

Brookings Health System

Board of Trustees

April 27, 2020

Board of Trustees

Present: Dick Peterson and Walt Wosje

Present via WebEx: James Morgan, Daryl Englund, Sheila Anderson, Lynn Darnall, Andrew Ellsworth, Mary Anne Krogh, and Justin Sell and; Ex-Officio: Leah Brink, Dan Hansen and Ryan Krogman

Management Present: Jason Merkley, CEO; Tammy Hillestad, CNO; Melissa Wagner, CFO and Sheri Wiig, recorder

President Morgan called the meeting to order at 5:00 p.m.

CONSENT AGENDA

A motion was made by Wosje, seconded by Ellsworth to approve the agenda and the following consent agenda items: March 30, 2020 Board of Trustees meeting minutes, March 18, 2020 Medical Executive Committee meeting minutes and March 2020 Financials, Adjustments and Payables as follows:

March 2020 Payables:

(Vendor name and amount)

BROOKINGS HEALTH SYSTEM-NBV, \$500.00; 9 CLOUDS MARKETING GROUP, LLC, \$1,160.61; ABB OPTICAL GROUP, \$2,747.75; ABBOTT LABORATORIES, \$657.21; AEGIS THERAPIES, INC, \$38.77; ALADTEC, INC, \$1,444.28; ALCON LABORATORIES, INC., \$2,848.14; ALLEGRA PRINT & IMAGING, \$3,519.97; AMANDA TROWBRIDGE, \$25.00; AMSA, \$101.88; ARJO INC, \$1,035.54; ARLINGTON CAR SHOW, \$50.00; ARLINGTON CHAMBER OF COMMERCE, \$50.00; ARMSTRONG MEDICAL INDUSTRIES, \$43.00; ARTHREX, INC, \$3,795.00; ASHLEY BROWN, \$109.70; ASHLEY ENGELSTAD, \$420.20; AT ANALYTICAL, INC., \$1,297.69; BAXTER HEALTHCARE CORP, \$867.00; BECTON, DICKINSON AND COMPANY, \$854.61; BIOMARKINETICS, LLC, \$12,391.00; BOSTON SCIENTIFIC CORPORATION, \$762.64; BOUND TREE MEDICAL, LLC, \$145.65; BREG, INC., \$355.88; BROWN'S MEDICAL IMAGING, \$11,040.00; BRYLEE HENNRICH, \$58.65; C.R. BARD, \$47.00; C.R. BARD ACCESS SYSTEMS, \$732.00; C.R. BARD DAVOL, \$218.19; BUHL'S CLEANERS, \$761.80; CARDINAL HEALTH, \$1,886.29; CARDINAL HEALTH 414, LLC, \$1,343.52; CAREFUSION 2200, INC., \$219.58; CARQUEST AUTO PARTS, \$21.65; CDW GOVERNMENT, \$914.44; CENTURYLINK, \$16.28; CITY OF BROOKINGS FINANCE DEPT, \$60,721.83; CITY OF WHITE, \$235.35; CLEARVISION OPTICAL COMPANY, \$733.76; CORE MEDICAL GROUP, \$6,384.24; CONCORDANCE HEALTHCARE SOLUTIONS, \$1,051.24; CONE INSTRUMENTS, \$102.83; COOK MEDICAL LLC, \$1,492.36; COOPER SURGICAL, \$250.23; CULINEX, \$750.06; DEMDACO, \$709.74; DEB AALDERKS, \$197.10; DIRECT SUPPLY, INC., \$33.00; DJO, LLC, \$89.75; DONNA BUMANN, \$184.45; DR MARK A VOSSLER, \$26,280.00; DR NAZIR DELAWAR, \$66.70; DYNAMIC LABORATORIES, INC., \$89.07; EIDE BAILLY