

**Brookings Health System**  
**Board of Trustees**  
**Minutes of Meeting**  
**October 25, 2021**

**Board of Trustees**

Present: Daryl Englund, Sheila Anderson, James Morgan, Lynn Darnall Andrew Ellsworth, Mary Anne Krogh, David Meyer and Justin Sell (WebEx)

Others Present: Ex-Officio: Leah Brink (WebEx) and Ryan Krogman

Absent: Dick Peterson and Ex-Officio Patty Bacon

Management Present: Jason Merkley, CEO; Tammy Hillestad, CNO; Melissa Wagner, CFO and Sheri Wiig, recorder

President Englund called the meeting to order at 5:00 p.m.

**Consent Agenda**

A motion was made by Ellsworth, seconded by Morgan to approve the agenda and the following consent agenda items: September 27, 2021 Board of Trustees Meeting Minutes, September 15, 2021 Medical Executive Committee Minutes and September 2021 Financials, Adjustments and Payables as follows:

**September 2021 Payables:**

MVMD Prof LLC, \$26,280.00; Dakota Truck Underwriters, \$11,578.00; Browns Medical Imaging LLC, \$11,040.00; GIS Benefits, \$10,024.29; Avera McKennan Hospital, \$9,670.90; Stryker Orthopaedics, \$9,525.04; Siemens Healthcare Diagnostics, \$7,370.39; Aflac Group Insurance, \$6,231.64; Halo Innovations Inc, \$5,949.12; Madison Regional Health System, \$5,625.60; Healthstream Inc, \$5,115.69; Andrew J Chontos, \$4,692.08; Owens & Minor, \$4,549.22; Mediacom LLC, \$3,855.69; Fidelity Security Life, \$3,735.96; Brock M Smith, \$2,894.48; Voyager Fleet Systems Inc, \$2,860.07; Baxter Healthcare Corp, \$2,822.95; Avera Health, \$2,805.00; KCI USA, \$2,630.56; Sioux Falls Ford Inc, \$2,508.47; Charmant USA, \$2,344.63; Midwest Urologic Stone Unit Limited, \$2,250.00; Cardinal Health, \$2,043.56; Midwest Fresh Catering, \$1,750.00; Scott Raabe, \$1,634.40; Bayer Healthcare LLC, \$1,563.08; Stryker Sales Corp, \$1,510.93; MSDS Source LLC, \$1,460.00; Precision Lens, \$1,359.00; Converdia Health Staffing, \$1,323.27; 605 Custom Design LLC, \$1,162.50; Amber Overby, \$1,055.00; Patient-Insurance Refund, \$1,008.03; National Medical Resources Inc, \$934.44; Wapiti Medical Staffing, \$927.76; Brookings Country Club, \$927.75; EOF Optical LP, \$907.70; Alimed Inc, \$904.99; Stryker Sales Corporation, \$889.20; Sean Sundermann, \$817.20; Patient-Insurance Refund, \$734.55; Adrian Dreessen, \$710.00; Medline Industries Inc, \$635.00; Patient-Insurance Refund, \$625.92; McKeever Inc, \$621.29; Encompass Group LLC, \$619.20; Intuitive Surgical Inc, \$609.95; Applied Medical Resources, \$600.00; Cummins Sales and Service, \$556.85; Dornier Medtech America Inc, \$528.00; Johnson & Johnson Health Care, \$520.93; Allergan, \$505.50; Continental Optical Imports, \$474.00; Teleflex Funding LLC, \$456.50; HERC Publishing, \$448.06; Patient-Insurance Refund, \$445.00; Foerster Office & Janitorial Supply, \$408.00; Brookings Health Systems, \$400.00; Covidien Sales LLC, \$362.56; Interim Healthcare, \$354.75; Brookings Area Transit Auth Inc, \$350.00; Penner Patient Care Inc, \$345.00; WW Tire Service Inc, \$342.12; South Dakota Health Care Assoc, \$339.00; Jesse Walsh, \$338.24; Direct Supply, \$333.98; Chesterman Co, \$324.51; Mother's Milk Bank of Iowa, \$308.00; Johnson Controls, \$306.86; Jason Merkley, \$291.31; Krier & Blain Inc, \$285.00; Pan O Gold Baking Co, \$259.41; Step Saver Inc, \$245.70; Breg Inc, \$241.76; Sarstedt Inc, \$230.32; Becton Dickinson and Company, \$226.08; Patient-Insurance Refund, \$225.49; Katy Vanderwal, \$218.98; Otis Elevator Company, \$207.71; Interstate Office Products Inc, \$205.38; Charles Zecco, \$175.00; Patient-Insurance Refund, \$152.51; Sara Schneider, \$132.08; Sanford Training Center, \$129.00; Marco Inc, \$126.00; Northwestern Energy, \$124.49; Karen Weber, \$111.48; Patient-Insurance Refund, \$106.42; Patient-Insurance Refund, \$105.00; Aspex Eyewear Inc, \$101.99; Patient-Insurance Refund, \$97.52; Neotech Products LLC, \$92.50; GE Precision Healthcare LLC, \$87.95; RR Donnelley, \$86.00; Allegra Printing & Imaging, \$86.00; Johnny On The Spot Inc, \$85.00; Scan Sound Inc, \$84.24; Medela Inc, \$81.98; Patient-Insurance Refund, \$78.92; Darwin E Husby, \$75.00; DVL Fire and Safety LLC, \$67.00; Fisher Healthcare, \$66.30; Berkeley Medevice, \$61.47; Patient-Insurance Refund, \$58.00; Patient-Insurance Refund, \$56.83; Patient-Insurance Refund, \$50.00; Deloris Intermill, \$50.00; Phil Carlson, \$50.00; Patient-Insurance Refund, \$44.65; Midwest Special Instruments Corp, \$44.00; Patient-Insurance Refund, \$30.17; Patient-Insurance Refund, \$25.00; Performance Health Supply Inc, \$24.20; Patient-Insurance Refund, \$23.23; Patient-Insurance Refund, \$21.12; Carquest Auto Parts, \$18.21; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$8.92; Patient-Insurance Refund, \$8.54; Brookings Municipal Utilities, \$81,241.05; Avera Health, \$33,275.75; Owens & Minor, \$14,277.41; Stryker Orthopaedics, \$11,826.79; Rove Staffing LLC, \$9,492.92; Andrew J Chontos, \$7,430.44; Walman Instruments, \$7,407.70; South Dakota Supplement Plan, \$6,644.91; Fisher Healthcare, \$6,212.67; Brothers Pharmacy & Gifts, \$5,908.65; Avera McKennan Hospital, \$4,713.46; 9 Clouds Marketing Group LLC, \$4,557.99; Boston Scientific Corporation, \$3,965.04; Network Services Company, \$3,381.80; High Point Networks LLC, \$3,066.50; Aladtec Inc, \$2,889.00; Xigent Solutions, \$2,842.86; Allegra Printing & Imaging, \$2,364.41; Dornier Medtech America Inc, \$2,247.60; Andrew Ellsworth, \$2,160.00; Bayer Healthcare LLC, \$1,963.38; Physicians Laboratory LTD, \$1,841.35; Fisher & Paykel Healthcare Inc, \$1,740.00; Precision Lens, \$1,510.00; Wapiti Medical Staffing, \$1,499.32; Lowes Business Account, \$1,366.57; DMS Health Technologies Inc, \$1,350.00; CR Bard Inc, \$1,313.64; Qualified Presort Service LLC, \$1,117.00; Karla Hanson, \$1,043.84; Qiagen Inc, \$1,030.00; First Bank & Trust, \$1,015.00; Patient-Insurance Refund, \$868.93; Teleflex Funding LLC, \$820.50; Jill Kruse, \$810.00; Microsurgical Technology Inc, \$799.00; Shari Kleinjan, \$742.88; Randi Bauman, \$721.04; Department of Social Services, \$712.75; Olympus America Inc, \$708.33; Patient-Insurance Refund, \$696.75; Samantha Drealan, \$676.48; Kyla Huntimer, \$663.36;

