

# **Brookings City/County Joint Powers Board Meeting Thursday, May 14, 2020**

The Joint Powers Board met in regular session on Thursday, May 14, 2020 with the following members present: Leah Brink and Michael Bartley. Lee Ann Pierce and Nick Wendell was present via telephone.

Leah Brink called the meeting to order and a quorum was established.

Motion by Pierce, seconded by Bartley to approve the agenda for the May 14, 2020 Joint Powers Board Meeting. All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Wendell to approve the minutes from the February 6, 2020 Joint Powers Board Meeting. All members voted “aye.” Motion carried.

Assistant City Manager Jacob Meshke updated the board on the 2020 budget. Meshke said everything is tracking right on que.

Meshke discussed the FY2021 proposed budget with the board. Meshke asked Commission Department Director Stacy Steffensen if the bills could be paid quarterly versus monthly.

Steffensen said the City Finance Office pays all the bills and then bills the county for their portion. She said if it makes it easier on the City Finance Office to do it quarterly versus monthly then that is fine. City Manager Paul Briseno said they will explore it further.

Motion by Bartley, seconded Bartley to approve the FY 2021 proposed budget. All members voted “aye.” Motion carried.

Senior Finance Assistant Jenna Byrd said the first floor lobby has been used for absentee voting in past elections. Byrd asked the board if they could utilize the first floor of the lobby for absentee voting for the 2020 General Election. She said absentee voting begins Friday, September 18<sup>th</sup>.

Motion by Bartley, seconded by Wendell to utilize the first floor of the lobby for absentee voting for the 2020 General Election. All members voted “aye.” Motion carried.

Briseno updated the board on the artwork for the building. He said due to restrictions put in place, the artist hasn’t been able to come. He said they hope to have the artwork in place early August.

IT Specialist Shawn Plowman discussed with the board AV system upgrades. Plowman said \$20,000 was set aside for joint system upgrades for the building. He said they were able to replace equipment in the community room as well as some work in the Chamber’s Room, and all of the handheld microphones.

Plowman said a couple of lightbulbs shattered inside the projector so that will have to be dealt with. He said both City and County IT Specialists are discussing it and trying to figure out what will fit within the budget.

Meshke updated the board on the installation of the electric car charging station. He said the City Street Department poured the pad and Clites Electric came to finish up the electrical work. Meshke said the city will set the charging rate at their May 26<sup>th</sup> meeting. He said the charging unit should be operational by mid-June.

Steffensen said City Street Department Superintendent Matt Bartley installed a gutter over the south entrance to the building. Commissioner Bartley asked about potentially purchasing a canopy for the south entrance. Steffensen said that entrance was not intended for public use so it may just confuse the public.

Motion by Bartley, seconded by Wendell to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Thursday, July 23, 2020 at 8:45 a.m.

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Jenna Byrd  
Senior Finance Assistant  
Brookings County

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