LLP, \$35,000.00; EMILY VANDERWAL, \$216.65; ENCOMPASS GROUP, LLC, \$678.48; EVERGREEN ENTERPRISES, \$2,080.61; FEDEX, \$628.72; FISHER HEALTHCARE, \$908.14; FLOWERS ON MAIN, \$144.00; FOERSTER OFFICE & JANITORIAL SUPPLY, \$835.20; GORDON DEKKENGA, \$140.88; GRACE TREFZ, \$191.93; GREAT PLAINS EAR & HEARING, INC, \$500.00; GREGG TEBEEST, \$107.53; HAMLIN COUNTY PUBLISHING INC, \$114.75; HEALTHSTREAM, INC, \$1,228.75; HIGH POINT NETWORKS, \$568.75; HOWE, INC, \$1,487.46; ICU MEDICAL, INC., \$77.50; INJOY HEALTH EDUCATION, \$383.50; INTERSTATE OFFICE PRODUCTS, \$864.48; JULIE HENRY, \$101.20; K&K INTERIORS, \$926.55; KATELYN LOVRE, \$113.28; KCI USA, \$290.95; KELLY PODHRADSKY, \$208.73; KENMARK EYEWEAR, \$151.47; KONE INC, \$738.48; KRAUS-ANDERSON CONSTRUCTION CO, \$202,870.68; KRIER & BLAIN, INC, \$3,250.17; KRISTEN ZOBEL, \$154.56; KYLA HUNTIMER, \$432.29; LINDSEY BOTHWELL, \$409.40; LOWE'S, \$337.01; LYNETTE RICHARZ, \$168.48; MADISON COMMUNITY HOSPITAL, \$3,750.00; MARCHON EYEWEAR, INC, \$617.79; MCKEEVER INC., \$131.10; MCKESSON MEDICAL SURGICAL INC, \$2,536.51; MEDIACOM, \$1,942.71; MEDIVATORS, \$1,660.00; MEDLINE INDUSTRIES INC, \$2,113.01; MEDTOX DIAGNOSTICS, INC, \$31.00; MEDTRONIC USA INC, \$7,198.00; MIDCONTINENT COMMUNICATIONS, \$585.75; MIMEDX GROUP INC, \$1,371.00; MINN-KOTA PEST SERVICES, INC., \$66.00; MINUTEMAN PRESS, \$5,846.04; NELSON DRUG, INC, \$7.70; NETWORK SERVICES COMPANY, \$11,666.34; NINA NORDBYE, \$31.06; NORTHWESTERN ENERGY, \$69.80; NOVA BIOMEDICAL, \$1,094.42; OLYMPUS AMERICA INC, \$3,239.73; OMNICELL, INC., \$25,610.99; ONESTAFF MEDICAL, LLC, \$3,731.50; OPTISOURCE INTERNATIONAL, \$254.99; ORTHO-CLINICAL DIAGNOSTICS, INC., \$1,000.91; OWENS & MINOR, \$45,515.17; OXYRASE, INC., \$167.58; PEGGY MORRIS FERKUL, \$377.79; PERFORMANCE HEALTH SUPPLY, INC, \$192.46; PHILIPS HEALTHCARE, \$102.75; PLATINUM CODE, \$403.02; PRECISE BIOSCIENCE, LLC, \$27,000.00; PRECISION LENS, \$882.30; QUANTUM MEDICAL, \$197.52; RANDI BAUMAN, \$684.13; REDLINGER BROS, \$1,326.69; REMEL INC, \$624.19; RICHARD-EWING EQUIPMENT CO INC, \$1,682.00; ROVE STAFFING, LLC, \$4,543.75; SANFORD HEALTH AHA TRAINING CENTER, \$50.00; SARSTEDT, INC., \$462.33; SHARI KLEINJAN, \$971.06; SHELLY DEKNIKKER, \$309.24; SHERWIN-WILLIAMS, \$281.80; SIEMENS HEALTHCARE DIAGNOSTICS, \$1,738.65; SMITHS MEDICAL ASD, INC, \$150.85; STERIS CORPORATION, \$114.49; STERIS INSTRUMENT MGMT SERVICES, IN, \$1,029.64; STRECK, INC, \$582.91; STRYKER SALES CORP., \$9,136.83;

