

# **Brookings Health System**

## **Board of Trustees Meeting**

### **September 28, 2020**

#### **Board of Trustees**

Present: Dick Peterson, Walt Wosje, Daryl Englund, Andrew Ellsworth and Ex-Officio Ryan Krogman  
Present via WebEx: James Morgan, Sheila Anderson, Lynn Darnall, Mary Anne Krogh, Justin Sell and  
Ex-Officio - Leah Brink and Patty Bacon

Management Present: Jason Merkley, CEO; Tammy Hillestad, CNO; Melissa Wagner, CFO and Sheri Wiig, recorder

President Morgan called the meeting to order at 5:00 p.m.

#### **INVITED GUEST**

##### Provider Services Agreement (PSA) Review

Merkley welcomed Patrick Siegling, Clinic Director, Avera Medical Group Brookings. Siegling presented a review of the PSA (Professional Services Agreement) with Avera Medical Group Brookings reporting on changes that have taken place during 2020, COVID-19 Response and Impact.

Siegling also spent a fair amount of time providing an overview on the upcoming conversion to a FQHC for the primary care providers at the Brookings Clinic (specialty care providers will remain under the PSA). FQHC (Federally Qualified Health Centers) are community-based health care providers that receive funds from the HRSA (Health Resources and Services Administration) Health Center Program to provide primary care services to help meet the needs of an underserved area or population. They must meet a stringent set of requirements, including billing for care on a sliding fee scale based on ability to pay.

Patient benefits of a FQHC are sliding fee schedules, enhanced access and medication at reduced costs. The FQHC also aligns closely with Avera's mission to help the underserved population. Avera's marketing team is in the process of creating a press release and scripting to inform patients of this change.

Siegling was thanked for his presentation and he exited at 5:37p.m.

#### **CONSENT AGENDA**

Motion was made by Ellsworth, seconded by Wosje to approve the agenda and the following consent agenda items: August 24, 2020 Board of Trustees Meeting Minutes, August 19, 2020 Medical Executive Committee Meeting Minutes, and August 2020 Financials, Adjustment and Payables as follows:

##### **August 2020 Payables:**

(Vendor name and amount)

United Accounts Inc, \$25.00; South Dakota Supplement Plan, \$5,566.48; South Dakota Retirement System, \$164,545.16; First Bank & Trust, \$665.00; Department of Social Services, \$435.70; Credit Collections Bureau, \$165.28; Collection Services Center, \$201.69; Brookings Area United Way, \$229.85; Accounts Management Inc, \$255.00; AAA Collections Inc, \$306.20; Welch Allyn Inc, \$2,926.70; WW Tire Service Inc, \$80.20; Vocera Communications Inc, \$34,814.00; Verizon Wireless, \$1,127.13; USPS-Hasler, \$7,500.00; US Compounding Inc, \$249.27; Total Maintenance Systems Inc, \$169.97; Stryker Orthopaedics, \$20,207.05; Stryker Endoscopy, \$3,967.42; Standard Textile, \$104.76; South Dakota Supplement Plan, \$6,184.22; Smith & Nephew Inc,

