

Brookings Historic Preservation Commission  
July 08, 2021 Minutes

A meeting of the Brookings Historic Preservation Commission was held on Thursday, July 8, 2021 in City Hall. Members attending virtually: Jessica Garcia-Fritz, Janet Merriman, Matthew Weiss, Greg Heiberger, Jon Stauff, and Tom Thaden. Janet Gritzner was absent. Also present Mike Struck, Community Development Director.

Chairperson Garcia-Fritz called the meeting to order at 6:00 p.m. A motion was made by Merriman and seconded by Stauff to approve the agenda with an amendment to add discussion on the August meeting details and the Mayor's Awards. All present voted aye.

A motion by Merriman, second by Weiss to approve the June 10, 2021 minutes. All present voted aye.

11.1 Review Updates.

Struck provided an updated on recent 11.1 Reviews completed by State Historic Preservation Office (SHPO).

- 719 8<sup>th</sup> Street – relocating existing detached garage and constructing new detached garage, both in rear yard off the alley.
- 811 9<sup>th</sup> Avenue – foundation replacement.
- 817 5<sup>th</sup> Street – replace window on rear of house.
- 824 4<sup>th</sup> Street – detached garage.

Discussion on 11.1 Review Contractor's Guide Pertaining to Window Projects.

Merriman explained the window portion of the contractor's guide. Worked with commission member Weiss and utilized the exterior electrical, mechanical, HVAC units portion of the contractor's guide for guidance as this could be an addition to the contractor's guide. Weiss explained a fourth option is proposed which provides guidance on emergency egress windows. Discussion ensued on what windows would and would not be subject to review. Heiberger agrees the focus should be on the street facing façade and if a corner lot, then both street sides would be subject to the review. Garcia-Fritz clarified commercial properties should always require 11.1 Review and residential properties may be subject pending National Register of Historic Places. Merriman and Weiss will work more on the details of the window guide and bring back to a future meeting.

Discussion on Poetry Walk.

Weiss was approached by Betty Beer of a potential partnership opportunity between the public arts commission and BHPC on a poetry project in Downtown Brookings. The project entails seven plaques scattered around downtown and installed on the backside of the planters. The potential partnership centers around whether the BHPC could include poetry plaque locations in the BHPC brochures. Discussion on the relevance to historic preservation as the poets/poetry may not be considered historic. Heiberger suggested the partnership could be by helping promote the poetry plaques through BHPC's social media presence. BHPC could consider as more details and information becomes available.

Subcommittee Discussion/Project Updates.

Special Projects – plaque project is moving forward.

Public Education – Merriman provided statistical information on Facebook postings: Bandshell shared by SHPO, Larson PAC, SD Historic Society and reached by 1,686, up to 375 followers on Facebook. SHPO has been sharing BHPC posts at least once monthly.

Discussion on August Meeting.

Discussion on the details of the August meeting. Consensus of members is face to face meeting.

Mayor's Award Discussion.

Mayor's Award is being held on October 7, 2021. Discussion from members determined staff should prepare a list of projects from 2020 and 2021 for consideration and the members will have to decide what categories and projects meet the criteria.

Future Meeting Schedule & Time

- Next meeting is scheduled for August 12, 2021 at 6:00 p.m.

Meeting was adjourned at 7:30 p.m.

  
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Jessica Garcia-Fritz, Chairperson

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Mike Struck, Community Development Director