STRYKER ENDOSCOPY, \$1,774.80; STRYKER MEDICAL, \$71.40; STRYKER ORTHOPEDICS, \$38,687.74; TARA SQUIRES, \$101.20; TOWN & COUNTRY SHOPPER, \$288.00; ULINE, \$234.57; UNITED PARCEL SERVICE, \$47.11; VENTURA MED STAFF, LLC, \$4,718.75; VOCERA COMMUNICATIONS, INC, \$3,276.00; VOYAGER FLEET SYSTEMS, INC., \$2,384.92; WALMAN OPTICAL, \$6,588.99; WAPITI MEDICAL GROUP, LC, \$729.87; WW TIRE SERVICE INC., \$378.56; XIGENT SOLUTIONS LLC, \$5,707.89; PATIENT REFUND CHECKS, \$24.82; PATIENT REFUND CHECKS, \$331.86; PATIENT REFUND CHECKS, \$11.08; PATIENT REFUND CHECKS, \$480.85; PATIENT REFUND CHECKS, \$43.00; BRAEMAR, LLC, \$136.41; BROOKINGS AREA TRANSIT AUTHORITY, \$160.00; BROOKINGS REGISTER, \$376.00; LABEL TAPE SYSTEMS, \$144.75; INTERSTATE TELECOMMUNICATIONS COOP, \$188.76; KCI USA, \$698.28; MARCO INC, \$3,741.67; SARSTEDT INC, \$590.69; TRI-ANIM HEALTH SERVICES, \$1.75; WATER WORKS LLC, \$23.50; A-OX WELDING SUPPLY CO INC, \$1,337.52; ASD HEALTHCARE, \$21,811.50; AEGIS THERAPIES INC, \$34,037.61; ALLEN MEDICAL SYSTEMS INC, \$157.50; ARLINGTON MUNICIPAL UTILITIES, \$283.53; ASHLEY DANIELS, \$33.93; AVERA EDUCATION AND STAFFING, \$1,615.00; AVERA HEALTH, \$3,605.00; AVERA MEDICAL GROUP OCCUPATIONAL, \$178.50; AVERA MEDICAL GROUP RADIOLOGY, \$90.00; BG MEDICAL LLC, \$2,029.95; BP OF BROOKINGS INC, \$1,393.42; BAXTER HEALTHCARE CORP, \$2,408.40; BAYER HEALTHCARE LLC, \$1,251.48; BROOKINGS AREA TRANSIT AUTHORITY, \$1,000.00; BROOKINGS MUNICIPAL UTILITIES, \$42,580.03; BROOKINGS REGISTER, \$25.56; PRECISION LENS, \$1,208.00; CARDINAL HEALTH 414 LLC, \$2,332.03; CARDINAL HEALTH PHARMACY SVCS LLC, \$2,363.60; CAREFUSION 2200 INC, \$76.14; CENTURY BUSINESS PRODUCTS, \$3,131.83; CHARLOTTE BACHMAN, \$297.50; CHESTERMAN CO, \$932.66; CINDY L HALBERSMA, \$534.63; CITY OF BROOKINGS, \$5.07; CULLIGAN WATER CONDITIONING, \$559.53; SENTRIX SECURITY, \$317.04; COOPERSURGICAL INC, \$512.56; CORE-MARK MIDCONTINENT INC, \$545.25; COURTESY PLUMBING INC, \$670.09; CREATIVE BRANDS, \$56.17; CULINEX, \$78.06; CYRACOM LLC, \$279.54; DAKOTA TRUCK UNDERWRITERS, \$3,853.49; DAVID FALCONER, \$150.00; DEAN FOODS NORTH CENTRAL LLC, \$345.74; FLOWERS ON MAIN, \$247.50; FOERSTER OFFICE & JANITORIAL SUPPLY, \$350.60; FREESTAR HEALTHCARE STAFFING INC, \$585.44; GE PRECISION HEALTHCARE LLC, \$2,728.67; GRAYBAR ELECTRIC CO, \$155.91; HEALING WORDS FOUNDATION, \$1,000.00; BAN-KOE COMPANIES INC, \$167.21; ALLEGRA PRINTING & IMAGING, \$401.88; INTERSTATE OFFICE PRODUCTS INC, \$62.57; JAMIE HALVORSON, \$119.03; JAN OLSON, \$101.78; JESSE WALSH, \$313.38; JOHNSON CONTROLS, \$2,027.19; K&K INTERIORS INC, \$216.17; KAREN WEBER, \$98.32; KRAVE INC, \$280.00; KRISTEN ZOBEL, \$251.73; LAURA CROOKS, \$481.28; JM BIRTH