Arthrex Inc, \$610.00; McKeever Inc, \$598.12; Hy-Vee Accounts Receivable, \$570.99; Cardinal Health, \$549.64; Bracco Diagnostics Inc, \$536.43; Medline Industries Inc, \$534.65; Grainger Inc, \$510.16; RR Donnelley, \$504.00; Kristen Zobel, \$479.12; Laura Crooks, \$478.24; Sarstedt Inc, \$450.32; Karl's TV & Appliance, \$449.99; Deb Aalderks, \$437.68; Hailey Milton, \$435.68; Shelly Deknikker, \$412.48; Foerster Office & Janitorial Supply, \$409.75; Natural Inspirations, \$400.50; Darlene Deknikker, \$392.00; Jill Merriam, \$384.48; Allergan, \$383.00; AT Analytical Inc, \$378.14; Lynette Richarz, \$377.44; Alimed Inc, \$372.28; WW Tire Service Inc, \$361.84; Brookings Area Transit Auth Inc, \$350.00; Ashley Engelstad, \$343.60; Accounts Management Inc, \$340.04; Henry Schein Inc, \$334.00; Emily Sobczak, \$318.96; Sentrixx Security, \$318.10; Infusystem Inc, \$316.00; Julie Henry, \$300.72; Amber Overby, \$299.00; Ron's Auto Repair, \$290.69; Arlington Municipal Utilities, \$289.47; Reichert Inc, \$286.10; Peggy Morris Ferkul, \$281.68; KCI USA, \$271.00; ABB Optical Group, \$233.96; Bay Medical Products LLC, \$231.80; Brookings Area United Way, \$225.78; Rushmore Service Center LLC, \$223.42; Steris Corporation, \$222.59; Tri-Anim Health Services Inc, \$219.87; Beth Nemmers, \$218.16; Angela Shoup, \$215.36; Precision Optics Inc, \$202.00; Collection Services Center, \$201.69; Carefusion 2200 Inc, \$194.93; Patient-Insurance Refund, \$192.11; Applied Medical Resources, \$180.00; Fedex, \$178.80; Patient-Insurance Refund, \$166.25; Flowers On Main, \$152.00; M Misc, \$151.98; Plan B Eyewear Inc, \$138.52; Trumpf Medical, \$133.00; Runnings Supply Inc, \$124.61; Ashley Schmidt, \$118.16; Oxyrase Inc, \$117.66; Patient-Insurance Refund, \$108.95; Florida State Disbursement Unit, \$108.60; Donna Bumann, \$106.72; Charmant USA, \$101.26; Carlson & Stewart Refrigeration Inc, \$101.00; Patient-Insurance Refund, \$100.00; Tanya Crevier, \$100.00; Patient-Insurance Refund, \$94.87; Carquest Auto Parts, \$93.18; Siemens Healthcare Diagnostics, \$88.25; Staywell Company LLC, \$86.40; Healthmark Industries Co, \$84.45; Medivators, \$80.00; Patient-Insurance Refund, \$76.41; Patient-Insurance Refund, \$69.84; EOF Optical LP, \$66.60; Smiths Medical ASD Inc, \$65.40; Emily Zenner, \$54.08; Aesculap Inc, \$53.04; Credit Collections Bureau, \$50.95; Gregg Tebeest, \$49.28; Performance Health Supply Inc, \$42.87; Lindsay Hillestad, \$41.20; Melby Photography, \$40.00; Bound Tree Medical LLC, \$39.51; Gabrielle Deml, \$36.96; Patient-Insurance Refund, \$35.50; RFD Newspapers Inc, \$35.00; Patient-Insurance Refund, \$32.46; Avera Med Group Clinics, \$30.00; Jamie Halvorson, \$29.12; Einspahr Auto Plaza Inc, \$28.56; Orthopedic Institute, \$28.38; Amanda Trowbridge, \$25.00; Europa Eyewear Corporation, \$25.00; Continental Optical Imports, \$24.44; Patient-Insurance Refund, \$18.00; Birds and Blooms, \$18.00; Reminisce, \$18.00; Centurylink, \$17.84; Patient-Insurance Refund, \$17.38; Patient-Insurance Refund, \$15.00; Northwestern Energy, \$14.44; Patient-Insurance Refund, \$10.67; Patient-Insurance Refund, \$10.67; Patient-Insurance Refund, \$10.67; First Bank & Trust, \$791,407.51; Aegis Therapies Inc, \$73,383.44; Olympus America Inc, \$66,772.20; Midwest Medical Insurance Co, \$26,517.00; Owens & Minor, \$21,585.57; Kraus-Anderson Construction Company, \$14,800.00; Fisher Healthcare, \$13,710.70; Stryker Orthopaedics, \$13,068.88; Dakota