

Brookings Health System
Board of Trustees
March 30, 2020

Board of Trustees

Present via WebEx: James Morgan, Daryl Englund, Sheila Anderson, Lynn Darnall, Andrew Ellsworth, Mary Anne Krogh, Dick Peterson, Justin Sell and Walt Wosje; Ex-Officio: Leah Brink, Dan Hansen and Ryan Krogman

Management Present: Jason Merkley, CEO; Tammy Hillestad, CNO; Melissa Wagner, CFO and Sheri Wiig, recorder

President Morgan called the meeting to order at 5:09 p.m.

INVITED GUEST

Via WebEx, Geoff Knobloch, CPA/Partner with Eide Bailly was introduced and welcomed. Knobloch presented a detailed overview of the FY19 Audit Results. The audit is pending final approval from the State Department of Legislative Audit, however, Eide Bailly is prepared to issue a clean, unmodified audit opinion. Brookings Health statement of operations reflects sizeable growth year over year and is in a strong liquidity net position at \$130 million. Knobloch also provided further explanation on the pension expense, GASB 68.

Overall, ratio and benchmark comparisons were mostly strong in relation to other SD hospitals and Moody's data. Total net position at the end of 2019 was \$74.5 million while 2018 was \$69.3 million. Knobloch indicated the audit went very well and financial statements are in good order.

Knobloch was thanked for his presentation and exited the WebEx at 5:47 p.m.

CONSENT AGENDA

A motion was made by Peterson, seconded by Wosje to approve the agenda and the following consent agenda items: February 24, 2020 Board of Trustees meeting minutes, February 19, 2020 Medical Executive Committee meeting minutes and February 2020 Financials, Adjustments and Payables as follows:

February 2020 Payables:

(Vendor name and amount)

A-OX WELDING SUPPLY COMPANY, \$4,775.01; CARDINAL HEALTH, \$1,129.75; CARDINAL HEALTH, \$989.48; CARDINAL HEALTH, \$754.46; CARDINAL HEALTH, \$431.67; CARDINAL HEALTH, \$406.20; ALIMED, INC., \$343.67; ALIMED, INC., \$241.79; AVERA MCKENNAN HOSPITAL, \$1,613,227.83; AVERA MCKENNAN HOSPITAL, \$21,928.46; AVERA MCKENNAN HOSPITAL, \$14,384.82; DR ANDREW ELLSWORTH, \$300.00; AUTOMATIC BUILDING CONTROLS, INC, \$564.29; BIO RAD LABORATORIES, INC., \$63.88; AVERA MEDICAL GROUP BROOKINGS, \$55.65; BROOKINGS REGISTER, \$188.00; BROOKINGS REGISTER, \$188.00; BROOKINGS MUNICIPAL UTILITIES, \$31,690.03; BROOKINGS MUNICIPAL UTILITIES, \$7,256.35; BANNER ASSOCIATES INC, \$2,606.50; JAMES MORGAN, \$400.00; JAMES MORGAN, \$228.91; C.R. BARD ACCESS SYSTEMS, \$732.00; BOUND TREE MEDICAL, LLC, \$776.93; BARRETT'S FLOORING, \$8,391.68; BROOKINGS AREA CHAMBER OF COMMERCE, \$150.00; CARQUEST AUTO PARTS, \$39.38; CARQUEST AUTO PARTS, \$21.56; CARQUEST AUTO PARTS, \$12.06; CASSLING, \$5,375.00; CITY OF BROOKINGS FINANCE DEPT, \$407.98; C.R. BARD, \$77.60; COOKS WASTE PAPER & RECYCLING, \$2,666.19; VERIZON WIRELESS, \$1,095.25; CONNED CORPORATION, \$791.40; CULLIGAN, \$415.50; CENTURY BUSINESS PRODUCTS INC, \$3,456.22; CITY OF BROOKINGS LANDFILL, \$13.39; SIEMENS HEALTHCARE DIAGNOSTICS, \$8,517.28; SIEMENS HEALTHCARE DIAGNOSTICS, \$24.41; ABBOTT LABORATORIES, INC, \$9,226.20; DJO, LLC, \$89.75; DAKOTA SERVICE & REPAIR, \$150.00; SHELLY DEKNIKKER, \$265.53; HIGH POINT NETWORKS, \$1,325.00; HIGH POINT NETWORKS, \$218.75; EINSPAHR AUTO PLAZA INC, \$202.37; EINSPAHR AUTO PLAZA INC, \$101.72; EINSPAHR AUTO PLAZA INC, \$24.20; FLOWERS ON MAIN, \$640.00; FLOWERS ON MAIN, \$120.00; FARMER BROS. CO, \$190.44; FISHER HEALTHCARE, \$622.68; FISHER HEALTHCARE,