\$1,650.00; Siemens Healthcare Diagnostics, \$809.15; See Better Lab, \$127.50; Sarstedt Inc, \$1,702.21; Sara Schneider, \$26.72; SCA Pharmaceuticals, \$464.70; S Misc, \$450.00; Remel Inc, \$439.20; Quadiant Inc, \$736.99; Precision Lens, \$1,208.00; Precise Bioscience LLC, \$6,200.00; Performance Health Supply Inc, \$569.68; Pan O Gold Baking Co, \$99.17; Owens & Minor, \$17,767.12; Outlaw Graphics, \$532.50; Olympus America Inc, \$755.42; Office Peeps Inc, \$655.06; Nova Biomedical, \$994.42; Northwestern Energy, \$1,625.90; Network Services Company, \$2,367.36; Natural Inspirations, \$709.33; Modern Optical International, \$6.99; Midwest Fresh Catering, \$1,560.00; Microline Surgical Inc, \$611.80; Medtronic Inc, \$2,760.64; Medline Industries Inc, \$967.48; Medivators, \$1,970.00; McKesson Medical Surgical, \$108.22; Matthew H Swartz DO PLLC, \$1,008.55; Marchon Eyewear Inc, \$148.51; MVAP Medical Supplies Inc, \$63.00; Lynne Kaufmann, \$66.65; Live Eyewear, \$113.70; Kone Inc, \$1,337.57; Kibble Equipment LLC, \$1,599.39; Julia Yoder, \$50.00; Johnny On The Spot Inc, \$75.00; Jennifer Ann Mendel, \$250.00; Intrado Interactive Services Corp, \$802.69; Interstate Office Products Inc, \$180.95; Infusystem Inc, \$405.00; Infusystem Inc, \$450.00; Hy-Vee Accounts Receivable, \$841.02; Hubert Company, \$479.80; Hauge Associates Inc, \$63.24; Hampton Inn & Suites, \$274.32; Grainger Inc, \$138.36; Glory Haus, \$393.46; GIS Benefits, \$10,179.43; Foerster Office & Janitorial Supply, \$3,552.20; Fisher Healthcare, \$662.42; Farmer Brothers Co, \$95.22; Equashield LLC, \$1,058.18; Encompass Group LLC, \$536.00; Elavon Inc, \$17,857.99; East Side Jersey Dairy Inc, \$295.52; Draeger Inc, \$492.57; Dornier Medtech America Inc, \$675.00; Diagnostica Stago Inc, \$1,654.00; Dedicated Investment Group, \$976.50; Cypracom LLC, \$327.52; Sentrixx Security, \$724.79; Constellation Newenergy Gas Div LLC, \$5,154.18; Concordance Healthcare Solutions, \$1,050.31; Chesterman Co, \$116.09; Charmant USA, \$1,708.30; Change Healthcare, \$450.58; Cepheid, \$8,548.00; Centurylink, \$7.80; Cardinal Health 414 LLC, \$2,402.68; Cardinal Health, \$878.52; CR Bard Inc, \$1,280.00; CR Bard Inc, \$929.00; Business Card, \$15,191.77; Building Sprinkler Company Inc, \$325.00; Brookings Register, \$188.00; Brookings Health Systems, \$1,195.62; Brian Kvamme, \$645.00; Bracco Diagnostics Inc, \$611.46; Bowes Construction Inc, \$92,393.30; Bound Tree Medical LLC, \$72.90; BioMarkinetics LLC, \$8,639.00; BioFire Diagnostics LLC, \$14,506.93; Becton Dickinson and Company, \$329.22; Beckman Coulter, \$5,284.53; Bay Medical Products LLC, \$227.80; BP of Brookings Inc, \$947.77; Avera Medical Group Radiology, \$60.00; Avera Medical Group Occupational, \$102.00; Arthrex Inc, \$6,289.00; Amber Overby, \$895.00; Allergan, \$3,850.00; Alcon Vision LLC, \$455.04; Agiliti Health Inc, \$1,168.00; Accounts Management Inc, \$7,516.52; Acclarent Inc, \$22,095.85; Ability Network Inc, \$175.30; Patient-Insurance Refund, \$35.00; Patient-Insurance Refund, \$83.27; Patient-Insurance Refund, \$42.93; Patient-Insurance Refund, \$167.09; Patient-Insurance Refund, \$52.00; Patient-Insurance Refund, \$51.40; Patient-Insurance Refund, \$8.10; Patient-Insurance Refund, \$10.51; Patient-Insurance