

**OFFICIAL MINUTES**

Chairperson George Houtman called the Board of Adjustment meeting to order on Thursday, December 3, 2020 at 5:00 PM in the Chamber's Room of the City & County Government Center. Members present were Justin Borns, Matt Chandler, Jeremy Scott, Nick Schmeichel via telephone and Houtman. Absent was Dustin Edmison. Others present were Community Development Director Mike Struck, City Planner Ryan Miller, and Carl Odde.

**Item #1 – Roll Call**

**Item #2** – (Borns/Scott) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

**Item #3** – (Schmeichel/Borns) Motion to approve the November 19, 2020 minutes. All present voted aye. **MOTION CARRIED.**

**Item # 4a** – Carol Odde made a request for a variance on Lots 83 & 84, Santee Village, Indian Hills Addition, also known as 1905 Half Moon Rd. The request is for a 46' maximum driveway width within the required front yard setback. The maximum width of any driveway in a residential district within the required front setback shall not exceed 36'.

(Schmeichel/Scott) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

**Chandler recused himself from the board.**

**Item # 4a** – Sterling Technologies Inc made a request for a variance on Lots 3 & 4, Block 1, Telkamp Industrial Addition, also known as 133 32<sup>nd</sup> Ave S. The request is for a zero-foot setback from the rear property line for new and existing accessory structures. An accessory structure located within a business or industrial zoned lot shall not be within five feet of any side or rear lot line.

(Borns/Scott) Motion to approve the variance request. All present voted aye. **MOTION CARRIED.**

**Chandler returned to the board.**


**Item # 5** – Nominating Committee for 2021 Officers –

(Schmeichel/Scott) Motion to nominate Houtman as the Chairperson and Borns as the Vice-Chairperson for 2021. All present voted aye. **MOTION CARRIED.**

The meeting was adjourned at 5:19 p.m.



Mike Struck  
Community Development Director



George Houtman  
Chairperson

**OFFICIAL SUMMARY**

Chairperson George Houtman called the Board of Adjustment meeting to order on Thursday, December 3, 2020 at 5:00 PM in the Chamber's Room of the City & County Government Center. Members present were Justin Borns, Matt Chandler, Jeremy Scott, Nick Schmeichel via telephone and Houtman. Absent was Dustin Edmison. Others present were Community Development Director Mike Struck, City Planner Ryan Miller, and Carl Odde.

**Item #4a** – Carl Odde explained that he has a large lot that allows him to have the room for an extended driveway, but the zoning ordinance is restricting the expansion. They have additional drivers in the household and parking on the street is less than desirable due to the amount of traffic on Half Moon Road. Houtman asked if they will be installing a parking pad along the side of the garage. Odde explained that they will be.

**Item #4b** – Chandler explained the project plan for Sterling Technology. They would like to add additional tanks to their property, but in a review with the Engineer's office, it became apparent that the current tanks were out of compliance and a variance would need to be approved for the location of the existing tanks and the proposed accessory structures. Sterling Technology does own the adjacent lots to the east. Houtman asked if the new tanks would be the same size as the current tanks. Chandler stated that they will be slightly larger.

The meeting was adjourned at 5:19 p.m.



Mike Struck  
Community Development Director



George Houtman  
Chairperson