CONSULTANTS, \$350.00; MCKEEVER INC, \$402.75; MEDIACOM LLC, \$1,416.94; MEDICAL INFORMATION TECHNOLOGY INC, \$11,456.00; MEDIVATORS, \$100.00; MINN-KOTA PEST CONTROL, \$267.50; MIZUHO ORTHOPEDIC SYSTEMS INC, \$351.00; NATALIE CHRISTINA OWENS-SLOAN, \$423.35; NATIONAL MEDICAL RESOURCES INC, \$1,242.60; NAZIR DELAWAR, \$66.70; OFFICE PEEPS INC, \$433.73; OHM'S APPLIANCE CENTER, \$1,849.00; ONESTAFF MEDICAL LLC, \$9,293.00; PAN O GOLD BAKING CO, \$187.97; PATIENT-INSURANCE REFUND, \$25.00; PATIENT-INSURANCE REFUND, \$555.68; PATIENT-INSURANCE REFUND, \$15.00; PATIENT-INSURANCE REFUND, \$95.74; PATIENT-INSURANCE REFUND, \$13.79; PATIENT-INSURANCE REFUND, \$13.47; PATIENT-INSURANCE REFUND, \$40.00; PATIENT-INSURANCE REFUND, \$25.00; PATIENT-INSURANCE REFUND, \$10.07; PATIENT-INSURANCE REFUND, \$53.70; PATIENT-INSURANCE REFUND, \$1,293.19; PATIENT-INSURANCE REFUND, \$126.64; PATIENT-INSURANCE REFUND, \$100.00; PATIENT-INSURANCE REFUND, \$32.82; PATIENT-INSURANCE REFUND, \$206.29; PATIENT-INSURANCE REFUND, \$10.00; PERFORMANCE HEALTH SUPPLY INC, \$12.09; QUALIFIED PRESORT SERVICE LLC, \$2,738.26; HILL REFRIGERATION, \$119.00; SCA PHARMACEUTICALS, \$464.70; SANFORD TRAINING CENTER, \$168.00; SCOTT RAABE, \$400.00; SIEMENS HEALTHCARE DIAGNOSTICS, \$149.00; SIGMA-ALDRICH INC, \$30.10; SILVER SCREEN ADVERTISING, \$300.00; SIOUX FALLS AQUATICS LLC, \$530.00; SLEEP CENTER SERVICES LLC, \$702.00; SOUTH DAKOTA SUPPLEMENT PLAN, \$67,940.14; SOUTH DAKOTA STATE UNIVERSITY, \$5,662.74; SOUTH DAKOTA STATE UNIVERSITY, \$3,505.00; STRYKER SALES CORPORATION, \$495.49; STRYKER SALES CORP, \$13,119.14; STRYKER ENDOSCOPY, \$232.32; SUNTRAC SERVICES INC, \$940.00; SURGICAL SPECIALITIES CORP, \$299.16; SWITEL COMMUNICATIONS, \$7,789.80; INTERSTATE ALL BATTERY CENTER, \$52.20; VOCERA COMMUNICATIONS INC, \$717.60; WAPITI MEDICAL STAFFING, \$838.00; DAKOTA DATA SHRED, \$414.90; COOKS WASTE PAPER & RECYCLING, \$3,268.66; XIGENT SOLUTIONS LLC, \$6,064.50; ACCOUNTS MANAGEMENT INC, \$280.00; BREIT & BOOMSMA PC, \$243.41; BROOKINGS AREA UNITED WAY, \$243.35; COREMEDICAL GROUP, \$2,817.36; COLLECTION SERVICES CENTER, \$201.69; CREDIT COLLECTIONS BUREAU, \$116.70; DEPARTMENT OF SOCIAL SERVICES, \$435.70; FIRST BANK & TRUST, \$665.00; RUSHMORE SERVICE CENTER LLC, \$63.40; SOUTH DAKOTA SUPPLEMENT PLAN, \$5,887.22; UNITED ACCOUNTS INC, \$25.00; VENTURA MEDSTAFF LLC, \$7,120.63; PATIENT-INSURANCE REFUND, \$45.00; PATIENT-INSURANCE REFUND, \$354.07; PATIENT-INSURANCE REFUND, \$1,187.63; PATIENT-INSURANCE REFUND, \$25.00; PATIENT-INSURANCE REFUND, \$26.26; PATIENT-INSURANCE REFUND, \$40.20; PATIENT-INSURANCE REFUND, \$8.60; A-OX WELDING SUPPLY CO INC, \$3,735.22; ACCOUNTS MANAGEMENT INC, \$225.55; AFLAC, \$16,011.52; AGILITI