Refund, \$31.37; Patient-Insurance Refund, \$15.50; Patient-Insurance Refund, \$60.00; Patient-Insurance Refund, \$33.97; Patient-Insurance Refund, \$50.00; Patient-Insurance Refund, \$7.50; Patient-Insurance Refund, \$82.00; Patient-Insurance Refund, \$30.14; Patient-Insurance Refund, \$377.60; Patient-Insurance Refund, \$70.00; Patient-Insurance Refund, \$172.11; Patient-Insurance Refund, \$190.75; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$130.67; eProvider Solutions LLC, \$1,969.84; Xigent Solutions LLC, \$10,578.43; Werfen USA LLC, \$8.30; Wells Fargo Vendor Financial Svcs, \$662.00; Walter Wosje, \$300.00; Walman Instruments, \$5,764.42; WW Tire Service Inc, \$28.94; W Misc, \$873.00; United Living Community, \$3,872.25; Typenex Medical LLC, \$270.00; Stryker Sales Corp, \$11,189.95; Stryker Orthopaedics, \$13,997.55; Stryker Endoscopy, \$3,127.83; Step Saver Inc, \$330.85; State Hygienic Laboratory-Accts Rec, \$1,638.00; South Dakota State University, \$5,795.03; South Dakota Health Care Assoc, \$169.50; South Dakota Department of Health, \$37.00; Sheila Anderson, \$300.00; Sarstedt Inc, \$25.34; Sanford Laboratories, \$25,641.00; Sanford Health, \$4,500.00; Sanford Health, \$189.17; Runnings Supply Inc, \$1,489.13; Rove Staffing LLC, \$1,320.00; Ron's Auto Repair, \$158.86; Richard H Peterson, \$300.00; RR Donnelley, \$179.60; Qualified Presort Service LLC, \$2,190.05; Precision Lens, \$2,074.50; Physicians Laboratory LTD, \$11,460.92; Pharmacy Specialties & Clinic Inc, \$290.84; Performance Health Supply Inc, \$859.77; Pan O Gold Baking Co, \$120.67; Owens & Minor, \$18,420.04; Ortho-Clinical Diagnostics Inc, \$1,142.14; Omnicare Inc, \$10.94; Olympus America Inc, \$1,620.83; Office Peeps Inc, \$553.95; Network Services Company, \$5,770.32; Nephron 503B Outsourcing Facility, \$480.00; National Medical Resources Inc, \$19,279.70; Natalie Christina Owens-Sloan, \$581.99; Mix Dry Cleaners Inc, \$270.00; Minn-Kota Pest Control, \$327.50; Mindray North America, \$750.00; Midwest Special Instruments Corp, \$115.00; Midwest Glass, \$524.35; Midcontinent Communications, \$1,000.00; Microsurgical Technology Inc, \$799.00; Medtronic Inc, \$3,239.88; Mediacom LLC, \$58.78; Medela Inc, \$83.41; Howes Oil Company Inc, \$1,999.00; Marsden Bldg Maintenance LLC, \$9,881.55; MarketLab Inc, \$365.89; Marchon Eyewear Inc, \$129.71; Lynn M Darnall, \$300.00; Lowes Business Account, \$1,492.81; Land & Wheels, \$319.00; L'Amey Inc, \$55.16; Karen Weber, \$141.76; KCI USA, \$2,311.88; Justin G Sell, \$300.00; Jesse Walsh, \$310.50; Jen Mendel, \$225.00; James Morgan, \$400.00; Intrado Interactive Services Corp, \$130.25; Interstate Office Products Inc, \$390.57; Intersect ENT, \$825.00; InterMetro Industries Corporation, \$296.72; IZI Medical Products LLC, \$393.48; ICU Medical Inc, \$95.00; Hauge Associates Inc, \$42.00; Halo Branded Solutions Inc, \$632.21; Global Surgical Corp, \$539.00; GE Precision Healthcare LLC, \$13,339.75; Fisher Healthcare, \$1,743.75; Fisher & Paykel Healthcare Inc, \$130.00; East Side Jersey Dairy Inc, \$287.73; Draeger Inc, \$164.19; Direct Supply, \$166.00; Dave's Collision Repair Center, \$1,146.30; Daryl Englund, \$300.00; Dakota Truck Underwriters, \$8,561.42; DMS Health