Truck Underwriters, \$12,843.07; Forward Advantage, \$8,935.00; Jill Kruse, \$6,480.00; Swifit Communications, \$6,195.77; A-OX Welding Supply Co Inc, \$6,034.47; Hologic Inc, \$3,413.00; Cooks Waste Paper & Recycling, \$3,246.22; Baxter Healthcare Corp, \$3,194.35; Century Business Products, \$2,998.58; Daves Window Cleaning Inc, \$2,640.00; Converdia Health Staffing, \$2,554.52; Network Services Company, \$2,523.67; Interim Healthcare, \$2,517.38; Stryker Sales Corp, \$2,337.31; Precision Lens, \$1,925.00; Steris Corporation, \$1,865.68; Cardinal Health, \$1,828.15; Mediacom LLC, \$1,787.75; Control Installations of Iowa Inc, \$1,625.08; Medivators, \$1,566.00; 9 Clouds Marketing Group LLC, \$1,511.11; Carlson & Stewart Refrigeration Inc, \$1,502.36; Cardinal Health 414 LLC, \$1,346.56; Vocera Communications Inc, \$1,092.00; Arthrex Inc, \$995.00; Patient-Insurance Refund, \$975.56; Patient-Insurance Refund, \$959.06; Sean Sundermann, \$942.20; Bio-Rad Laboratories Inc, \$907.56; Patient-Insurance Refund, \$877.93; Medline Industries Inc, \$756.60; Sentrixx Security, \$726.68; ABB Optical Group, \$610.75; East Side Jersey Dairy Inc, \$586.75; Farner-Bocken Company, \$572.61; Flowers On Main, \$570.00; Foerster Office & Janitorial Supply, \$558.75; Patient-Insurance Refund, \$557.61; Medtronic Inc, \$556.00; Sioux Falls Aquatics LLC, \$550.00; Nephron 503B Outsourcing Facility, \$480.00; Buhls Drycleaning, \$428.45; Allegra Printing & Imaging, \$405.96; Interstate Office Products Inc, \$403.37; Madison Regional Health System, \$400.00; Patient-Insurance Refund, \$390.05; Brookings Register, \$376.00; Draeger Inc, \$294.67; Minn-Kota Pest Control, \$290.00; South Dakota Secretary of State, \$250.00; Patient-Insurance Refund, \$248.47; Alyssa Olson, \$243.70; UPS, \$231.11; Becton Dickinson and Company, \$226.08; Kool Beans Coffee, \$217.15; Courtesy Plumbing Inc, \$217.01; Patient-Insurance Refund, \$203.26; Jennifer Mendel, \$200.00; Patient-Insurance Refund, \$191.85; Catherine Leadabrand, \$191.40; Nazir Delawar, \$188.16; Interstate Telecommunications Coop, \$186.66; Avera@Home, \$180.00; Pests B Dead LLC, \$166.80; GDI Optical LLC, \$160.00; Dakota Data Shred, \$158.18; i3 Verticals POS, \$150.00; Amp Electric Construction Inc, \$139.87; Emergency Medical Products Inc, \$120.50; Tura, \$120.47; Nova Biomedical, \$100.00; Farmer Brothers Co, \$95.22; Patient-Insurance Refund, \$90.16; Mix Dry Cleaners Inc, \$74.75; Chesterman Co, \$70.00; Patient-Insurance Refund, \$69.69; FCI Ophthalmics Inc, \$65.00; Berkeley Medevice, \$61.59; Pan O Gold Baking Co, \$58.06; Grainger Inc, \$40.60; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$25.00; Patient-Insurance Refund, \$20.00; Carquest Auto Parts, \$19.41; City of Brookings, \$12.60; Patient-Insurance Refund, \$12.00; Patient-Insurance Refund, \$10.02; Performance Health Supply Inc, \$3.65; Patient-Insurance Refund, \$0.47; Avera McKennan Hospital, \$838,514.08; South Dakota Retirement System, \$178,010.66; Owens & Minor, \$39,621.53; AAA Collections Inc, \$35,476.35; South Dakota Supplement Plan, \$29,842.23; Rove Staffing LLC, \$22,401.31; Constellation Newenergy Gas Div LLC, \$19,403.34; Interstate Office Products Inc, \$18,057.08; Healing Words Foundation, \$15,000.00; Medical Information Technology Inc, \$14,070.00; Stryker Orthopaedics, \$13,622.08; Transmed Inc, \$13,334.00; American Proficiency Institute, \$12,730.29; GE Precision Healthcare LLC, \$11,538.68; GIS