HEALTH INC, \$23,846.26; ALCON VISION LLC, \$1,898.76; ALDRETE SCORE INC, \$1,250.00; ALPHA MEDIA LLC, \$2,335.00; ARLINGTON SUN, \$49.98; ASPEX EYEWEAR INC, \$1,245.62; AVERA HOME MEDICAL EQUIPMENT, \$889.25; AVERA MCKENNAN HOSPITAL, \$94,637.98; BANNER ASSOCIATES INC, \$5,600.00; BIOMARKINETICS LLC, \$6,318.00; BLEND INTERACTIVE INC, \$2,543.75; BRACCO DIAGNOSTICS INC, \$611.46; BRIGGS HEALTHCARE, \$526.50; BROTHERS PHARMACY & GIFTS, \$10,867.56; CARDINAL HEALTH, \$153.72; CARDINAL HEALTH 414 LLC, \$1,677.15; CATHERINE LEADABRAND, \$1,524.50; CHANGE HEALTHCARE, \$441.76; CHESTERMAN CO, \$108.59; ARLINGTON MUNICIPAL UTILITIES, \$5,087.00; CITY OF VOLGA, \$237.26; CLASSIC ACOUSTIC CLEAN, \$1,375.00; CLEARVISION OPTICAL CO INC, \$71.14; CREATIVE PRINTING INC, \$596.50; DAKOTA TRUCK UNDERWRITERS, \$4,650.00; DEAN FOODS NORTH CENTRAL LLC, \$250.71; DRAEGER INC, \$4,154.40; MARSDEN BLDG MAINTENANCE LLC, \$10,523.85; ESTELLINE NURSING & CARE CENTER, \$3,632.74; EUROPA EYEWEAR CORPORATION, \$64.86; FASTENAL COMPANY, \$403.43; FIRST BANK & TRUST, \$688,890.17; FIX IT SHOP LOCKSMITH, \$112.00; HAUGE ASSOCIATES INC, \$525.90; HY-VEE ACCOUNTS RECEIVABLE, \$1,523.99; PLATINUMCODE, \$970.80; ALLEGRA PRINTING & IMAGING, \$526.65; INTERSTATE OFFICE PRODUCTS INC, \$195.26; JAMIE HALVORSON, \$50.00; JENNIFER KLINKHAMMER, \$687.30; JOHNSON CONTROLS, \$2,823.62; K&K INTERIORS INC, \$67.14; KENMARK OPTICAL INC, \$68.20; KIMBERLY CLEVELAND, \$66.45; KONE INC, \$1,286.09; KOOL BEANS COFFEE, \$129.00; LANGUAGE LINE LLC, \$37.50; LEADING EDGE GROUNDS CARE INC, \$1,149.67; MARCHON EYEWEAR INC, \$1,905.34; MARCOLIN USA EYEWEAR CORP, \$279.50; MCKESSON MEDICAL SURGICAL, \$456.04; MEDLINE INDUSTRIES INC, \$1,618.75; MEDTOX DIAGNOSTICS INC, \$31.00; MEDTOX LABORATORIES INC, \$70.00; MELISSA WAGNER, \$302.61; MICHELLE SAND, \$234.88; MIDCONTINENT COMMUNICATIONS, \$1,000.00; MIDWEST MEDICAL INSURANCE CO, \$21,259.00; MIX DRY CLEANERS INC, \$245.00; MUSIC THERAPY EMPOWERS LLC, \$55.00; NEPHRON 503B OUTSOURCING FACILITY, \$480.00; NORTHWESTERN ENERGY, \$1,612.01; OFFICE PEEPS INC, \$662.67; OLYMPUS AMERICA INC, \$1,620.83; ONESTAFF MEDICAL LLC, \$3,040.00; PAN O GOLD BAKING CO, \$131.52; PHYSICIANS LABORATORY LTD, \$6,126.65; QUALIFIED PRESORT SERVICE LLC, \$572.52; CENTURYLINK, \$268.55; REVSPRING INC, \$2,330.43; ROVE STAFFING LLC, \$1,907.50; RUNNINGS SUPPLY INC, \$18.71; SANFORD HEALTH OCCUPATIONAL MED, \$20.00; SANFORD USD MEDICAL CENTER, \$366.57; SANFORD TRAINING CENTER, \$88.00; SILVERSCRIPT INSURANCE COMPANY, \$5.22; SOUTH DAKOTA DEPARTMENT OF HEALTH, \$37.00; STATE HYGENIC LABORATORY- ACCTS REC, \$2,028.00; STERIS CORPORATION, \$404.48; SWEDISH TREASURES LLC, \$245.95;