\$561.86; FISHER HEALTHCARE, \$301.57; CARDINAL HEALTH 414, LLC, \$2,762.56; CARDINAL HEALTH 414, LLC, \$2,287.94; CARDINAL HEALTH 414, LLC, \$1,001.88; HAUGE ASSOCIATES INC, \$109.93; HOBART SALES & SERVICE, \$1,855.01; HY-VEE INC, \$951.21; JULIE HENRY, \$58.65; NETWORK SERVICES COMPANY, \$3,330.97; NETWORK SERVICES COMPANY, \$3,241.65; NETWORK SERVICES COMPANY, \$2,262.57; NETWORK SERVICES COMPANY, \$2,183.85; STRYKER ORTHOPEDICS, \$12,336.30; STRYKER ORTHOPEDICS, \$10,770.64; STRYKER ORTHOPEDICS, \$2,546.08; STRYKER ORTHOPEDICS, \$582.40; HEALTH CARE LOGISTICS, INC, \$14.76; HFA, \$602.70; ALLEGRA PRINT & IMAGING, \$825.61; ALLEGRA PRINT & IMAGING, \$472.40; ITC TELECOM, \$190.10; THE STAYWELL COMPANY, LLC, \$537.95; ENCOMPASS GROUP, LLC, \$1,099.52; CPSI, \$6,038.63; PHIL CARLSON, \$50.00; LEADING EDGE GROUNDS CARE, INC., \$2,581.33; MEDELA, \$273.00; MEDLINE INDUSTRIES INC, \$1,833.05; MEDLINE INDUSTRIES INC, \$759.17; BOSTON SCIENTIFIC CORPORATION, \$9,119.43; BOSTON SCIENTIFIC CORPORATION, \$1,093.25; MIDWEST GLASS, INC., \$33.42; KOOL BEANS COFFEE, \$578.45; ROY HOPE, \$50.00; KONE INC, \$1,286.09; OHIO MEDICAL, LLC, \$426.89; JAN OLSON, \$136.28; OLYMPUS AMERICA INC, \$2,256.10; OLYMPUS AMERICA INC, \$1,935.46; CHESTERMAN COMPANY, \$315.00; CHESTERMAN COMPANY, \$196.36; CHESTERMAN COMPANY, \$189.50; CHESTERMAN COMPANY, \$182.09; PAN O GOLD BAKING COMPANY, \$210.00; PAN O GOLD BAKING COMPANY, \$161.09; PAN O GOLD BAKING COMPANY, \$108.62; PAN O GOLD BAKING COMPANY, \$91.52; PHYSICIANS LABORATORY, LTD, \$3,792.67; PHYSICIANS LABORATORY, LTD, \$2,650.85; PHYSICIANS LABORATORY, LTD, \$2,608.95; PRECISION LENS, \$3,991.50; PRECISION LENS, \$1,901.30; PRECISION LENS, \$1,376.00; POSTMASTER, \$925.00; SHEILA ANDERSON, \$300.00; ABBOTT LABORATORIES, \$1,145.73; ABBOTT LABORATORIES, \$460.76; RUNNINGS SUPPLY INC., \$89.64; RUNNINGS SUPPLY INC., \$39.98; RUNNINGS SUPPLY INC., \$10.98; REMEL INC, \$430.56; REMEL INC, \$237.62; REMEL INC, \$155.75; STRYKER SALES CORP., \$1,317.50; SWIFTEL COMMUNICATIONS, \$6,056.25; STRYKER ENDOSCOPY, \$4,718.84; STRYKER ENDOSCOPY, \$4,715.00; STRYKER ENDOSCOPY, \$668.90; STERIS CORPORATION, \$3,280.34; STERIS CORPORATION, \$2,368.51; MUSIC THERAPY EMPOWERS, LLC, \$55.00; MIDWEST UROLOGIC STONE UNIT, \$4,250.00; HUMANA PHARMACY SOLUTIONS, \$109.04; BROTHERS PHARMACY & GIFTS, \$9,405.45; SMITHS MEDICAL ASD, INC, \$474.08; SHARN INC, \$378.95; LISA RASMUSSEN, \$840.69; PERFORMANCE HEALTH SUPPLY, INC, \$104.00; PERFORMANCE HEALTH SUPPLY, INC, \$64.47; TRI-ANIM HEALTH SERVICES, INC, \$57.74; TRI-ANIM HEALTH SERVICES, INC, \$57.74; TOWN & COUNTRY SHOPPER, \$384.00; ALPHAMEDIA USA, LLC, \$3,275.00; UNITED AD LABEL, \$278.24; UNITED AD LABEL, \$129.33; UNITED PARCEL