Benefits, \$9,824.83; South Dakota Supplement Plan, \$6,644.91; Stryker Sales Corp, \$6,397.58; Aflac Group Insurance, \$6,275.32; Avera Health, \$6,230.30; Medivators, \$5,231.72; Arthrex Inc, \$4,700.00; Johnson Controls, \$4,629.09; Lake Area Technical Institute, \$4,606.00; Smith & Nephew Inc, \$4,246.41; Experian Health Inc, \$3,754.53; Qualified Presort Service LLC, \$3,721.22; Avel eCare LLC, \$3,622.50; Cardinal Health 414 LLC, \$3,593.21; Cardinal Health, \$3,418.96; Cardinal Health Pharmacy Svcs LLC, \$2,753.40; MED Magazine, \$2,365.00; Allegra Printing & Imaging, \$2,005.08; Arlington School District 38-1, \$2,000.00; Valued Relationships Inc, \$1,934.45; Steris Corporation, \$1,881.36; Cyacom LLC, \$1,850.09; Physicians Laboratory LTD, \$1,829.16; Baxter Healthcare Corp, \$1,823.17; Patient-Insurance Refund, \$1,760.20; Network Services Company, \$1,625.64; Stryker Endoscopy, \$1,591.54; Midcontinent Communications, \$1,585.75; Interim Healthcare, \$1,550.38; Precision Lens, \$1,510.00; Bausch & Lomb - Vision Care, \$1,401.98; Kone Inc, \$1,388.81; Olympus America Inc, \$1,350.00; SDN Communications, \$1,305.92; Abbott Laboratories, \$1,230.99; Siemens Healthcare Diagnostics, \$1,169.88; Medtronic Inc, \$1,155.16; Vocera Communications Inc, \$1,092.00; Avera Home Medical Equipment, \$1,078.26; Medline Industries Inc, \$1,016.92; First Bank & Trust, \$1,015.00; Credit Collections Bureau, \$1,005.64; Stericycle Inc, \$991.83; Breg Inc, \$985.00; Dedicated Investment Group, \$982.80; BP of Brookings Inc, \$965.31; Philips Healthcare, \$947.85; Creative Printing Inc, \$808.28; Buhls Drycleaning, \$798.70; Sleep Center Services LLC, \$780.00; Boston Scientific Corporation, \$779.75; Halo Branded Solutions Inc, \$725.67; Wells Fargo Vendor Financial Svcs, \$722.18; Department of Social Services, \$712.75; Mud Pie LLC, \$703.80; Brookings Area Transit Auth Inc, \$650.00; Beaver-Visitec International Inc, \$619.81; Agiliti Health Inc, \$549.00; Sarstedt Inc, \$507.75; Culligan Water Conditioning, \$498.00; Town & Country Shopper Inc, \$480.00; Sanford Training Center, \$456.00; Accounts Management Inc, \$442.04; Performance Health Supply Inc, \$423.58; Brookings Health Systems, \$420.00; Gordon Dekkenga, \$416.50; Minuteman Press, \$413.41; OR Specific, \$408.00; Lexisnexis Risk Data Management Inc, \$405.00; Daryl Englund, \$400.00; Blend Interactive Inc, \$400.00; K&K Interiors Inc, \$382.05; CR Bard Inc, \$380.32; Papa John's Pizza, \$379.73; Nephron 503B Outsourcing Facility, \$360.00; McKeever Inc, \$337.76; Chesterman Co, \$325.42; S Misc, \$325.00; Cumberland Optics LLC, \$314.75; Direct Supply, \$301.98; Andrew Ellsworth, \$300.00; David M Meyer, \$300.00; James Morgan, \$300.00; Justin G Sell, \$300.00; Lynn M Darnall, \$300.00; Richard H Peterson, \$300.00; Sheila Anderson, \$300.00; Carlson & Stewart Refrigeration Inc, \$295.25; Alimed Inc, \$288.34; Centurylink, \$278.78; Midwest Storage Solutions Inc, \$274.67; Briggs Healthcare, \$266.25; Ortho-Clinical Diagnostics Inc, \$253.91; Melissa Wagner, \$235.57; Northwestern Energy, \$233.40; Bay Medical Products LLC, \$231.80; Bound Tree Medical LLC, \$229.99; Fisher Healthcare, \$226.06; Brookings Area United Way, \$225.78; Rushmore Service Center LLC, \$223.42; City of Volga, \$211.09; Sara Schneider, \$209.24; Collection Services Center, \$201.69; Teleflex Funding LLC, \$196.00; Charmant USA, \$192.95; Pan O Gold Baking Co, \$181.64; CLIA Laboratory Program,