EXHAUST PROS, \$556.57; TRANSMED INC, \$499.00; TRI-ANIM HEALTH SERVICES, \$17.33; TRI-CITY STAR, \$49.98; VENTURA MEDSTAFF LLC, \$3,657.50; BAXTER HEALTHCARE CORP, \$1,033.25; PATIENT-INSURANCE REFUND, \$28.94; PATIENT-INSURANCE REFUND, \$217.78; PATIENT-INSURANCE REFUND, \$325.00; PATIENT-INSURANCE REFUND, \$114.64; PATIENT-INSURANCE REFUND, \$1,875.59; PATIENT-INSURANCE REFUND, \$45.11; PATIENT-INSURANCE REFUND, \$13.91; PATIENT-INSURANCE REFUND, \$45.87; PATIENT-INSURANCE REFUND, \$19.00; PATIENT-INSURANCE REFUND, \$327.00; PATIENT-INSURANCE REFUND, \$32.83; PATIENT-INSURANCE REFUND, \$76.00; PATIENT-INSURANCE REFUND, \$133.00; PATIENT-INSURANCE REFUND, \$0.50; 9 CLOUDS MARKETING GROUP LLC, \$3,200.00; API HEALTHCARE CORPORATION, \$1,816.77; ABILITY NETWORK INC, \$175.30; ACCESSORIES NOW INC, \$817.79; ACCOUNTS MANAGEMENT INC, \$6,665.60; AGILITI HEALTH INC, \$1,344.00; ALIMED INC, \$514.44; ALLERGAN, \$260.00; AMANDA TROWBRIDGE, \$25.00; ASRT, \$65.00; ANDREW ELLSWORTH, \$300.00; AMERICA'S PPO, \$202.58; ARTHREX INC, \$2,000.00; ABC, \$239.33; AVERA HEALTH, \$7,140.00; AVERA MEDICAL GROUP OCCUPATIONAL, \$153.00; AVERA MCKENNAN HOSPITAL, \$3,696.60; AVERA MEDICAL GROUP BROOKINGS, \$2,297.46; AVESIS THIRD PARTY ADMINISTRATORS, \$3,592.13; B MISC, \$623.77; BUSINESS CARD, \$28,071.64; BIOMARKINETICS LLC, \$5,090.00; BOSTON SCIENTIFIC CORPORATION, \$1,305.82; BRACCO DIAGNOSTICS INC, \$1,153.17; BREG INC, \$373.29; BREIT & BOOMSMA PC, \$205.65; BROOKINGS AREA UNITED WAY, \$243.35; BROOKINGS HEALTH SYSTEMS, \$1,371.62; BROOKINGS REGISTER, \$53,335.80; PRECISION LENS, \$1,057.00; CARDINAL HEALTH, \$105.39; CAREFUSION 2200 INC, \$3,168.70; CARQUEST AUTO PARTS, \$200.73; CITY OF BROOKINGS, \$59.00; COLLECTION SERVICES CENTER, \$201.69; CPSI, \$5,580.83; COOK MEDICAL INCORPORATED, \$366.11; COOPERSURGICAL INC, \$1,218.56; CREATIVE BRANDS, \$159.60; CREDIT COLLECTIONS BUREAU, \$116.70; DARYL ENGLUND, \$300.00; DEDICATED INVESTMENT GROUP, \$961.50; DEPARTMENT OF SOCIAL SERVICES, \$435.70; EINSPAHR AUTO PLAZA INC, \$3,332.68; ENCOMPASS GROUP LLC, \$522.72; CONSTELLATION NEWENERGY GAS DIV LLC, \$10,757.21; FCI OPHTHALMICS INC, \$65.00; FASTENAL COMPANY, \$551.14; FIRST BANK & TRUST, \$665.00; INFUSYSTEM INC, \$391.50; FISHER HEALTHCARE, \$69.42; FOERSTER OFFICE & JANITORIAL SUPPLY, \$1,221.90; GE PRECISION HEALTHCARE LLC, \$10,330.17; GIS BENEFITS, \$10,658.68; GRAYBAR ELECTRIC CO, \$103.03; HAMPTON INN & SUITES, \$137.16; HEALTHMARK INDUSTRIES CO, \$84.45; HIGH POINT NETWORKS LLC, \$350.00; STRYKER ORTHOPAEDICS, \$6,115.96; HY-VEE ACCOUNTS RECEIVABLE, \$1,624.38; INFUSYSTEM INC, \$159.76; INMAR RX SOLUTIONS INC, \$454.00; ALLEGRA PRINTING & IMAGING, \$201.04; INTEGRA LIFESCIENCES SALES LLC, \$1,280.07; INTERSTATE OFFICE PRODUCTS INC, \$8,191.87; INTRADO INTERACTIVE SERVICES CORP, \$669.08; INTUITIVE SURGICAL INC, \$3,409.95; JAMES MORGAN, \$400.00; JASON DOMAGALSKI, \$100.00; JUSTIN G SELL, \$300.00; KARLA HANSON, \$75.33; KURZ MEDICAL INC, \$946.63; LEXISNEXIS RISK DATA MANAGEMENT INC, \$412.00; LINDSEY BOTHWELL, \$99.00; LOWES BUSINESS ACCOUNT, \$933.70; LYNN M DARNALL, \$300.00; MANDY WILDE, \$370.00; MCKESSON MEDICAL SURGICAL, \$1,388.56; MEDIACOM LLC, \$67.25; MEDTRONIC INC, \$7,198.00; MELBY PHOTOGRAPHY, \$250.95; MIDWEST SPECIAL INSTRUMENTS CORP, \$217.76; MINUTEMAN PRESS, \$37.82; MITEL CLOUD SERVICES, \$1,424.55; NEPHRON 503B OUTSOURCING FACILITY, \$340.00; NETWORK SERVICES COMPANY, \$1,784.59; NORTHWESTERN ENERGY, \$3,966.71; OFFICE PEEPS INC, \$469.33; OWENS & MINOR, \$23,166.17; PESTS B DEAD LLC, \$70.00; PHYSICIANS LABORATORY LTD, \$2,649.30; PHYSICIANS RECORD CO, \$55.50; NPC INTERNATIONAL INC, \$451.18; QUALIFIED PRESORT SERVICE LLC, \$1,114.76; REMEL INC, \$180.64; RICHARD H PETERSON, \$300.00; RUNNINGS SUPPLY INC, \$30.13; SCOTT RAABE, \$2,212.50; SEAN SUNDERMANN, \$1,212.50; SHEILA ANDERSON, \$300.00; SIEMENS HEALTHCARE DIAGNOSTICS, \$9,000.09; SIZEWISE, \$972.25; SOUTH DAKOTA HEALTH CARE ASSOC, \$508.50; SOUTH DAKOTA RETIREMENT SYSTEM, \$185,379.99; SOUTH DAKOTA SUPPLEMENT PLAN, \$5,487.22; STEP SAVER INC, \$206.05; STERICYCLE INC, \$1,089.46; STRYKER ENDOSCOPY, \$3,967.42; TESSIERS INC, \$3,027.56; TRI-STATE NURSING, \$359.98; UNITED ACCOUNTS INC, \$25.00; VERIZON WIRELESS, \$1,095.25; WHIRC, \$718.00; WW TIRE SERVICE INC, \$38.18; WALTER WOSJE, \$300.00; WAPITI MEDICAL STAFFING, \$1,239.50; WELLS FARGO VENDOR FINANCIAL SVCS, \$662.00; XIGENT SOLUTIONS LLC, \$4,236.00; PATIENT-INSURANCE REFUND, \$41.55; PATIENT-INSURANCE REFUND, \$23.00; PATIENT-INSURANCE REFUND, \$45.90; PATIENT-INSURANCE REFUND, \$40.00; PATIENT-INSURANCE REFUND, \$98.40; PATIENT-INSURANCE REFUND, \$80.55

