

The regular meeting of the Municipal Utilities Board was held at 1:00 p.m. on Monday, July 12, 2021, at the Utility Building with the following members present: Bartels, Carruthers, Hansen, Harvey and Hawley.

ADOPTION OF AGENDA

The agenda was adopted.

MINUTES

Minutes of the regular meeting held June 14, 2021 and the special meetings held June 24, 2021 and June 26, 2021 were read and approved.

APPROVAL OF BILLS AND CLAIMS

Motion was made by Hawley seconded by Bartels that the following bills and claims be approved. All members present voted in favor of the motion.

ABRA Autobody & Glass, Vehicle Maintenance, \$542.32; Access Health-Brookings, Drug Screening, \$171.00; A-I Computer Solutions, Supplies, \$79.99; Allegra, Printed Supp, \$542.89; AMP Electric, Labor/Supp, \$4,975.00; Appera, Supp, \$159.55; AT & T, Telco Settlement, \$752.62; Austreim Landscaping, Lawn Seeding, \$1,300.00; Authorize.Net, Credit Card Processing Fee, \$163.10; Badger Communications, Systems/Cabling Inv, \$17,527.46; Badger Communications, Unreg Inventory, \$1,648.28; Bally Sports North, Contract Fee, \$7,537.43; Barrett's Flooring, Supp, \$1,495.30; Bendix, Copier Maint, \$1,748.64; Bluefin Pymt Systems, Credit Card Proc Fee, \$10,667.55; Border States Elec, Supp/Inventory, \$6,070.03; Border States Elec, Systems/Cabling Inv, \$22,371.28; Bowes Construction, Asphalt, \$754.80; Bridle Estates, Sewer Charge Reim, \$4,876.00; Brookings Auto Mall, Vehicle Maint., \$6,037.58; Brookings Credit Bureau & Collection, Delinq. Acct Collection, \$166.57; Brookings Municipal Utilities, Office Utility Bill, \$58,255.74; BSG Clearing Solutions, Telco Settlement, \$120.59; Buhls Dry Cleaners & Linen, Rug/Supp, \$169.70; Carquest Auto, Equip Maint, \$59.56; Carus, Chemicals, \$4,158.00; CCMI, Telco Number Database, \$4,375.00; Century Business Products, Copier Maint, \$1,170.27; Century Link, Tele Exp, \$225.18; CHR Solutions, Software Maint, \$1,486.16; City of Brookings, Contract Fee, \$6,795.23; City of Brookings, Landfill Fee, \$36.96; Core & Main, Supp, \$4,472.22; Courtesy Plumbing, Repair/Supp, \$244.60; Credit Collections Bureau, Delinq. Acct Collection, \$666.17; Culligan, Bottled Water, \$319.00; Dakota Service & Repair, Supp, \$209.36; DANR, Annual Water Fee, \$6,650.00; Dave's Window Cleaning, Window Service, \$81.00; Dept of the Treasury, Federal Tax, \$6,065.43; DHE, Maint Fee, \$1,196.63; Diversified Inspections, Safety Inspection, \$2,045.00; DvL Fire & Safety, Annual Fire Ext Inspection, \$1,366.00; Eide Bailly, Audit Fee, \$750.00; Electric Supply, Electrical Work, \$6,680.72; Ethanol Products,