SERVICE, \$50.05; AGILITI HEALTH, INC, \$24,277.41; AGILITI HEALTH, INC, \$1,328.00; OFFICE OF THE CHIEF FINANCIAL, \$4,500.00; COLLECTIONS SERVICES CENTER, \$201.69; COLLECTIONS SERVICES CENTER, \$201.69; MEDTRONIC USA INC, \$10,016.52; MEDTRONIC USA INC, \$1,616.62; MEDTRONIC USA INC, \$1,593.00; ZIMMER US, INC, \$352.00; BAYMEDICAL PRODUCTS, \$227.80; BAYMEDICAL PRODUCTS, \$227.80; WELLS FARGO VENDOR FIN SERV, \$662.00; LYNETTE RICHARZ, \$108.68; PINESTAR TECHNOLOGY INC, \$386.00; PINESTAR TECHNOLOGY INC, \$350.00; COOPER SURGICAL, \$1,218.56; COOPER SURGICAL, \$1,210.07; COOPER SURGICAL, \$609.28; CARLSON & STEWART REFRIGERATION INC, \$168.76; TELEFLEX LLC, \$2,419.50; AVERA LONG-TERM CARE PHARMACY, \$1,723.52; FREESTAR HEALTHCARE STAFFING, INC, \$567.84; DR CATHERINE LEADABRAND, \$191.40; REVSPRING, INC, \$2,449.28; AVERA MCKENNAN HOSPITAL EM SERVICE, \$310.00; AVERA MCKENNAN HOSPITAL EM SERVICE, \$310.00; GALLS, LLC, -DBA NEVE'S UNIFORMS, \$70.94; MADISON COMMUNITY HOSPITAL, \$2,786.40; SD DEPARTMENT OF HEALTH, \$111.00; INTELLIGENT MEDICAL OBJECTS. INC., \$1,145.00; PARTY DEPOT, \$1,167.44; MIX DRY CLEANERS, INC., \$45.00; MEDIACOM, \$3,176.03; MEDIACOM, \$67.25; ROVE STAFFING, LLC, \$2,325.00; ROVE STAFFING, LLC, \$1,697.50; ROVE STAFFING, LLC, \$1,190.00; ROVE STAFFING, LLC, \$1,120.00; AVERA HEALTH, \$34,935.60; AVERA HEALTH, \$3,605.00; AVERA HEALTH, \$500.00; OXYRASE, INC., \$224.48; HOWALT-MCDOWELL INSURANCE, INC, \$55,758.00; HOWALT-MCDOWELL INSURANCE, INC, \$41,225.45; BECTON, DICKINSON AND COMPANY, \$538.08; BECTON, DICKINSON AND COMPANY, \$159.81; DAKOTA TRUCK UNDERWRITERS, \$4,650.00; DAKOTA TRUCK UNDERWRITERS, \$2,265.87; DAKOTA TRUCK UNDERWRITERS, \$858.00; NEWCOMER SUPPLY, INC, \$76.00; BROOKINGS AREA TRANSIT, \$650.00; BROOKINGS AREA TRANSIT, \$510.00; BEAVER-VISITEC INTERNATIONAL, INC, \$166.40; LANGUAGE LINE SERVICES, INC, \$252.00; PINNACLE MARKETING GROUP, \$1,666.80; PLATINUM CODE, \$155.28; ALLEN MEDICAL SYSTEMS INC, \$157.58; NUSTEP, INC., \$6,644.00; NORTHWESTERN ENERGY, \$4,660.36; NORTHWESTERN ENERGY, \$928.02; NORTHWESTERN ENERGY, \$606.56; DR NATALIE OWENS-SLOAN, \$724.96; SARSTEDT, INC., \$234.34; SARSTEDT, INC., \$192.54; SARSTEDT, INC., \$116.42; PROFESSIONAL PRODUCTS, INC., \$88.22; FISHER & PAYKEL HEALTHCARE INC, \$509.00; BSN MEDICAL, INC., \$141.35; DARWIN HUSBY, \$50.00; DARWIN HUSBY, \$50.00; ARJO INC, \$1,318.20; ARJO INC, \$420.90; AMSA, \$1,289.50; STEP SAVER INC, \$184.60; STEP SAVER INC, \$131.30; JAMIE HALVORSON, \$94.30; SHERWIN-WILLIAMS, \$396.45; DEAN FOODS NORTH CENTRAL, \$346.20; DEAN FOODS NORTH CENTRAL, \$341.49; DEAN FOODS NORTH CENTRAL, \$305.21; DEAN FOODS NORTH CENTRAL, \$303.56; BUSINESS CARD, \$27,637.51; MCKEEVER INC., \$1,092.13; MCKEEVER