Technologies Inc, \$1,350.00; DJO LLC, \$89.75; Culligan Water Conditioning, \$2,725.75; Creative Printing Inc, \$1,390.45; Courtesy Plumbing Inc, \$320.28; Core-Mark Midcontinent Inc, \$536.38; CooperSurgical Inc, \$1,218.56; Cooks Waste Paper & Recycling, \$3,217.78; Cook Medical Incorporated, \$1,484.34; Clearvision Optical Co Inc, \$81.94; City of Volga, \$185.72; City of Brookings, \$390.22; Chesterman Co, \$112.00; Charmant USA, \$66.94; Centurylink, \$272.47; Century Business Products, \$372.60; Catherine Leadabrand, \$350.90; Cardinal Health Pharmacy Svcs LLC, \$2,439.60; Cardinal Health, \$403.50; CPSI, \$5,427.99; CLIA Laboratory Program, \$180.00; Browns Medical Imaging LLC, \$11,040.00; Brookings Engraving, \$5.75; Brookings Area Transit Authority, \$160.00; Breg Inc, \$89.52; Bracco Diagnostics Inc, \$1,153.17; Boston Scientific Corporation, \$2,719.93; Bayer Healthcare LLC, \$1,251.48; Baxter Healthcare Corp, \$3,407.62; Banner Associates Inc, \$1,037.80; Avera Medical Group Radiology, \$28.00; Avera McKennan Hospital, \$3,565,606.61; Avera Long-Term Care Pharmacy, \$2,050.94; Avera Health, \$921,765.52; Aspex Eyewear Inc, \$89.99; Ashley Daniels, \$43.70; Arthrex Inc, \$848.00; Andrew Ellsworth, \$300.00; Amanda Trowbridge, \$25.00; Alpha Media LLC, \$4,365.00; Allergan, \$383.00; Allen Medical Systems Inc, \$266.00; Allegra Printing & Imaging, \$1,607.58; Alimed Inc, \$1,119.99; Alcon Vision LLC, \$11,392.56; Airclean Systems, \$5,138.00; Agiliti Health Inc, \$26,234.01; Afac, \$7,848.17; Accounts Management Inc, \$136.19; AAA Collections Inc, \$13,223.18; A-OX Welding Supply Co Inc, \$3,982.90; 9 Clouds Marketing Group LLC, \$3,250.00; Patient-Insurance Refund, \$23.00; Patient-Insurance Refund, \$166.50; Patient-Insurance Refund, \$130.00; Patient-Insurance Refund, \$46.01; Patient-Insurance Refund, \$35.50; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$182.00; Patient-Insurance Refund, \$263.48; Patient-Insurance Refund, \$15.70; Patient-Insurance Refund, \$884.60; Patient-Insurance Refund, \$103.46; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$92.93; Patient-Insurance Refund, \$5.00; Patient-Insurance Refund, \$41.67; Patient-Insurance Refund, \$641.00; Credit Collections Bureau, \$193.57; Accounts Management Inc, \$255.00; United Accounts Inc, \$25.00; South Dakota Supplement Plan, \$6,184.22; First Bank & Trust, \$665.00; Department of Social Services, \$435.70; Collection Services Center, \$201.69; Brookings Area United Way, \$229.85; AAA Collections Inc, \$306.20; TruGreen Processing Center, \$733.81; Town & Country Shopper Inc, \$384.00; Midwest Fire & Safety, \$790.68; Teleflex Funding LLC, \$415.50; Tara Squires, \$6.33; Swiftel Communications, \$8,336.85; Stryker Sales Corporation, \$215.88; Stryker Sales Corp, \$3,625.53; Stryker Orthopaedics, \$13,203.40; Stryker Endoscopy, \$3,587.86; Streier Lawn Care Service, \$1,040.00; Steris Corporation, \$138.73; Stericycle Inc, \$1,212.51; South Dakota Association of Health, \$350.00; Sleep Center Services LLC, \$273.00; Sioux Falls Aquatics LLC, \$530.00; Siemens Healthcare Diagnostics, \$5,358.09; Shelly Deknikker, \$789.94; Shari Kleinjan, \$950.93; Scott Raabe, \$819.00; Sarstedt Inc, \$579.19; Sanford Training Center, \$64.00; Samantha