Chemicals, \$1,709.68; Express Comm, Telco Settlement, \$8,923.27; First Bank & Trust, Bond Pymt Series 2011, \$36,264.59; First Bank & Trust, Deposit Slips, \$157.36; Foerster Supply, Supp, \$1,299.36; Franz Reprographics, Maint/Supp, \$151.38; G & R Controls, Equip/Maint, \$767.06; Golden West Tech, Tech Support, \$708.78; Gray Television Group, Contract Fee, \$16,991.48; Hawkins Inc, Chemicals, \$3,122.50; Healy Consulting, Wage Survey, \$6,000.00; Helsper, McCarty, & Rasmussen, PC, Legal Service, \$300.00; Hillyard, Janitorial Supp, \$642.41; Homestead Do It Center, Supp, \$691.10; Hometown Service & Tire, Vehicle Maint, \$34.00; Independent Communications, Contract Fee, \$148.12; Interstate Telecom, Tele Exp, \$369.17; Jaymar, Printed Supp, \$949.96; L G Everist, Quartzite, \$2,183.48; Localogy, Directory Rates/Data, \$58.14; Lowe's, Supp, \$71.70; Mac's Catering, Employee Recog, \$90.00; Martin's Inc, Diesel/Oil, \$716.18; Matheson Tri-Gas, Supp, \$201.15; Mediacom, Broadband Service, \$89.95; Midcontinent, Contract Fee, \$521.25; Millborn Seeds, Grass Seed/Fertilizer, \$81.25; Missouri River Energy, Supplemental Power, \$1,752,912.31; Missouri River Energy, WAPA Allocation, \$220,890.48; Moss Adams LLP, Consulting Service, \$250.00; Mullen Coughlin, Legal Service, \$711.00; MVTL Labs, Wastewater Analysis, \$1,100.00; Nexstar Broadcasting, Contract Fee, \$8,209.49; Northwestern Energy, Natural Gas, \$69.96; Novak Sanitary Service, Shredding, \$423.62; Office Peeps, Supp, \$264.96; One Source- Background Check, Employee Verification, \$132.00; Pedersen, Bryan, Easement, \$62.00; Pests B Dead, Pest Control, \$210.00; Pete Lien & Sons, Chemicals, \$9,989.81; Pizza King, Employee Recog, \$138.00; Prairie Graphics, Supp/Uniforms, \$768.00; Prussman Contracting, Main Repairs, \$4,530.08; Qdoba, Employee Recog, \$480.00; Quadient, Postage Meter Rental, \$764.05; Ramsdells, Herbicide, \$95.91; RC First Aid, Supp, \$100.50; RDO Equipment, Equip Maint, \$1,560.86; Redcort Software, Software, \$165.00; Resco, Padmount Transformers, \$38,857.00; Runnings, Supp, \$1,968.50; Schoon's Pump N' Pak, Gas, \$6,956.44; SD CPA Society, Membership Dues, \$190.00; SD Dept of Health Lab, Testing W-WW Samples, \$1,531.00; SD Dept of Rev, Enhanced 911, \$8,658.30; SD State Treasurer, Communication Impaired Fee, \$1,826.30; SD Treasurer, Sales/Excise Tax, \$17,0540.24; SDN Communications, Circuit Lease, \$16,558.31; SDN Communications, FRPPA Equip, \$56,759.62; SDSU Ag & Biosystems Engineering, Annual Maint, \$1,632.00; SDSU Foundation, SDSU Power System Study, \$400.00; Sioux Valley Environmental, Chemicals, \$17,685.00; SD Newspaper Assoc, Employment Advertising, \$477.25; Springbrook, Credit Card Processing Fee, \$1,668.14; Springbrook Holding, Software Support, \$4,271.00; Sprint, PCS Phone Service, \$1,013.86; Sturdevant Auto, Supp, \$162.21; Swiftel Communications, Office Phone Bill, \$115,777.76; The UPS Store, Freight, \$729.44; Tires Tires Tires, Vehicle Maint, \$533.90; Turfguard Lawn Service, Weed Spraying, \$7,012.50; U.S. Bank National Assoc, 2012 SRF Loan Pymt, \$397,335.98; UPS, Freight, \$15.45; US Postal Service, Postage, \$9,000.00; Universal Service Adm., USAC Contribution, \$32,140.81; University Estates, Water Charge Reim, \$3,445.00; Vermeer High Plains, Equipment Maint, \$30.43; Wellmark Blue Cross Blue Shield of SD, Benefit Plan Fee, \$190.00; Wireless World, Supp, \$239.96; Young Door Service, Labor/Repair, \$255.31; YourMembership.com, Employment Advertising, \$399.00.

The following are Telephone/Utility Refunds:

6th Street Centre, \$89.88; Abundant Life, \$465.18; Abundant Life, \$12.33; Acker, Mitchel, \$2.74; Alfson, Dakota, \$11.69; Alseth, Kevin, \$30.12; Ammermann, Charlotte, \$132.97; Andrews, Christopher, \$44.71; Andrews, Taylor, \$42.54; Arbogast, Casey, \$42.54; Baggett, Paul, \$83.11; Barker, Reid, \$30.14; Bates, Linda, \$204.89; Bauman, Joshua, \$47.19; Beers, Haley, \$57.54; Belisario Soares De Souza, Marcelo, \$30.12; Bhadra, Subrata, \$35.18; Bierschbach, Makenzie,