INC., \$588.85; BRIAN DETMERS, \$100.00; BRIAN DETMERS, \$100.00; CHARLOTTE BACHMAN, \$367.50; CHARLOTTE BACHMAN, \$210.00; WAPITI MEDICAL GROUP, LC, \$705.87; SLEEP CENTER SERVICES, LLC, \$663.00; DEDICATED INVESTMENT GROUP, \$1,283.87; KYLA HUNTIMER, \$519.10; JENNIFER MENDEL, \$120.00; SANFORD HOME MEDICAL EQUIPMENT, \$197.75; CHELSEY SUNDBERG, \$65.00; VW TIRE SERVICE INC., \$478.09; CREATIVE PRINTING, INC, \$2,620.80; CREATIVE PRINTING, INC, \$375.18; STANLEY HALSEIDE, \$300.00; STANLEY HALSEIDE, \$10.62; COVIDIEN, \$603.96; MIMEDX GROUP INC, \$685.50; ALLISON J DECURTINS, \$34.80; KRISTEN ZOBEL, \$222.40; PEDICRAFT INC., \$321.00; ENTHUSIASM INTERNATIONAL, INC., \$100.00; HAMLIN COUNTY PUBLISHING INC, \$114.75; XIGENT SOLUTIONS LLC, \$12,362.49; XIGENT SOLUTIONS LLC, \$11,824.20; XIGENT SOLUTIONS LLC, \$3,937.02; DERICK JOHNSON, \$7.65; ORTHO-CLINICAL DIAGNOSTICS, INC., \$685.29; UNITED LIVING COMMUNITY, \$29,708.12; APPLIED MEDICAL, \$1,200.00; HY-VEE PHARMACY, \$29.87; C.R. BARD PERIPHERAL, \$1,643.09; C.R. BARD PERIPHERAL, \$640.00; CUMMINS INC, \$1,799.86; BP OF BROOKINGS, INC, \$1,459.49; MERIDIAN BIOSCIENCE, \$260.72; BAYER HEALTHCARE, \$1,251.48; BAYER HEALTHCARE, \$1,251.48; BAYER HEALTHCARE, \$938.61; SPECIAL OLYMPICS SOUTH DAKOTA, \$250.00; NINA NORDBYE, \$140.88; LINDA GILBERTSON, \$281.20; LINDA GILBERTSON, \$190.48; BREG, INC., \$533.82; BREG, INC., \$444.85; JOSH KLINKHAMMER, \$240.00; BRIAN KVAMME, \$240.00; MITEL CLOUD SERVICES, \$1,355.58; DAKOTA DATA SHRED, INC, \$200.95; STRYKER MEDICAL, \$8,556.11; STRYKER MEDICAL, \$409.99; BABY-FRIENDLY USA, INC, \$2,964.69; STERICYCLE, INC., \$829.68; MASIMO AMERICAS, INC, \$78.00; ACCOUNTS MANAGEMENT, \$154.76; DARYL ENGLUND, \$300.00; KELLY PODHRADSKY, \$178.83; ESTELLINE NURSING & CARE CENTER, \$620.24; DRAEGER INC, \$689.32; OTIS ELEVATOR COMPANY, \$194.54; ASHLEY BROWN, \$21.15; SWIFTEL CENTER, \$13,122.99; SWIFTEL CENTER, \$100.00; BREIT & BOOMSMA, \$245.09; BREIT & BOOMSMA, \$208.55; CREDIT COLLECTIONS BUREAU, \$116.70; CREDIT COLLECTIONS BUREAU, \$116.70; AFLAC GROUP INSURANCE, \$443.91; FIRST BANK AND TRUST, \$665.00; FIRST BANK AND TRUST, \$265.00; BROOKINGS AREA UNITED WAY, \$243.35; BROOKINGS AREA UNITED WAY, \$243.35; SD SUPPLEMENTAL RETIREMENT PLAN, \$5,087.22; SD SUPPLEMENTAL RETIREMENT PLAN, \$5,087.22; SOUTH DAKOTA RETIREMENT SYSTEM, \$182,819.30; DIVISION OF CHILD SUPPORT, \$435.70; DIVISION OF CHILD SUPPORT, \$435.70; KELLI'S GIFT SHOP SUPPLIERS, \$495.44; DR NAZIR DELAWAR, \$133.40; HOLOGIC, \$3,465.00; HOLOGIC, \$3,413.00; PRUSSMAN CONTRACTING INC, \$7,667.50; PRUSSMAN CONTRACTING INC, \$2,075.00; BLEND INTERACTIVE, \$1,275.00; PHILIPS HEALTHCARE, \$13,142.83; SANFORD HEALTH OCCUPATIONAL, \$20.00; SDAHQ, \$150.00;

