

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
June 11, 2020
MEETING MINUTES

The Board of Trustees of the Brookings Public Library met on Thursday, June 11, 2020 at 12:00 pm in the Cooper Room at the Brookings Public Library.

MEMBERS PRESENT: Doug O'Neill, Deb Waltman, Kathy Miller, Michael Linehan

OTHERS PRESENT: Ashia Gustafson, Jen Anderson

1. Call to Order

Doug O'Neill called the meeting to order.

2. Approval of Agenda

Doug O'Neill called for approval of the meeting agenda. Kathy Miller moved to approve the meeting agenda with the addition of 5.2 General Budget 2021 and 5.3 Reopening. Deb Waltman seconded. Motion carried.

3. Approval of Minutes

Doug O'Neill called for approval of the minutes from the May 14, 2020 meeting. Kathy Miller moved to approve the meeting minutes. Michael Linehan seconded. Motion carried.

4. Old Business

5. New Business

5.1 Approval of Bills

The Library Board members discussed the May 2020 bills, budgets and expenditures. Michael Linehan moved to approve the May 2020 bills. Kathy Miller seconded. Motion carried.

5.2 General Budget 2021

Ashia Gustafson informed the Library Board members of the minor changes to the General Budget 2021. The Library Board members discussed the general budget.

5.3 Reopening

Ashia Gustafson presented the reopening plans to the Library Board members. The Library Board discussed the changes to the Library and safety steps the Library will be taking when reopening to the public. Ashia Gustafson also explained the Grab & Go checkout time that would start Wednesday, June 17.

6. Other Items & Reports

6.1 Financial Report

Ashia Gustafson presented the review of the 2020 Budget through May to the Library Board members. The Library Board members discussed the budget.

6.2 Librarian's Report

Ashia Gustafson presented the monthly report to the Library Board members. The Library Board members discussed the Summer Reading Programs the Library is offering. Ashia Gustafson gave a tour of the Library's safety measures to the Library Board members. Doug O'Neill presented a donated picture of "Earth View" to the Library.

7. Public Comment on Items not on Agenda

8. Next Meeting: Thursday, June 23 at 12:00 PM in the Cooper Room

9. Adjournment

Deb Waltman moved to adjourn the meeting. Michael Linehan seconded. The meeting adjourned at 12:55 pm.

Respectfully submitted,
Ashia Gustafson,
Director of Library Services