Drealan, \$629.05; Runnings Supply Inc, \$94.63; Rove Staffing LLC, \$1,017.50; Rental Depot, \$71.94; Remel Inc, \$140.09; Redlinger Bros Plumbing & Heating, \$20.47; Randi Bauman, \$722.08; Qualified Presort Service LLC, \$2,487.96; Precision Lens, \$1,351.10; Precise Bioscience LLC, \$15,500.00; PharMerica, \$518.32; Pests B Dead LLC, \$202.35; Performance Health Supply Inc, \$328.95; Peggy Morris Ferkul, \$521.53; Pan O Gold Baking Co, \$103.47; Owens & Minor, \$23,552.51; Office Peeps Inc, \$690.00; Nuance Communications, \$27.40; Nox Medical LLC, \$638.86; Network Services Company, \$4,063.43; Mood Media, \$127.07; Minn-Kota Pest Control, \$755.00; Mimedx Group Inc, \$2,589.00; Midcontinent Communications, \$585.75; Melby Photography, \$163.95; Medline Industries Inc, \$403.46; Medical Information Technology Inc, \$13,723.00; Mediacom LLC, \$3,543.52; McKesson Medical Surgical, \$230.84; McKeever Inc, \$93.75; Marchon Eyewear Inc, \$1,533.01; Maine Molecular Quality Controls, \$2,100.36; MVAP Medical Supplies Inc, \$21.20; Lynette Richarz, \$197.23; Lindsay Hillestad, \$125.81; Lexisnexis Risk Data Management Inc, \$405.00; Laura Crooks, \$120.75; Language Line LLC, \$15.04; Laerdal Medical Corp, \$223.50; Kyla Huntimer, \$769.81; Kristen Zobel, \$420.78; Kool Beans Coffee, \$145.00; Kerry's Sprinklers Inc, \$57.24; Kenmark Optical Inc, \$74.30; Kelly Podhradsky, \$322.58; Katelyn Lovre, \$128.23; Julie Henry, \$115.01; Interstate Office Products Inc, \$116.04; Interstate All Battery Center, \$54.30; Interlace Health LLC, \$12,492.10; Integra Lifesciences Sales LLC, \$564.11; ISI LLC, \$190.20; Healing Words Foundation, \$1,250.00; Hamlin County Publishing Inc, \$114.75; Hailey Milton, \$344.43; Gregg Tebeest, \$54.05; Galls Inc, \$544.87; GE Precision Healthcare LLC, \$10,611.08; G&R Controls Inc, \$135.00; Fox Food Service Repair, \$220.00; Foerster Office & Janitorial Supply, \$814.40; Flowers On Main, \$160.00; Fix It Shop Locksmith, \$8.00; Fairway Optical Products Inc, \$9.90; Experian Health Inc, \$2,935.58; Europa Eyewear Corporation, \$1,361.50; Estelline Nursing & Care Center, \$717.60; Emily Vanderwal, \$365.00; East Side Jersey Dairy Inc, \$266.51; Donna Bumann, \$228.16; Direct Supply, \$1,364.99; Deb Aalderks, \$269.56; De Rigo REM, \$66.10; Dakota Data Shred, \$254.59; DVL Fire and Safety LLC, \$798.50; Cyracom LLC, \$1,093.58; Culligan Water Conditioning, \$66.25; Courtesy Plumbing Inc, \$1,379.40; CooperSurgical Inc, \$463.69; Continental Optical Imports, \$1,050.31; City of Brookings, \$152.91; Chesterman Co, \$288.56; Charmant USA, \$263.31; Centurylink, \$578.44; Century Business Products, \$2,753.02; Cassling, \$5,375.00; Carquest Auto Parts, \$82.86; Cardinal Health 414 LLC, \$1,450.96; Cardinal Health, \$762.48; Buhls Drycleaning, \$903.70; Brylee Hennrich, \$135.13; Brothers Pharmacy & Gifts, \$6,643.61; Brookings Municipal Utilities, \$74,997.96; Brookings Engraving, \$5.75; Brookings Area Transit Authority, \$350.00; Bortnems Vinyl Pro Inc, \$50.00; Blend Interactive Inc, \$400.00; Bio-Rad Laboratories Inc, \$2,634.32; Beth Nemmers, \$170.08; Becton Dickinson and Company, \$199.45; Beckman Coulter, \$794.32; Ban-Koe Systems, \$790.00; Avera Medical Group Occupational, \$12.75; Avera McKennan Hospital, \$785.92; Avera Health, \$4,213.15; Ashley Engelstad, \$710.01; Ashley A Brown, \$44.15; Arthrex Inc, \$2,790.00; Arlington Municipal Utilities, \$333.59; Applied Medical Resources, \$745.00; Ann Overby, \$26.33; Amp Electric Construction Inc, \$505.36; Allergan, \$1,864.00; Allegra Printing & Imaging, \$843.99; Aegis Therapies Inc, \$40,861.67; Access Storage, \$79.00; A-OX Welding Supply Co Inc, \$1,134.45; 9 Clouds Marketing Group LLC, \$1,332.97; Patient-Insurance Refund, \$10.10; Patient-Insurance Refund, \$163.23; Patient-Insurance Refund, \$40.22; Patient-Insurance Refund, \$327.90; Patient-Insurance Refund, \$97.19; Patient-Insurance Refund, \$125.00; Patient-Insurance Refund, \$494.19; Patient-Insurance