RAMSDLELL F&M LTD, \$356.87; LOWE'S, \$506.81; LOWE'S, \$383.18; HILL REFRIGERATION, \$510.00; BAXTER HEALTHCARE CORP, \$5,410.90; BAXTER HEALTHCARE CORP, \$2,697.26; BAXTER HEALTHCARE CORP, \$1,599.82; DEB AALDERKS, \$289.10; DORNIER MED TECH AMERICA, INC., \$675.00; LINDSEY BOTHWELL, \$83.95; ABILITY NETWORK INC, \$175.30; SANFORD HEALTH, \$559.22; SANFORD HEALTH, \$152.05; BROOKINGS HEALTH SYSTEM-NBV, \$300.00; AVERA HOME MEDICAL EQUIPMENT, \$490.50; NPAHMM, \$100.00; AEGIS THERAPIES, INC, \$29,169.49; AEGIS THERAPIES, INC, \$119.90; RICHARD H PETERSON, \$300.00; NELSON DRUG, INC, \$15.40; RUSHMORE SERVICE CENTER, LLC, \$63.40; RUSHMORE SERVICE CENTER, LLC, \$63.40; ASHLEY ENGELSTAD, \$374.20; MEDICAL INFORMATION TECHNOLOGY, INC, \$11,456.00; SCA PHARMACEUTICALS, LLC, \$464.70; STATE HYGIENIC LABORATORY-ACCT REC, \$2,808.00; CITY OF VOLGA, \$176.45; C.R. BARD DAVOL, \$766.98; PRIDE NEON INC., \$100.00; BUHL'S CLEANERS, \$751.30; AMBER OVERBY, \$240.00; DR ANDREW J CHONTOS, \$4,616.90; DR MARK A VOSSLER, \$28,530.00; FOERSTER OFFICE & JANITORIAL SUPPLY, \$1,109.20; FOERSTER OFFICE & JANITORIAL SUPPLY, \$443.00; FOERSTER OFFICE & JANITORIAL SUPPLY, \$430.80; FOERSTER OFFICE & JANITORIAL SUPPLY, \$202.80; OFFICE OF SECRETARY OF STATE, \$150.00; MEDTOX LABORATORIES, INC, \$105.00; 120 22ND AVE S, \$134.24; BIO-MED DEVICES, INC, \$221.00; WALMAN OPTICAL, \$4,758.37; ACCOUNTS MANAGEMENT INC, \$280.00; ACCOUNTS MANAGEMENT INC, \$280.00; CORY KIRBY, \$295.00; CORY KIRBY, \$120.00; ARTHREX, INC, \$4,246.00; ARTHREX, INC, \$3,905.00; ARTHREX, INC, \$3,392.00; ARTHREX, INC, \$539.00; SDSU WELLNESS CENTER, \$11,500.00; KCI USA, \$2,044.31; KCI USA, \$1,951.30; KCI USA, \$872.85; KCI USA, \$872.85; SHARI KLEINJAN, \$853.18; TAMMY HILLESTAD, \$313.95; RANDI BAUMAN, \$454.13; ZEBRA TECHNOLOGIES INTERNATIONAL, \$580.00; ZEBRA TECHNOLOGIES INTERNATIONAL, \$414.00; GE PRECISION HEALTHCARE LLC, \$20,660.34; GE PRECISION HEALTHCARE LLC, \$91.95; BRACCO DIAGNOSTICS INC., \$1,130.41; BRACCO DIAGNOSTICS INC., \$611.46; BRACCO DIAGNOSTICS INC., \$611.46; AVERA EDUCATION & STAFFING SOLUTION, \$1,225.00; AVERA EDUCATION & STAFFING SOLUTION, \$300.00; TRANSMED, INC, \$998.00; CONTROL SERVICES, INC, \$11,167.00; KARLA HANSON, \$75.33; UNITED ACCOUNTS, INC., \$25.00; UNITED ACCOUNTS, INC., \$25.00; ALLERGAN USA, INC., \$7,642.00; ALLERGAN USA, INC., \$260.00; VOYAGER FLEET SYSTEMS, INC., \$2,793.06; SILVER SCREEN ADVERTISING, \$300.00; BEEKLEY MEDICAL, \$67.00; ICU MEDICAL, INC., \$13.00; INTERSTATE ALL BATTERY CENTER, \$192.00; AMCON, \$152.09; BAUSCH & LOMB SURGICAL, \$3,450.80; VOCERA COMMUNICATIONS, INC, \$1,638.00; VOCERA COMMUNICATIONS, INC, \$1,092.00; VOCERA COMMUNICATIONS, INC, \$644.00; ALCON