

# City of Brookings

## Sustainability Council Meeting Minutes

Wednesday, June 8, 2022 4:00 PM Brookings Waste Water Plant

*Sustainability Council Members: Bruce Pengra, Cynthia Kunkel, ~~Bon Vukovich~~, Louis Hesler, Albert Patin, ~~Samuel Krueger~~, Anthony Shanks, ~~Robin Buterbaugh~~, Betty Beer, Emily Abele, Kiley Rath, and SDSU Student Representative Gabrielle Bolwerk. City Staff: Jacob Meshke, Assistant City Manager.*

### 1 Call to Order

E. Abele

### 2. Approval of the Agenda

Moved for approval: B. Pengra, L. Hesler

Aye: All Opposed: None

### 3. Approval of the Minutes

Moved for approval: A. Patin Second: B. Pengra Aye: All Opposed: None

### 4. Open Forum

- NA

### 5. Growing Sustainable Communities Conference in Dubuque, IA Oct 17-18

Potential Attendees: Robin interested? Others dependent on further details Albert and Bruce

Two people to go—set aside around \$2,000 for travel expenses

- Motion for funds by B. Pengra and seconded by A. Patin Aye: All Opposed: None

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### 6. Climate Action Plan

- Potential budget for overall climate action plan \$100,000-\$130,000... if not approved for full budget by city, could ask for smaller work plan

1. Ask Great Plains Consulting for previous examples to see what we will be getting for a plan
  0. E. Abele to share with all members examples of what we're thinking—give us exactly what we want. Beneficial to have a game plan on paper.
  1. B. Pengra: Focus on what will fit our current situation (narrow down to 5 main points)—don't want too much opposition on certain topics—be considerate. A. Patin: look at key attributes

2. Lawrence: Get input from the public before final submission
3. E. Abele: Make plans that are reasonable to the city council
4. B. Beer: Going to be a particular, tailored plan for Brookings. A. Patin, B. Pengra: Include all stakeholders!
5. Get 3 quotes from consulting firms for the city for anything over \$5,000
6. July 6<sup>th</sup> is budget date
- “The Sustainability Council recommends to the City Council/City Manager up to \$130,000 be included in the 2023 Budget to complete a Climate Action Plan.”
  - B. Beer makes motion. Seconded by A. Patin. Aye: All Opposed: None

#### 7. Meetings in person or stay virtual?

- A. Patin motions: Recommend in person through summer months and reevaluate for winter and readjust as needed. B. Pengra seconds. Aye: All Opposed: none
- Old mayor’s office is now a conference room we can meet in

### 7. Sub-Committees

Expressed interest:

Energy: Emily, Louis, Robin, Bruce, Tony

Education: Louis, Samuel

Waste: Betty, Albert

Local Foods: Cynthia, Robin, (Kiley?)

### 14. Call for Future Agenda Items

- A. Patin proposes formalizing subcommittees in next meeting due to lack of time
- A. Patin sustainability clothing-discuss next steps

### 15. Adjourn

Motion to Adjourn

Moved: E. Abele. First: L. Hesler Second: B. Pengra Aye: All Opposed: None

*Respectfully Submitted by: Kiley Rath*