Refund, \$75.00; Patient-Insurance Refund, \$447.90; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$20.00; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$40.00; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$5.00; Patient-Insurance Refund, \$20.00; Patient-Insurance Refund, \$125.00; i3 Verticals POS, \$422.40; ZeptoMetrix Corporation, \$1,236.00; Water Works LLC, \$49.45; Voyager Fleet Systems Inc, \$1,512.27; Vision Brookings Foundation, \$25,000.00; United Technologies, \$689.53; Uline Inc, \$268.50; UPS Store, \$64.44; UPS, \$94.22; Typenex Medical LLC, \$126.26; Tura, \$74.65; Stryker Sales Corp, \$894.52; Stryker Orthopaedics, \$23,878.73; Stryker Endoscopy, \$751.42; South Dakota Health Care Assoc, \$245.00; Siemens Healthcare Diagnostics, \$1,012.89; Sean Sundermann, \$944.00; Scott Raabe, \$819.00; Sarstedt Inc, \$239.22; Sanford Training Center, \$104.00; SCA Pharmaceuticals, \$464.70; Rove Staffing LLC, \$4,553.75; Richard Ewing Equipment Co Inc, \$362.96; Remel Inc, \$1,300.74; Precision Lens, \$2,466.00; Precise Bioscience LLC, \$3,200.00; PlatinumCode, \$310.56; Philips Healthcare, \$258.63; Performance Health Supply Inc, \$149.64; Pan O Gold Baking Co, \$117.86; Oxyrase Inc, \$178.44; Owens & Minor, \$21,229.18; Ortho-Clinical Diagnostics Inc, \$398.53; Olympus America Inc, \$1,354.35; OR Specific, \$816.00; Northwestern Energy, \$10.87; Network Services Company, \$2,138.98; National Center On Shaken Baby, \$250.97; Minn-Kota Pest Control, \$66.00; Midwest Urologic Stone Unit Limited, \$4,250.00; Medline Industries Inc, \$1,444.15; McKesson Medical Surgical, \$1,496.22; Mandy Wilde, \$468.00; Maine Molecular Quality Controls, \$387.56; MVMD Prof LLC, \$26,370.00; Lowes Business Account, \$1,511.96; Kool Beans Coffee, \$161.75; Kelly Evans, \$300.00; Julia Yoder, \$200.00; Jackrabbit Tire & Service Inc, \$1,272.00; Intrado Interactive Services Corp, \$728.73; Interstate Telecommunications Coop, \$186.56; Interstate Office Products Inc, \$56.94; Intersect ENT, \$1,650.00; Hampton Inn & Suites, \$142.61; Gynex, \$187.77; Graybar Electric Co, \$260.30; Freestar Healthcare Staffing Inc, \$576.00; Foerster Office & Janitorial Supply, \$412.80; Federal Express Corporation, \$636.36; Equashield LLC, \$608.65; East Side Jersey Dairy Inc, \$275.87; Draeger Inc, \$627.39; Dr Jills Foot Pads Inc, \$136.50; Department of Public Safety, \$120.00; Dave's Collision Repair Center, \$12,413.05; DJO LLC, \$179.50; Culinex, \$374.62; CooperSurgical Inc, \$162.91; Cooper Atkins Corporation, \$738.60; Concordance Healthcare Solutions, \$1,089.75; Clearvision Optical Co Inc, \$821.38; City of White, \$88.72; Chesterman Co, \$84.00; Centurylink, \$20.84; Carstens Health Industries, \$26.50; Carquest Auto Parts, \$49.02; Carefusion 2200 Inc, \$203.01; Cardinal Health 414 LLC, \$521.51; Cardinal Health, \$2,047.07; CR Bard Inc, \$1,571.69; C MISC, \$1,749.00; Brookings Economic Dev Corp, \$50,000.00; Brookings Area CPR CTC, \$57.00; Bracco Diagnostics Inc, \$611.46; Bound Tree Medical LLC, \$256.00; BioMarkinetics LLC, \$7,063.00; BioFire Diagnostics LLC, \$10,895.76; Beckman Coulter, \$567.56; Bayer Healthcare LLC, \$938.61; Baxter Healthcare Corp, \$3,415.82; Bausch Health US LLC, \$3,407.52; Avera McKennan Hospital, \$8,399.00; Arthrex Inc, \$3,419.00; ABB Optical Group, \$3,015.21; 605 Custom Design LLC, \$45.00; Patient-Insurance Refund, \$237.00; Patient-Insurance Refund, \$76.00; Patient-Insurance Refund, \$184.00; Patient-Insurance Refund, \$56.25; Patient-Insurance Refund, \$50.00; Patient-Insurance Refund, \$15.00; Patient-Insurance Refund, \$60.74; Patient-Insurance Refund, \$229.00; Patient-Insurance Refund, \$10.00; Patient-Insurance Refund, \$99.40; Patient-Insurance Refund, \$141.80; Patient-Insurance Refund, \$30.00; Patient-Insurance Refund, \$152.00; Patient-Insurance Refund, \$90.00; Patient-Insurance Refund, \$60.00; Patient-Insurance Refund, \$5.00; Patient-Insurance Refund, \$65.00; Patient-Insurance Refund, \$15.56