LABORATORIES, INC., \$2,976.66; ALCON LABORATORIES, INC., \$2,848.14; QUALIFIED PRESORT SERVICE, LLC., \$3,813.51; QUALIFIED PRESORT SERVICE, LLC., \$1,328.89; MINN-KOTA PEST SERVICES, INC., \$267.50; SANFORD HEALTH AHA TRAINING CENTER, \$104.00; MICROSURGICAL TECHNOLOGY, \$645.00; WHIRC, \$743.00; MINUTEMAN PRESS, \$423.64; MINUTEMAN PRESS, \$220.57; MINUTEMAN PRESS, \$62.68; UNITED TECHNOLOGIES, \$658.81; SIOUX FALLS AQUATICS LLC, \$603.00; CENTURYLINK, \$268.55; CENTURYLINK, \$86.13; CENTURYLINK, \$15.83; ARLINGTON MUNICIPAL UTILITIES, \$280.21; HEMOCUE AMERICA/RADIOMETER AMERICA, \$432.00; INTERSTATE OFFICE PRODUCTS, \$497.97; INTERSTATE OFFICE PRODUCTS, \$425.83; INTERSTATE OFFICE PRODUCTS, \$160.57; FISHBACK INSURANCE AGENCY, \$250.00; LAURA CROOKS, \$352.48; BROOKINGS HEALTH SYSTEM FOUNDATION, \$1,379.62; DVL FIRE AND SAFETY, \$2,728.85; ABB OPTICAL GROUP, \$2,206.49; SMITH & NEPHEW, INC, \$399.00; GREGG TEBEEST, \$141.45; KRAVE INC, \$420.00; MEDIVATORS, \$1,240.00; MEDIVATORS, \$550.00; SURGICAL SPECIALTIES CORPORATION, \$299.16; 9 CLOUDS MARKETING GROUP, LLC, \$3,200.00; 9 CLOUDS MARKETING GROUP, LLC, \$1,324.90; BRUCE DYSTHE, \$50.00; BRUCE DYSTHE, \$50.00; JULIA YODER, \$77.53; JASON MERKLEY, \$166.06; DELORIS INTERMILL, \$50.00; DELORIS INTERMILL, \$50.00; MARILYN HILDRETH, \$262.50; MARILYN HILDRETH, \$262.50; MICROLINE SURGICAL INC, \$1,223.60; JUSTIN G SELL, \$300.00; WALTER WOSJE, \$300.00; AVESIS, \$3,515.95; JACKRABBIT SPORTS PROPERTIES, \$23,500.00; HEALTHSTREAM, INC, \$681.25; BROOKINGS COUNTRY CLUB, \$2,481.40; AVERA MEDICAL GROUP RADIOLOGY, \$30.00; LEXIS NEXIS RISK DATA MANAGEMENT IN, \$408.00; DIAGNOSTICA STAGO, INC, \$1,261.89; MIDCONTINENT COMMUNICATIONS, \$1,000.00; TYPENEX MEDICAL, LLC, \$153.55; MCKESSON MEDICAL SURGICAL INC, \$202.30; MCKESSON MEDICAL SURGICAL INC, \$39.97; INTUITIVE SURGICAL INC., \$15,939.90; INTUITIVE SURGICAL INC., \$4,209.95; HELMER INC, \$416.24; OMNICELL, INC., \$394.40; AMP ELECTRIC CONSTRUCTION, INC, \$242.35; OWENS & MINOR, \$21,825.26; OWENS & MINOR, \$20,215.21; OWENS & MINOR, \$16,732.82; OWENS & MINOR, \$16,392.34; STERIS INSTRUMENT MGMT SERVICES, IN, \$27.00; BROOKINGS FUTBOL CLUB, \$875.00; MIDWEST SPECIAL INSTRUMENTS, \$95.00; PLANT EXTRACTS INTERNATIONAL, INC, \$133.50; NATIONAL RURAL HEALTH ASSOCIATION, \$385.00; US POSTAL SERVICE, \$46.00; AFLAC WORLDWIDE HEADQUARTERS, \$8,005.76; CREATIVE BRANDS, \$1,286.64; NEPHRON 503B OUTSOURCING FACILITY, \$240.00; NEPHRON 503B OUTSOURCING FACILITY, \$240.00; OR SPECIFIC, \$408.00; GLORY HAUS INC., \$795.75; LYNN M DARNALL, \$300.00; K&K INTERIORS, \$617.62; CARDINAL HEALTH, \$2,637.20; KATELYN LOVRE, \$135.13; EMILY VANDERWAL, \$162.60; FARNER-BOCKEN COMPANY, \$550.27; FARNER-BOCKEN