Fee, \$82224.10; Office Peeps Inc, Chairs, \$922.10; Office Peeps Inc, Supplies, \$683.44; Peralez, Jaime, Conserve/Demand Incentive, \$350.00; Perry Electric, Conserve/Demand Incentive, \$100.00; Pete Lien & Sons Inc, Chemicals, \$7964.14; Pneumatic Specialties Inc, Supplies, \$439.28; Prairie Graphics, Uniforms, \$1794.00; Probewell Lab Inc., Meter Tester, \$14345.00; Prussman Contracting Inc, Gravel, \$1340.00; Prussman Contracting Inc, Water Main, \$4661.06; Ramsdells Fertilizer & Propane, LP Fill, \$30.69; RC First Aid, Supplies, \$152.50; Reed, Jeff, Travel, \$159.30; Runnings, Supplies, \$373.35; Schneider, Erica, Conserve/Demand Incentive, \$25.00; Schoon, Jacob, Travel, \$53.10; Schoon's Pump N' Pak, Vehicle Gasoline, \$10494.21; SDN Communications, Circuit Lease, \$16842.75; SDSU Athletic Dept, Advertising, \$110.00; Secretary of State, Notary Filing Fee, \$30.00; Sherwin-Williams Co, Paint, \$47.37; Sioux Falls Utilities, Utility Bill, \$36.78; South Dakota One Call, Locate Fee, \$336.00; South Dakota Safety Council, Registration, \$270.00; Sunbelt Rentals, Inc, Generator Rental, \$4587.75; Swiftel Center, Advertising, \$250.00; Tech Sales Co., Supplies, \$516.00; Terex USA, LLC, Equipment Maintenance, \$1653.66; Town & Country Shopper Inc., Advertising, \$66.00; Two Way Solutions Inc, Repairs/Supplies, \$2062.98; United Parcel Service, Freight, \$31.00; USA Bluebook, Supplies, \$349.98; Vantage Point Solutions Inc., Engineering Consulting, \$425.00; Vermeer High Plains, Supplies, \$1242.80; Walter, Chanda, Conserve/Demand Incentive, \$200.00; Wesco, Supplies, \$5627.60; Winter Contracting, LLC, Raw/Treated Water Pipelines, \$50318.39; WW Tire Service Inc, Work Equipment Maintenance, \$355.25; Xcel Energy/NSP, Utility Bill, \$40.93; Xerox Corporation, Copier Maintenance, \$12.39; ACCESS ENTERTAINMENT GROUP LLC, REFUND CHECK, \$370.00; COURTESY PLUMBING, REFUND CHECK, \$450.00; COURTESY PLUMBING, REFUND CHECK, \$210.00; FROEHLICH, KELLY, REFUND CHECK, \$580.00; HESBY, MARTIN & EMILY, REFUND CHECK, \$330.00; HILLERUD, CURT, REFUND CHECK, \$225.00; LEVASSEUR, COLLIN, REFUND CHECK, \$290.00; RIEMER, QUINN, TELEPHONE REFUND, \$170.00; ROTH, KRYSTAL, TELEPHONE REFUND, \$175.00; TEBEEST, JORDAN, TELEPHONE REFUND, \$175.00

SURPLUS EQUIPMENT TO BE DESTROYED

Motion was made by Carruthers that the following Resolution No. 17-22 be approved.

RESOLUTION NO. 17 - 22

RESOLUTION ORDERING DISPOSITION OF SURPLUS
EQUIPMENT FOR DESTRUCTION

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREAS said property is as follows:

Android Tablet	2
Backup Appliance	2
Desktop	31
Ipad	3
Laptop	29
Monitor	17
Printer	3
Projector	1
Projector	1
Router	1
Server	6
Storage Array	4
Surface	2
Surface Book	2
Tape drive	3
HP Storage Works Equipment	1
Lighting equipment	6 boxes
Cork bulletin board	1
WWTP operation parts	2 boxes
Small motor	1
Small air conditioner	1
Fax machine	1
Stainless steel sink w/faucet	1
Outdoor sign panels	2
27-gal plastic barrel w/spigot	1
Vehicle bucket seat	1
Snowshoes	2 pr
Misc broken office supply	2 boxes
Office desks/tables	5
Chairs	12

NOW, THEREFORE, BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment for destruction in accordance with the provision of SDCL 6-13.

Adopted this 26^h day of September, 2022.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Bartels. All members present voted in favor of the motion.

SURPLUS EQUIPMENT TO BE SOLD

Motion was made by Hansen that the following Resolution No. 18-22 be approved.

RESOLUTION NO. 18 - 22

RESOLUTION ORDERING DISPOSITION OF SURPLUS
EQUIPMENT TO BE SOLD

WHEREAS the city of Brookings Municipal Utilities owns property which is no longer necessary, useful or suitable for municipal purposes; and

WHEREA said property is as follows:

Office desks	30
Desk-related items	6
Tables	16
File cabinets	13
Chairs	31
Bookcases	20
Tool-related items	12
Windows	2
Chest of drawers	1
Kitchen cabinets	12
Whirlpool electric stove	1
Electric dryer	1
Plant pots	3
Whiteboards	3
Millermatic 250 welder	1
Pitney Bowes envelope opener	1
Pepsi vending machine (vintage)	1
Kerosene can (w/some kerosene)	1
Cork bulletin boards	4

Outdoor sign number/letter plates	1 box
6' silk ficus tree	1
Rolling microwave cart	1
Interior door	1
Gibson refrigerator (harvest gold)	1
Aluminum building louvers	3
Vehicle seats	4
Lawn mower	1
Metal lockers	14
Inspirational posters	4
Framed artwork	14
Wood easel w/chalk artwork	1
Metal cash drawers	5
Humidifier	1
Modular furniture parts	18
Wood forms for concrete pylons	6
Computer rack cabinet	1
Honda generator EB11000	1
Canon digital camera w/case	1
Wall clock	1
Misc office supply	6 boxes
Truck/van shelving parts	3 pallets

NOW, THEREFORE BE IT RESOLVED by the Brookings Municipal Utilities Board that the Board hereby orders that the above referenced property be declared surplus equipment to be sold in accordance with the provision of SDCL 6-13.

Adopted this 26th day of September, 2022.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President

The motion was seconded by Carruthers. All members present voted in favor of the motion.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President