GRAND TOTAL, \$5,973,350.81

Action: All present voted yes; motion carried.

## INFORMATIONAL ITEMS

Articles of interest included “10 common reasons for HIPAA violations”, *Becker's Hospital Review*; “Epic vs. Cerner vs. Allscripts vs. Meditech: 12 key comparisons”, *Becker's Hospital Review*; “Missouri voters approve Medicaid expansion”, *Modern Healthcare*; “Healthcare, industry forge new

supply chains in the fight against COVID-19”, *Modern Healthcare*; and “Ask an expert: Health systems offer employers tips on returning to work safely”, *Modern Healthcare*.

Merkley commented on the Medicaid Expansion article stating South Dakota is one of 12 states that has not expanded Medicaid coverage.

## **REPORTS**

### **Executive Reports**

#### **CEO Report**

Merkley noted Brookings Health System Foundation will be kicking off the annual Employee Giving Campaign in October which is an opportunity for staff to support their fellow co-workers, patients and community. The Foundation also hosted a food and supply drive during the month of September for Feeding Brookings for our community members in need.

#### **CFO Report**

Wagner shared a few highlights from the 2019 Medicare cost report. With the Rural Community Hospital Demonstration Program sun-setting for Brookings Health in October, an application was submitted for Low Volume Adjustments which was just approved. Capital and Operational budgets for 2021 are underway and CARES funding requirements have been documented and satisfied.

#### **August New Hires:**

Knutson, Katherine \$13.50; Waddell, Alexia \$12.75; Park, Chantel \$22.00; Pappas, Shannon \$10.00; Lovejoy, Daizy \$12.75; Cox, Sally \$14.25; Braun, Kymberlea \$10.50; Baumhoefer, Camryn K \$11.50; Haake, Ally \$12.50; Farnsworth-Gehl, Alexandra N \$17.30; Schultz, Rachel L \$12.25; Fox, Jamie R \$10.50; Odde, Lyndee \$25.00; Kroger, Michael \$22.75; Faehrich, Kayee A \$12.00

#### **August Status Changes:**

Bartels, Kailee \$12.00; Lacaze, Kyleigh \$13.00; Krcil, Kylie \$13.61; Evans, Tiffany \$12.00; Sagehorn, Hailey \$13.29; Stevens, Sierra \$12.00; Hare, Auston \$12.00; Langland, Shantel \$24.00; Knapp, Brittany \$26.90; Sauter, Justine \$29.45; Hanson, Marisa \$24.43; Pappas, Sheryl \$42.65; Gray, Kimberly \$27.33; Thompson, Duane \$40.59; Schneider, Sheila \$31.51; Kinner, Kim \$23.63; Bothwell, Lindsey \$34.82; Deibert, Elise \$26.27; Hartung, Steven \$18.39; Baker, Abigail \$12.30; Poppen, Tracy \$16.27; Isham, Janie \$31.30; Zobel, Kristen \$30.74; Bartunek, Cassandra \$20.60; Arpan, Danielle \$12.24; Miller, Donna \$19.03; Norton, Danielle \$14.95; Horsley, Nathan \$18.80; Crooks, Laura \$23.73; Goens, Amanda \$22.66; Christie, Stephanie \$15.45; Anderson, Major \$28.68; Gerlach, Alecia \$30.91; Sand, Michelle \$30.33; Anderson, Amanda \$29.56; Larsen, Shawna \$17.70; Conatser, Deborah \$35.71; Stover, Deb \$35.71; Stevenson, Erin \$31.12; Callies, Kodi \$36.33; Newman, Mandy \$28.52; Carmody, Morgan \$25.24; Bauman, Randi \$27.87; Sebert-Bortnem, Kathy \$31.72; Olson, Sandy \$20.71; Sheryllyn, Bosch \$13.39; Ward, Jordyn \$13.25; Stauffacher, Terri \$44.00; Dickens, Aric \$13.75