\$180.00; Westgroupe USA Inc, \$177.36; GDI Optical LLC, \$175.00; High Point Networks LLC, \$175.00; Patient-Insurance Refund, \$163.23; Patient-Insurance Refund, \$163.23; Silver Screen Advertising, \$150.00; Patient-Insurance Refund, \$143.37; Trumpf Medical, \$133.00; Marco Inc, \$130.00; B MISC, \$125.00; Aflac Group Insurance, \$119.44; V Misc, \$119.19; Florida State Disbursement Unit, \$108.60; City of White, \$103.13; Intrado Interactive Services Corp, \$88.91; Patient-Insurance Refund, \$80.00; Patient-Insurance Refund, \$76.00; ABB Optical Group, \$74.24; Patient-Insurance Refund, \$72.00; Minn-Kota Pest Control, \$69.50; DeliverHealth Solutions LLC, \$63.80; Surgical Specialties Corp, \$59.30; Fedex, \$57.78; Europa Eyewear Corporation, \$54.91; Credit Collections Bureau, \$50.95; Nova Biomedical, \$50.00; Graybar Electric Co, \$46.07; Patient-Insurance Refund, \$46.00; Patient-Insurance Refund, \$45.10; Medibadge Inc, \$36.70; Ramsdell F&M Ltd, \$35.00; Grainger Inc, \$33.92; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$30.00; Hilsinger Company Parent LLC, \$29.94; Concordance Healthcare Solutions, \$29.32; Fix It Shop Locksmith, \$16.00; Patient-Insurance Refund, \$15.49; Patient-Insurance Refund, \$11.17; Patient-Insurance Refund, \$10.67; Patient-Insurance Refund, \$10.67; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$9.80; B MISC, \$8.00; Patient-Insurance Refund, \$6.21; Patient-Insurance Refund, \$6.10; Avera Health, \$166,682.68; Avera McKennan Hospital, \$52,171.71; AAA Collections Inc, \$32,489.30; Vocera Communications Inc, \$28,960.00; Agiliti Health Inc, \$28,318.97; Owens & Minor, \$23,722.09; Business Card, \$14,566.24; FFF Enterprises Inc, \$11,282.56; Amerisourcebergen, \$8,608.24; Patient-Insurance Refund, \$6,347.72; Alcon Vision LLC, \$6,051.60; Precise Bioscience LLC, \$4,900.00; Stryker Endoscopy, \$4,819.77; Alpha Media LLC, \$3,955.00; Voyager Fleet Systems Inc, \$3,355.43; Arthrex Inc, \$3,285.00; Amber Overby, \$2,687.50; Timothy W Jensen, \$2,616.00; Mimedx Group Inc, \$2,439.00; CPSI, \$2,397.64; Cardinal Health, \$2,234.36; Sean Sundermann, \$2,009.40; Baxter Healthcare Corp, \$1,923.28; Network Services Company, \$1,858.77; Mix Dry Cleaners Inc, \$1,850.00; National Medical Resources Inc, \$1,845.16; Carlson & Stewart Refrigeration Inc, \$1,843.49; Hy-Vee Accounts Receivable, \$1,544.54; Decision Health, \$1,490.00; Northwestern Energy, \$1,458.87; Brookings Health Systems, \$1,288.62; Foerster Office & Janitorial Supply, \$1,055.50; Sigma-Aldrich Inc, \$1,051.50; Medivators, \$1,040.00; Brian Kvamme, \$1,000.00; Building Sprinkler Company Inc, \$955.00; Medline Industries Inc, \$929.62; Scott Raabe, \$879.70; Jen Mendel, \$875.00; Physicians Laboratory LTD, \$811.35; Qualified Presort Service LLC, \$802.66; Joshua Klinkhammer, \$750.00; TruGreen Processing Center, \$733.81; CDW Government Inc, \$724.48; High Point Networks LLC, \$700.00; Siemens Healthcare Diagnostics, \$681.52; Optum360 LLC, \$672.85; Infusystem Inc, \$632.00; Sarstedt Inc, \$620.81; Jill Kruse, \$540.00; Madison Regional Health System, \$400.00; Ortho-Clinical Diagnostics Inc, \$399.13; Ability Network Inc, \$368.14; Patient-Insurance Refund, \$360.08; Olympus America Inc, \$314.63; East Side Jersey Dairy Inc, \$296.35; Covidien Sales LLC, \$287.56; Xodus Medical Inc, \$260.00; Katy Vanderwal, \$245.00; Patient-Insurance Refund, \$235.00; Chesterman Co, \$234.49; Optos Inc, \$208.33; Otis Elevator Company, \$207.71; Interstate Office Products Inc, \$200.23; City of White, \$193.61; Abbott Laboratories, \$170.36; Caresfield LLC, \$155.28; Interstate Batteries, \$149.70; Patient-Insurance Refund, \$149.22; Equashield LLC, \$148.20; Bausch & Lomb - Vision Care, \$140.54; Kibble Equipment LLC, \$139.53; Pan O Gold Baking Co, \$111.94; Aspex Eyewear Inc, \$101.99; Centurylink, \$96.31; Farmer Brothers Co, \$95.22; Intrado Interactive Services Corp, \$88.91; Lynne Kaufmann, \$88.07; WW Tire Service Inc, \$85.55; Patient-Insurance Refund, \$82.00; Beekley Corporation, \$62.00; Patient-Insurance Refund, \$53.29; Dornier Medtech America Inc, \$51.75; Performance Health Supply Inc, \$51.51; America's PPO, \$37.72; Medtox Laboratories Inc, \$35.00; Premier Specialty Vehicles Inc, \$31.99; Patient-Insurance Refund, \$30.00; Concordance Healthcare Solutions, \$29.32; Meghan Handegard, \$17.92; Julie Lee, \$17.43; L Misc, \$13.88; Auto Parts of Yankton, \$12.94; Kelly Coull, \$7.73