\$19.44; Biggar, Craig/Jodi, \$59.19; Bigge, Tucker, \$65.77; Binkley, Mark/Teresa, \$508.76; Blechinger, Anna, \$47.57; Borchert, Dylan, \$229.99; Borstad, Mervin, \$21.36; Bortnem, Gordon, \$118.18; Bortnem, Kory, \$170.15; Bosch, Zane, \$36.59; Bowers, Nolan, \$68.94; Boyken, Bryn, \$63.65; Brandsrud, Cheryl, \$578.85; Branick, Brendan, \$220.38; Bridges, Dallas, \$822.02; Brookings Christian Church, \$1,165.20; Brower, Sidney, \$2.74; Bruns, Maureen, \$160.67; Buchholz, Kamila, \$29.01; Bullington, Mark, \$72.28; Burket, Logan, \$45.12; Buysse, Adian, \$13.61; Cadence Construction, \$246.10; Carlson, Delaney, \$3.40; Carlson, Michelle, \$132.37; Carpenter, Karla, \$145.42; Chamley, Makenzi, \$14.20; Cheney, Cecilia, \$547.19; Christiansen, Andrew, \$61.18; Colbeck, Loren/Pamela, \$130.69; Cole, Sophie, \$63.65; Conrad, Kelly/Teresa, \$424.53; Cook, Calvin/Beverly, \$129.85; Coombes, Dan/Susan, \$292.30; Coon, Terry/Heather, \$133.79; Davidson, Brandy, \$44.46; Davis, Kendal, \$30.77; Debeer Small Engine Repair, \$195.50; DeBeer, Gary/Barb, \$35.52; DeBeer, Gary/Barb, \$44.62; DeBeer, Sandy, \$69.98; Debough, Ira/Lucinda, \$39.33; Dent, Gianna, \$8.81; Deslauriers, Camille, \$30.59; Dezeeuw, Donald/Judi, \$148.27; DHR Design Services Ltd, \$2,230.90; Dieken, Samuel, \$19.19; Dollins, Angela, \$59.57; Donovan, Kathleen, \$15.55; Douglas, Matt/Stacie, \$61.64; Druskoff, Chloe, \$239.96; Dunse, Ty M W, \$24.78; Elverud, Eric & Sue, \$170.35; Enderson, Alex, \$10.98; Enderson, Chris, \$215.00; Eng, Jeff & June, \$49.75; Ewing, Wyatt, \$44.71; Falor, Austin, \$9.00; Farrell, Haley, \$155.48; Feist, Jordan, \$15.40; Filholm, Anthony, \$134.27; Foos, Jordan, 38.34; Foote, Paige, \$30.59; Foster, Colton, \$28.47; Fowler, Emily, \$19.19; Francis, David, \$160.58; Frost, Connie, \$75.00; Gates, Jordan, \$74.24; Gavle, Hannah, \$76.03; Gilbert, Riley, \$30.59; Glanzer, John, \$231.24; Gomes, Brett, \$166.38; Gonzalez, Eliseo, \$68.94; Halseth, Donna, \$38.55; Halverson, Scott, \$24.66; Hamann, Jenae, \$53.02; Hamer, Linda, \$171.54; Hardt, Mary, \$13.50; Hartley, Harlan, \$22.47; Heilman, Kevin, \$59.57; Hemish, Nikole, \$24.18; Hemmestad, Mike, \$120.04; Heo, Wookjae, \$63.65; Hespen, Kaitlyn, \$13.61; Heydt, Jackson, \$65.77; Hietpas, Steve, \$334.11; Hietpas, Taylor, \$412.79; Hiles, Brooklynn, \$10.20; Hille, Susan, \$32.28; Hockett, Brooke, \$2.20; Hodne, Blake, \$42.54; Hoff, Corey, \$50.67; Horchem, Hannah, \$19.19; Houfek, Jeffrey/Cindy, \$293.06; Hunstad, Derek, \$44.71; Iverson, Joshua, \$231.07; Jacob, Maryann, \$23.45; Janachovsky, Lauren & Nicholas, \$52.54; Jenkins, Warren, \$74.74; Jensen, Trent, \$24.66; Johnson, Bailey, \$19.44; Johnson, Marlys, \$147.04; Jolley, Shay, \$13.50; Jones, Candace, \$104.06; Jones, Isaac, \$36.66; Jones, Mackenzie, \$30.12; Jorgensen, Ashley, \$2.74; Juracek, Hannah, \$30.12; Jurrens, Conner, \$23.80; Kallas, Benjamin, \$54.78; Kant, Joanita, \$252.89; Kelley, Van/Susan, \$238.26; Kilmer, Wanda Doop, \$213.63; Kirk, Riley, \$226.33; Klein, Brian L, \$189.09; Klinnert, Tye, \$19.19; Kloos, Hunter, \$30.59; Koch, Kyle, \$28.46; Kohrman, Maddy, \$189.72; Kondziolka, Dan, \$75.15; Konechne, Rose, \$34.35; Krall, James, \$40.65; Kramer, Lucas, \$24.66; Kranz, Kirk/Susan, \$253.50; Kruse, Milan, \$37.57; Lack, Ian, \$2.74; Lambert, Abigail, \$24.18; Larrick, Carleigh, \$51.06; Lemme, Tanner, \$36.59; Lewandowski, Amanda, \$33.99; Linehan, Michael, \$142.97; List, Juliana, \$60.38; Loecker, Josh, \$36.59; Lounsbery, Jeff, \$6.99; Lubben, Calissa, \$2.20; Luebbe, Colbey, \$84.69; Mack, Aydan, \$3.40; Macklem, Mariah, \$38.88; Masloski, Alex, \$37.38; McCarty, Don & Anne, \$367.57; McDougall, Hannah, \$22.64; McIntosh, Landry, \$155.46; McKeen, David, \$13.61; McKeown, Darrell/Suzi, \$232.13; McKeown, Rea/Rick, \$17.34; Meagher, Alex, \$27.41; Meland, Tim, \$176.44; Mergen, Janice, \$151.73; Michels, Jesse, \$33.99; Miller, Amanda, \$22.43; Miller, Nathan, \$16.41; Miner, Chloe, \$136.27; Mittan, Raymond, \$98.62; Mohs, Joshua, \$10.98; Monteith, Tresa, \$22.94; Moore, Lucy, \$23.80; Mueller, Andrew, \$33.99; Mueller, Kalli, \$19.04; Mulbah, David, \$92.77; Nelson, Matthew, \$63.65; Neuharth, Karen, \$54.29; Neyers, Michaela, \$74.24; Nom, Paiktra, \$53.02; Nuese, Thomas, \$65.77; Nuese, Thomas, \$49.22;