GRAND TOTAL, \$2,400,233.19

Action: All present voted yes; motion carried.

INFORMATIONAL ITEMS

Articles of interest included “Providers set to get billions from COVID-19 relief package”, *Modern Healthcare*; “Providers sideline employees, cut pay as pandemic saps revenue”, *Modern Healthcare*; “What healthcare boards can take from baseball’s sign-stealing scandal”, *Becker’s Hospital Review*; “Quorum Health Corp. files for bankruptcy”, *Modern Healthcare*; and, Rural hospitals face dire financial picture, with many at risk of closing”, *Modern Healthcare*.

REPORTS

Executive Reports

CEO Report

Merkley noted National Nursing Home and Hospital Week is recognized annually in the month of May. This year, Brookings Health will celebrate a little differently to adhere to social distancing guidelines; each employee will receive a gift of logo wear with graphics of the hospital’s NRHA Top 20 award or The Neighborhoods at Brookview 5 Star status.

Merkley also noted, Brookings Health released its COVID-19 bed management and surge plan to the media today. Extensive time and effort from the C19 Response Team went into planning details how Brookings Health will manage a medical surge capacity of patients and staffing needs in different stages based upon the number of COVID-19 hospitalized patients.

CFO Report

Wagner noted Business Office Director, Grant McAdaragh, has resigned his position and recruitment for his replacement is underway. Wagner also provided a summary of funding opportunities Brookings Health is eligible for as well as Grants received thus far. Most recently, the Small Business Administration re-opened the emergency loan program (Paycheck Protection Program) to government owned/municipal hospitals and an application will be submitted as soon as possible. There may also be new legislation that would allow forgiveness for the CMS Accelerated and Advance Payment Program which provides upfront funding based on 100% of Medicare payments for the previous six months.

March New Hires:

Paige Fiebelkorn \$20.00; Kenna Comer \$12.25; Ryan Sittig \$20.50; Robyn Worrall \$11.00; Troy Mead \$17.85; Jordyn Ward \$13.25; Elizabeth Campbell \$26.50; Frederic Cone \$13.50; Elizabeth Warns \$14.00; Jena Gardeman \$12.40

March Status Changes:

Faith Tetrick \$13.00; Jill Mutziger \$35.26; Ma Socorro Cepeda \$13.34; Jody Feucht \$21.61; Kim Cleveland \$18.13; Tim Watson \$45.04; Audra Heidenrich \$31.52; Eloy Gallegos Lopez \$12.69; Louann Jacobson \$14.03; Megan Pakieser \$14.42; Courtney Ketterman \$12.59; Marshall Lane \$12.35; Ashley Higdon \$13.94; Hailey Sagehorn \$12.29; Gregg Tebeest \$26.98; Emily Steadman \$12.59; Crystal Deknikker \$14.15; Tori Arzdorf \$21.73; Karen Rogers \$14.09; Tate Broksieck \$13.51; Kendra Vroman \$12.35; Dylan Tams \$12.54; Whitney Keller \$12.88; Mary Schwaegerl \$46.31; Jennifer Nagel \$20.00; Cassandra Bartunek \$20.00; Peggy Morris Ferkul \$13.00; Brylee Hennrich \$13.00; Kelly Podhradsky \$13.25

CNO Report

Hillestad noted, extensive preparation and planning has taken place on the most efficient way to care for COVID positive patients. The C-19 Response Team is represented by several departments that have been working together on triage guidelines and management of a potential COVID-19 surge. To make the best use of Personal Protection Equipment (PPE), an internal process has been implemented that will allow us to decontaminate N95 masks for use up to five (5) times.