Total: \$3,436,748.20

**Action: All present voted yes; motion carried.**

#### September New Hires:

Selchert, Brayden \$10.50; Doop, Lori \$11.40; Beissel, Brooke \$13.00; Doop, Jaclyn \$10.50; Behrens, Patricia \$14.25; Herrera, Francisca \$14.00; Steffen, Sean \$15.38; Ontiri, Patricia \$10.50; Deniger, Janet \$12.15; Wendling, Teresa \$29.00; Galbavy, Chantalle \$10.50; Arndt, Stephanie \$27.50; Prussman, Jennifer \$52.50; Grubbs, Christopher \$17.13; Coetzee, Porfidia \$29.00; Ronne, Kayla \$43.27; Gruber, Keaton \$13.00; Simet, Aria \$12.61; Velasquez Eberhart, Jacob \$15.50; Kruse, Jill \$180.00; Jorgenson, Olivia \$10.50

#### September Wage Changes:

Zuber, Sydney D, \$12.32; Cordes, Melody E, \$12.32; Willis, Rylan M, \$12.32; Olson, Alyssa L, \$21.00; Anderson, April R, \$20.33; Austreim, Haley M, \$15.26; Avis, Nicolette M, \$16.55; Bangs, Brenda L, \$22.21; Bedow, Maggie L, \$15.00; Berhow, Jennifer J, \$16.71; Berndt, Jessica M, \$15.58; Bourcy, Karina K, \$15.21; Buhr, Jessica L, \$15.16; Bunkers, Aidan V, \$16.31; Christie, Stephanie L, \$19.23; Colbeck, Pamela S, \$35.62; Croeni, Allysen D, \$15.00; Derouin, Olivia M, \$15.87; Deslauriers, Camille L, \$16.71; Donelan, Will M, \$16.42; Draper, Kelsie L, \$15.84; Dunn, Kyliee A, \$15.29; Evans, Tiffany M, \$15.03; Freyberg, Melody, \$33.05; Froiland, Nicole L, \$31.13; Gee, Makayla A, \$15.00; Gortmaker, Sara A, \$19.37; Granum, Chelsey R, \$23.43; Granum, Teresa M, \$38.05; Hailemariam, Tseganesh T, \$15.00; Hallan, Madilynn R, \$15.00; Hart, Barbara M, \$36.95; Hustead, Mckenzie R, \$15.32; Jacobson, Louann R, \$17.57; Johnson, Tyra D, \$17.02; Kastner, David A, \$16.18; Kc, Bikash, \$28.00; Ketterman, Courtney R, \$15.79; Konadu, Abigail A, \$15.00; Lane, Marshall M, \$16.68; Mbulareo, Irene C, \$19.41; Meyer, Amanda J, \$16.50; Miller, Donna J, \$22.21; Moore, Meredith L, \$15.60; Ness, Jody L, \$37.02; Orchard, Sara J, \$34.30; Otta, Madelynn G, \$16.21; Pappas, Keri J, \$15.26; Petersen, Dillon M, \$15.84; Petersen, Faith E, \$15.18; Poppen, Tracy L, \$20.24; Price, Marita S, \$37.54; Reyes, Ashlee E, \$17.52; Richter, Rachel L, \$16.65; Rost, Stacey M, \$36.73; Sagehorn, Hailey S, \$16.65; Samuel, Nadine E, \$30.40; Sanchez, Angelica M, \$18.77; Sapp, Gabriella, \$19.58; Schultz, Justice M, \$19.58; Slaba, Brookelyn R, \$15.00; Steffensen, Molly G, \$15.00; Steineke, Carlee B, \$16.55; Stewart, Elizabeth A, \$26.75; Strom, Jasmine N, \$15.00; Tiger, Darian R, \$15.18; Wages, Jadon J, \$15.00; Wagner, Carrie J, \$15.00; Way, Lyndsey H, \$15.26; Young, Paige E, \$15.55; Baumhoefner, Camryn K, \$12.90; Beers, Haley J, \$12.69; Begalka, Mackenzie F, \$12.86; Boone, Beth E, \$14.36; Brodkorb, Jenna M, \$12.08; Cramer, Bridget, \$14.20; Flanders, Jessica M, \$12.08; Fox, Jamie R, \$12.48; Harvey, Johnathan R, \$19.81; Kastner, Riley G, \$12.08; Lara, Jolene R, \$13.14; Martinson, Mark R, \$16.39; Mogler, Barbara J, \$19.94; Pollock, Allyson L, \$12.97; Rue, Debra K, \$14.39; Starr, Anna E, \$12.08; Bingham, Vickie L, \$15.85; Deknikker, Crystal L, \$15.27; Weets, Crystal L, \$16.82; Boldt, Jessica D, \$28.35; Campbell, Elizabeth A, \$28.35; Deibert, Elise M, \$27.81; Gray, Kimberly L, \$29.50; Hesby, Emilie L, \$30.25; Kunkel, Hannah R, \$27.27; Lawton, Laura R, \$28.08; Meier, Megan D, \$27.54; Meshke, Tori K, \$30.12; Millard, Gabrielle M, \$34.66; Nelson, Bonnie M, \$31.89; Osterkamp, Marcella C, \$34.00; Sheeley, Sara A, \$29.00; Sterud, Gladys C, \$28.35; Tramp, Elizabeth M, \$27.27; Woodcock, Cristy M, \$28.08; Anderson, Amanda J, \$31.80; Becker, Roxanna M, \$32.64; Bell, Elizabeth L, \$27.54; Bertrandgraeb, Katie N, \$27.67; Bolstad, Carol A, \$24.81; Bolstad, Morgan T, \$28.35; Clearwater, Dawn E, \$34.55; Crevier, Jessica A, \$27.81; Deboer, Nancy M, \$30.34; Gerlach, Aleycia S, \$31.27; Heidenreich, Audra E, \$32.15; Hohn, Dana S, \$31.55; Kinner, Kim D, \$24.46; Klug, Sara J, \$36.42; Koisti, Amy C, \$36.42; Koropatnicki, Lindsay N, \$30.02; Maher, Lacy Jo, \$32.74; Quam, Andrea L, \$33.35; Sand, Michelle L, \$32.58; Stover, Debra J, \$36.42; Sundet, Holly J, \$34.75; Anderson, Major J, \$30.80; Axtell, Renee L, \$34.72; Baszler, Ashley M, \$33.16; Bortnem, Heather A, \$36.42; Cotton, Beverly A, \$38.92; Faehrich, Heidi A, \$35.10; Foerster, Becka J, \$33.55; Hauswedell, Jennifer M, \$29.70; Hirschhoff, Celene K, \$29.82; Hirschhoff, Sydney K, \$27.27; Johnson, Alexa I, \$29.50; Johnson, Emily A, \$27.81; Jones, Kathleen A, \$28.08; Kretsch, Heidi A, \$30.01; Nielsen, Mckenzie R, \$35.47; Nupen, Sonia M, \$36.34; Olson, Jodi M, \$32.46; Pates, Courtney L, \$30.61; Rodriguez, Tara E, \$28.47; Schultz, Heidi M, \$32.81; Sundberg, Chelsey R, \$33.93;