#### **CNO Report**

Hillestad commented on Pharmacy department efforts to continue to maintain safety in narcotics usage; Anesthesia implemented individual lockable storage bags containing common narcotics used in patient care. Pharmacy staff are also promoting the use of probiotics for inpatients on antibiotics to reduce or prevent C. defficile infections.

### **Board Committee Reports**

#### **Administrative Committee Meeting**

Committee member Wosje provided a report; the Administrative Committee met on September 22, 2020. Topics of discussion included Board Nominees/Recommendation, General Surgery Recruitment, PSA Review, Hyperbaric Oxygen Program, CEO Incentive, COVID-19/Vaccine/Testing, Brookings FC Indoor Facility, Board/Physician Appreciation Evening, and Employee Appreciation.

### Building Committee Meeting

Committee Chair Englund provided a report; the Building Committee met on September 22, 2020. Topics of discussion included the Parking Lots - Southwest Front Lot and Yorkshire Eye Clinic Lot, Equipment/Loader Garage, HBO Chamber-RestorixHealth, Fall Clean UP/Winter Readiness and Maintenance Staff Retirements.

### Finance Committee:

Committee Chair Peterson provided a report; the Finance Committee met on September 24, 2020. The committee reviewed and approved the payables, financials and adjustments for August, 2020. An update on CARES/PPP funding was also provided.

### Quality Committee

Committee Chair Ellsworth provided a report; the Quality Committee met on September 22, 2020. Topics of discussion included CDI (Clinical Documentation Improvement) Documentation Program, PEPPER (Program for Evaluation Payment Patterns Electronic Report), Service Committee Highlights/Action Plans and COVID-19 Update.

## **NEW BUSINESS**

### Medical Staff Credentialing

Motion was made by Ellsworth, seconded by Peterson to approve the credentialing and re-credentialing for September as recommended by the Medical Executive Committee.

Action: All present voted yes; motion carried.

### COVID-19

Merkley shared we continue to address the challenges the pandemic is having on our workforce and are working to raise awareness on staff morale across our campus. Brookings Health is also beginning to have critical staffing shortages in some areas due to quarantining or isolation. As hospitalizations increase, bed availability is becoming a complex situation across the state; Brookings Health has received patients being transferred back from Avera McKennan to free up beds as they near their capacity. There continues to be an increase in the number of individuals seeking to be tested and testing supplies remain in short supply. The State Department of Health is beginning to discuss COVID vaccination deployment plans with several healthcare facilities across the state.

## **EXECUTIVE SESSION**

A motion was made by Anderson, second by Darnall to enter into Executive Session at 6:32 p.m. in accordance with SDCL 1-25-2.(1), discussing personnel. Members present were: Morgan, Anderson Darnall, Ellsworth, Englund, Krogh, Peterson, Sell and Wosje; Merkley was also present; motion carried.

While in executive session, the Board discussed the CEO's Incentive Plan for 2020. Merkley was excused at 6:45 p.m. Upon motion by Englund, second by Peterson the Executive Session concluded at 6:51 p.m. and continued in regular session.

A motion was made by Anderson, second by Krogh to adopt the CEO Incentive Plan for 2020. The CEO Incentive Plan includes measures to align the CEO's performance to our desired hospital

performance and include measures for finance, quality, physician recruitment, and external hospital recognition.

Upon motion by Anderson, second by Krogh the meeting adjourned at 6:53 p.m.; motion carried.

Respectfully submitted,

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Sheila Anderson, Secretary