Board Committee Reports

Administrative Committee Meeting

Committee member Wosje provided a report; the Administrative Committee met on April 21, 2020. Topics of discussion included Meditech Expanse, Brookings Futbol Club Indoor Facility, Brookings Health System's Strategic Plan, and COVID-19.

Merkley provided further details to members regarding the partnership opportunity and donation request from the Brookings Futbol Club (BFC). Brookings FC is requesting a financial commitment of \$200k in capital along with a long term lease to occupy 2,500 sq. ft. of space in an indoor training facility. Brookings Health's intent would be to develop a sports enhancement program and house our Cardiac Rehabilitation program in the facility. Additional stipulations for the sponsorship were reviewed and will be provided back to BFC. Consensus was this would benefit the community as well as other parties involved.

A motion was made by Wosje, seconded by Anderson to proceed with the \$200k commitment if BFC is in agreement with Brookings Health System's stipulations and deliverables.

Action: All present voted yes; motion carried.

Finance Committee:

Committee Chair Peterson provided a report; the Finance Committee met on April 23, 2020. The committee reviewed and approved the payables, financials and adjustments for March. Discussion also took place regarding relief funds from the CARES Act and reduced staffing hours.

Quality Committee

Committee Chair Ellsworth provided a report; the Quality Committee met on April 21, 2020. Topics of discussion included 2019 Patient and Resident Safety, Q4 2019 Patient Satisfaction, Patient Experience Campaign Heart of Caring, and COVID-19.

OLD BUSINESS

Rural Community Hospital Demonstration (RCHD) Program

Due to the COVID-19 pandemic, the RCHD extension is on hold for the time being as we continue to address COVID-19 legislative concerns and relief. Merkley will inquire with the American Hospital Association (AHA) for further details. The RCHD Program is scheduled to expire on October 1, 2020 for Brookings Health System.

Brookings Health System Strategic Plan

Merkley noted, as discussed at the Administrative Committee Meeting, the strategic plan will be put on hold until further notice. Operational focus and board leadership discussions will center on recovery planning from COVID-19.

NEW BUSINESS

Medical Staff Credentialing

A motion was made by Ellsworth, seconded by Peterson to approve the credentialing and re-credentialing as recommended by the Medical Executive Committee.

Action: All present voted yes; motion carried.

Q4 2019 Performance Dashboards

A snapshot of performance numbers for Q4 2019 for Brookings Hospital and The Neighborhoods at Brookview was provided. Overall, trends were positive through 2019 with a few areas of opportunity.

COVID-19

As mentioned previously, Brookings Health released its bed management/surge capacity plan to the Brookings Register to inform the community how we plan to take care of a surge of patients if and/or when the need arises. The virus peak for Brookings County could be mid-June and we are preparing for this to be the case. The C-19 Response Team did a great job in developing the plan that states how we will care for up to 80 patients. Brookings Health is in the process of purchasing a blood analyzer to test for COVID that has the ability to process results in about an hour, however, obtaining testing supplies for the analyzer may be a challenge.

Governor Noem will address the State tomorrow to explain criteria associated with lifting some of the current restrictions. Hospital leadership has also begun discussions on reopening and will roll out some messaging on the same in the coming days.

Brookings Health is planning and preparing for a new normal in the face of this crisis and will be implementing measures to temporarily reduce workforce expenses. This will include PTO/low-census for patient-facing workers in areas that are seeing lower volumes and mandatory reduction in hours of other ancillary/support and administrative staff as well as a hiring freeze.

Merkley also commented there continues to be an abundance of businesses and individuals who have reached out to donate to hospital staff and the local Boys and Girls Club is working towards being able to provide daycare for our staff and first responders. We are very grateful for their generosity.

Board Meeting in May

The Board previously agreed not to meet in the month of May, however, in light of the current situation, a recommendation was made that the Board of Trustees meet in May for an update on financials and COVID-19; all members were in agreement.

A motion was made by Darnall, seconded by Krogh to hold an abbreviated Board of Trustees meeting in May that will focus on April financials and an update on the COVID-19 impact to Brookings Health System.

Action: All present voted yes; motion carried.

Upon motion by Anderson, second by Wosje the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Sheila Anderson, Secretary