Odland, Cody, \$53.02; Olevson, Brenden, \$65.77; Olson, Dale/Janice, \$11.21; Pederson, Allison, \$2.20; Peick, Rebecca, \$83.59; Person, Matia, \$13.61; Peters, Alexandra, \$10.98; Peters, Sydnie, \$2.74; Petersen, Riley, \$78.93; Pettigrew, John/Paula, \$47.86; Pham, Austin, \$105.77; Plapp, Claire, \$136.27; Pohlen, Alex, \$3.40; Powell, Sarah, \$136.27; Powers, Peyton, \$37.38; Preuss, Logan, \$36.59; Professional Commercial Properties, \$93.62; Redman, Dustin, \$189.19; Regan, Nicholas, \$24.66; Rohlik, Elaina, \$195.84; Rosheim, Terry, \$192.53; Sachen, Robert/Nita, \$320.58; Saugstad, Kelsey, \$53.02; Schaeffer, Andrew, \$30.12; Schelle, Keegan, \$223.02; Schiefelbein, Alex, \$53.02; Schlomer, Autumn, \$2.74; Schmiedt, Riley, \$30.59; Schmit, Matthew, \$136.27; Schroder, Karissa, \$32.42; Schumacher, Susan, \$370.63; Schwebach, Sawyer, \$42.43; Schweitzer, Brenda, \$386.13; Seymour, Fred, \$18.73; Shoemaker, Faith, \$43.85; Slavik, Timothy, \$51.06; Sonnenburg, Rebecca, \$51.13; Southland Court, \$50.90; Southland Court, , \$69.69; Southland Court, , \$31.63; Southland Court, , \$72.33; Southland Court, \$81.99; Steers, Evan, \$28.47; Steffen, Hudson, \$19.19; Stibral, Elsie, \$33.09; Stoebner, Rick, \$85.56; Stoffel, Peter, \$65.77; Stormo, Abigail, \$138.47; Stover, Scott, \$384.45; Strahl, Tyler, \$28.47; Strand, Chad/Cathy, \$22.60; Strand, Gabrielle, \$5.45; Strickland, Dawn, \$302.15; Subramanian, Senthil, \$43.85; Sullivan, Colleen, \$149.43; Sundet, Abigail, \$2.60; Surface Prep Tech, \$150.00; Tassler, Kathleen, \$96.68; Tefft, Charles/Jeanne, \$4.18; Thanapura, Pravara, \$29.09; The Depot, \$131.34; Thielen, Paige, \$21.90; Thompson, Mindy, \$56.30; Threads Of Memories Antique Mall, \$100.00; Tomaszewski, Carrie, \$2.20; Tonak, Jennifer, \$46.56; Trebesch, Mackenzie, \$19.19; Tweed, Ron/Deb, \$121.45; Vanderheiden, Jessica, \$172.07; Veen, Brianna, \$27.41; Venner, Damon, \$4.07; Vice, Devin, \$30.53; Vigdal, Deb, \$53.19; Volkert, Kollin, \$39.58; Volunteer Service Bank, \$126.03; Wagner, Jackson, \$13.61; Wagner, Scott, \$42.27; Waligoske, David, \$23.55; Wang-Schafnitz, Bonnie, \$160.30; Warnke, Leo/Lynne, \$196.69; Waters, Cynthia, \$1.77; Weier, Kyle, \$63.65; Werner, Mark, \$322.34; Wesche, Katharine, \$24.18; Whaley, Brad/Tammy, \$851.46; Whitlock, Abby, \$11.84; Whitlock, Breana, \$96.83; Wieczorek, Terry, \$35.00; Wilkins, Riley, \$30.12; Winrow, Kaylee, \$21.99; Wollman, Siri, \$38.34; Wright, M J, \$36.34; Zacher, Noah, \$30.59; Zemlicka, Jerica, \$28.47; Zuschlag, Tyler, \$42.54.