Almusaylim, Khaleal A, \$16.22; Anderson, Marsha K, \$17.73; Barton, Lindsey J, \$12.12; Clark, Fabian M, \$14.01; Corey, Kyra A, \$13.80; Dunham, Patrick W, \$13.54; Gimbel, Alexandra B, \$15.66; Hartley, Eva J, \$13.41; Pakieser, Megan L, \$16.59; Pederson, Julie A, \$19.22; Ripley, Vaughn M, \$13.01; Steffensen, Allie K, \$12.33; Clark, Stacy A, \$19.00; Kubal, Vicki L, \$17.28; Oines, Emelia M, \$17.12; Rogers, Karen N, \$17.12; Betlach, Alexandra M, \$14.98; Bipula, Youyou K, \$14.44; Bogota, Luz M, \$14.87; Buckman, Meghan C, \$13.10; Buckman, Sarah A, \$13.10; Cepeda, Ma Socorro P, \$14.82; Crawford, Shannan L, \$15.30; Dickens, Aric J, \$14.60; Graham, Hailey Ol, \$12.65; Johnson, Theresia P, \$15.31; Kelzer, Penny M, \$15.28; Lovejoy, Daizy L, \$14.10; Sarmientobogota, Michael, \$12.65; Teal, Kristen L, \$15.26; Triebwasser, Amanda J, \$13.50; Waddell, Alexia L, \$14.10; Wambeke, Cindy K, \$16.75; Westlund, Elizabeth R, \$12.65; Wingle, Deborah J, \$17.77; Becker, Tony D, \$21.00; Coull, Kelly J, \$22.25; Kucker, Dana S, \$19.96; Lebeda, Mark T, \$16.92; Mccullough, Ryan N, \$20.51; Vanvoorst, Jessica L, \$32.41; Helms, Sheila R, \$33.46; Selleck, Vickie L, \$17.71; Doop, Lori A, \$12.08; Behrens, Patricia L, \$15.00; Carner, Leonard L, \$19.10

### **Informational Items**

Articles of interest included “A Look at Hospitals and Pricing Transparency Compliance”, *First Report Managed Care*; and, “Weighing a Heavy Toll. The hit to the nation’s health goes far beyond the effects of the virus itself”, *U.S. News & World Report*.

Merkley commented on the article referencing hospital price transparency which was a rule mandated by CMS in January 2021. Brookings Health System’s pricing can be found on our website. Between South Dakota and Minnesota hospitals, there is 81% - 100% compliance with the price transparency rule. Merkley also commented on the “Weighing a Heavy Toll” article stating the toll of the pandemic has gone well beyond caring for patients; staff are feeling overwhelmed and exhausted while also needing to care for their own children and families. Internally, Brookings Health implemented a Peer Support Team and doing other small acts of kindness to address some of the impact on our health care staff.