COMPANY, \$520.98; TSP, INC, \$1,445.21; DMS HEALTH TECHNOLOGIES, INC., \$675.00; GIS BENEFITS, \$10,830.00; XODUS MEDICAL INC., \$696.00; NALCO COMPANY LLC, \$1,747.46; JACKRABBIT TIRE & SERVICE, \$26.33; DIV OF LTSS - DEPT OF HS, \$7.12; MOTHER'S MILK BANK OF IOWA, \$233.00; DAVID FALCONER, \$100.00; BIOMARKINETICS, LLC, \$6,260.00; BIOMARKINETICS, LLC, \$5,971.00; BIOMARKINETICS, LLC, \$3,896.00; PRECISE BIOSCIENCE, LLC, \$4,200.00; PRECISE BIOSCIENCE, LLC, \$3,200.00; PRECISE BIOSCIENCE, LLC, \$3,200.00; STOICK CONSULTING, \$200.00; MARCOLIN USA EYEWEAR CORP., \$348.30; MODERN OPTICAL INTERNATIONAL, \$185.18; MARCHON EYEWEAR, INC, \$254.11; MARCHON EYEWEAR, INC, \$214.41; L'AMAY AMERICA, \$55.92; DE RIGO REM, \$1,400.59; DE RIGO REM, \$101.11; WATER WORKS LLC, \$80.50; EUROPA EYEWEAR, \$62.46; EUROPA EYEWEAR, \$58.46; CLEARVISION OPTICAL COMPANY, \$703.07; CLEARVISION OPTICAL COMPANY, \$61.14; THE MCGEE GROUP, \$50.86; LIVE EYEWEAR, \$104.75; BRYLEE HENNRICH, \$201.25; PEGGY MORRIS FERKUL, \$361.68; JESSIE KUECHENMEISTER, \$234.00; MIDWEST EAR, NOSE & THROAT, \$50.00; INNOVATIVE MEDICAL PRODUCTS, INC, \$280.98; i3 VERTICALS POS, \$1,699.99; OPTISOURCE INTERNATIONAL, \$158.01; CYRACOM, LLC, \$699.57; DEBRA MILLER, \$219.00; CONSTELLATION NEWENERGY, \$13,242.99; TRI-STATE NURSING, INC, \$604.30; ASHLEY DANIELS, \$89.70; FARMERS IMPLEMENT & IRRIGATION, \$8.72; NOX MEDICAL, LLC, \$604.95; MEDICAL SOLUTIONS LLC, \$2,531.25; DONNA BUMANN, \$223.55; TARA SQUIRES, \$133.98; DYNAMIC LABORATORIES, INC., \$65.04; EMILY TELKAMP, \$18.40; ARROW MANUFACTURING, INC., \$32.80; CORE MEDICAL GROUP, \$3,245.04; CORE MEDICAL GROUP, \$2,975.04; CORE MEDICAL GROUP, \$2,831.76; ONESTAFF MEDICAL, LLC, \$4,220.50; ONESTAFF MEDICAL, LLC, \$3,040.00; STEFFENSEN CONSTRUCTION, \$100.00; BUTLER MACHINERY CO, \$17,343.22; BUTLER MACHINERY CO, \$880.63; BUTLER MACHINERY CO, \$154.61; VENTURA MED STAFF, LLC, \$3,914.38; VENTURA MED STAFF, LLC, \$3,667.50; VENTURA MED STAFF, LLC, \$3,567.50; VENTURA MED STAFF, LLC, \$3,142.50; TURA INC., \$74.65; KIMBERLY NELSON, \$525.00; AVANTARA ARLINGTON, \$2,080.48; ASHLEY BRENDEN, \$225.00; SARA SHEELEY, \$225.00; LEBRUCE VINEYARD AND WINERY, \$104.50; CLIFTON LARSON ALLEN LLP, \$4,200.00; FAMILY OF NORMA WEHLING, \$1,256.00; PATIENT REFUND CHECKS, \$497.62; PATIENT REFUND CHECKS, \$475.00; PATIENT REFUND CHECKS, \$147.00; PATIENT REFUND CHECKS, \$100.00; PATIENT REFUND CHECKS, \$85.02; PATIENT REFUND CHECKS, \$37.80; PATIENT REFUND CHECKS, \$10.60; INSURANCE REFUND, \$4,084.96; INSURANCE REFUND, \$1,767.75; INSURANCE REFUND, \$265.72; INSURANCE REFUND, \$87.44; INSURANCE REFUND, \$59.91; INSURANCE REFUND, \$41.33; INSURANCE REFUND, \$29.12; INSURANCE REFUND, \$26.95; INSURANCE REFUND, \$4.15