PERSONNEL INFORMATION

Department Salaries (June): Electric, \$259,239.51; Water, \$111,884.86; Wastewater, \$93,618.73; Telephone, \$360,714.22;

Retirement, \$44,487.31; Social Security, \$57,681.71; Insurance, \$91,961.55; Deferred Comp, \$13,715.09;

Salary Changes: C. Sandmeier, \$33.59; J. Hanson, \$33.08; N. Axtell, \$41.33;

New Employees: D. Kimball, \$14.65; P. Engelmann, \$14.65; A. Hogie, \$5,480.07; S. Anderson, \$34.83.

INVITATION FOR CITIZEN INPUT

Mike Jewett and Brian Lueders from the Brookings School System were present to discuss the watering restrictions. No action was taken.

WATER RESTRICTIONS PHASE II

Motion was made by Hawley, seconded by Hansen to approve the Irrigation Restrictions Phases as spelled out in the document presented to the Board on July 12, 2021. All members present voted in favor of the motion.

EXECUTIVE SESSION

Motion was made by Hawley, seconded by Bartels to adjourn to an executive session for the purpose of discussion about competitive service offerings and review communications from legal counsel about pending litigation or contractual matters. All members present voted in favor of the motion.

The Board reconvened in open session.

DISCUSSION OF SOLAR GENERATION

The staff reported on their continued review of possible solar generation options. BMU is researching options for investing in a solar renewable energy project. They are working with the power supplier, Missouri River Energy Services to study this possibility. No action was taken.

APPLICATION FOR EXTENSION OF WATER/SEWER MAINS AND CONNECTION INTO THE CITY WATER/SEWER SYSTEM – 15TH STREET SOUTH AND 7TH AVENUE SOUTH

Motion was made by Bartels, seconded by Hawley that the application for extension of water/sewer mains and connection into the city water/sewer system requested by the City of Brookings – along 15th Street South and 7th Avenue South, be approved. All members present voted in favor of the motion.

2009 INTERNATIONAL JET TRUCK

Sealed quotes were received and opened on July 8, 2021 for the sale of the 2009 International Jet Truck. Two quotes were received: Prussman Contracting for \$37,810.00 and Austriem Excavating for \$36,500.00. Motion was made by Hawley, seconded by Bartels that the high quote of Prussman Contracting in the amount of \$37,810.00 for the 2009 International Jet Truck be approved. All members present voted in favor of the motion.

TELEPHONE UNREGULATED STRATEGIC PRIORITIES

The Telecommunications Unregulated Strategic Priorities were reviewed with the Utility Board. No action was taken.

ADJOURNMENT

The meeting adjourned.

ATTEST:

Seth Hansen, Secretary

Tim Harvey, President