Merkley also noted, with workforce shortages at all-time highs across the state and country and expected to rise as demand continues to grow, we are seeing an increase in temporary staffing agencies and placements being secured through such companies. Due to the challenges within our workforce, it is not uncommon to see those agencies charge facilities extremely high rates for RN’s, CNA’s and other technicians. Up to this point, BHS has utilized minimal hours of agency work and is hopeful to continue that trend and not have to pay those high rates for staff. Additionally, BHS is seeing staff beginning to break away from traditional employment through the health system and chase additional dollars they can receive through these traveling agencies.

### **Executive Reports**

#### **CEO Report**

Merkley noted during the month of October we are focused on our Employee Giving Campaign encouraging all employees to support fellow co-workers, patients and our community by making a gift in any amount to either Brookings Health System Foundation or Brookings Area United Way or both. Brookings Health is also preparing for an onsite visit in November from the State Department of Health to assess the facility’s implementation of key COVID-19 Vaccination Program requirements.

#### **CFO Report**

Wagner provided an update on required reporting for Provider Relief Funds received in 2020. The Health Resources & Services Administration (HRSA) recently updated the language related directly to COVID-19 costs which allowed other hospital operational expenses to be entered as use of funds. Wagner also noted an application has been submitted for Phase 4 ARP (American Rescue Plan) Rural funds available for healthcare providers.

#### **CNO Report**

Hillestad shared the first surgery with our new da Vinci XI robot was a great success and surgeons are very appreciative to have the new technology. Hillestad also noted the Medical Marijuana Task

Force is working on finalizing internal policies as well as procedures for drug testing and documentation for impaired employees under the influence while at work.

## **Board Committee Reports**

### **Administrative Committee**

Committee member Morgan provided a report; the Administrative Committee met on October 19, 2021. Topics of discussion included Meditech Expanse, Workforce, da Vinci XI Robot, Open Enrollment, Medical Marijuana, SDSU/BEDC/Vision Brookings donations, City of Brookings Scholarship Fund, FY22 Capital Budget, Board/CEO Evaluation Process, 2022 Meeting Dates and COVID/Vaccinations.

### **Finance Committee**

Committee member Anderson provided a report; the Finance Committee met on October 21, 2021. The committee reviewed and approved the payables, adjustments and financials for September. Other topics of discussion included FY22 Capital Budget and FY22 Operating Budget. Members reviewed the proposed 2022 Capital Budget; total capital requests are set at \$1.73M. Of this, \$260k will be funded from a state grant that is earmarked for new air handling units and a transport ventilator bringing the total to \$1.47M. Contingency items identified for equipment that may need to be replaced total \$86k.

A motion was brought forward from the Finance Committee recommending approval of the FY22 Capital Budget as presented. The motion was seconded by Krogh.

Action: All present voted yes; motion carried.

### **Quality Committee**

Quality Committee Chair Ellsworth provided a report; the Quality Committee met on October 19, 2021. Jaclyn Rauen, Inpatient Director, presented information on the Inpatient Wound Care process improvement project. Other topics of discussion included the Home Health survey process, Service Team Updates and COVID/Vaccinations Update.

## **Old Business**

### **COVID/Vaccinations Update**

Merkley stated, this week, we are seeing an increase in our census due to COVID-19 illness in unvaccinated individuals and the positivity rate continues to be higher than we would like to see for the community. Some of these patients are very ill and we are struggling to transfer them to Sioux Falls due to the same workforce shortage and capacity issues happening there and across the Midwest. While we are exhausting many of our resources and staff, we are still able to take very good care of these patients. Calls continue to come in from neighboring states who are trying to place ill patients at other hospitals. At this time, we have not heard any news regarding the federal Covid vaccine mandate. Plans have been made for a POD (Point of Dispensing) COVID-19 booster event which will be held next Monday and Tuesday (November 1 and 2) at the Swiftel Center. We are still in a holding pattern on vaccines for 5-11 year olds but looking into what the demand may be within our district.

## **New Business**

### **Medical Staff Credentialing**

A motion was made by Ellsworth, seconded by Morgan to approve the credentialing and re-credentialing as recommended by the Medical Executive Committee.

Action: All present voted yes; motion carried.

### 2022 Board Calendar

Proposed board and committee meeting dates for 2022 were reviewed. As in the past, the proposed calendar reflects meetings will not be held in the months of May, July and November. The main difference is at the committee level; with the discontinuation of the Building Committee, the Finance Committee is proposed to be moved to Tuesday following the Quality and Administrative committees.

A motion was made by Darnall, seconded by Morgan to approve the 2022 meeting date schedule.

Action: All present voted yes; motion carried.

### CEO/Board Evaluations

Anderson provided information regarding the annual Board and CEO evaluations. The CEO evaluation was created to align with Brookings Health System's mission, vision and values and the board evaluation is based on responsibilities listed in the board orientation manual. Both use a 5-scale rating system and allow for comments, which are most helpful in understanding the rationale for the score. Members were asked to complete the evaluation forms and return them to Anderson by December 1<sup>st</sup>, which will allow enough time to compile results for the December 7<sup>th</sup> Administrative Committee meeting. The Medical Staff CEO Performance evaluation will also be distributed to providers. A final report will be presented at the December Board meeting.

Upon motion by Morgan, second by Anderson the meeting adjourned at 6:19 p.m. The motion carried by unanimous vote.

Respectfully submitted,

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Sheila Anderson, Secretary