GRAND TOTAL, \$3,006,181.99

Action: All present voted yes; motion carried.

INFORMATIONAL ITEMS

Articles of interest included “Stuck in first gear”, *Modern Healthcare*; “No One to Care”, *Modern Healthcare*; “Top 6 Challenges Healthcare Executives Will Face in 2020”, *Managed Healthcare Executive*; “4 Top Successful Social Determinants of Health Programs”, *Managed Healthcare Executive*.

REPORTS

Executive Reports

CEO Report

Merkley commented today, March 30th, is National Doctor’s Day, an annual observance aimed at appreciating the contribution of physicians who serve our community and surrounding area. To thank them for their service, each physician was given a token of appreciation from Brookings Health System.

CFO Report

Wagner noted the Rural Community Health Demonstration (RCHD) Program is scheduled to expire on October 1, 2020 for Brookings Health System. The program provides increased reimbursement to cost-based inpatient and swing-bed patients. Wagner provided further details on payments related to the program. The Business Office and Medical Health Information/Coding areas are becoming more proficient and seeing several improvements with the new Meditech Expense software.

February New Hires:

Veronica Anderson \$28.00; Trinity Williams \$13.25; Bobbi Jo Kurtz \$12.50; Sarah R Haberman \$10.50; Anna Plotz \$12.50; Anthony Ross \$10.50; Miranda Anderson \$13.00; Pauline Carter \$12.00; Leslie Lowe \$10.50; Cynthia Kampmann \$14.25; Haley Strait \$10.00; Katlin Harvey \$11.00; Irene Mbula \$15.50; Jacee Turner \$10.50; Kiley Rath \$10.00

February Status Changes:

Temesgen Hailemariam \$24.50; Kristin Fritz \$26.00; Cristy Woodcock \$24.48; Erica Knippling \$29.56; Wade Harkema \$23.35; Emily Delbridge \$33.45; Sarah Reinarts \$11.55; Megan Sinner \$19.30; Amanda Trowbridge \$42.45; Aric Dickens \$12.62; Amanda Uecker \$19.93; Melissa Olauson \$20.78; Jolene Lara \$11.44; Joshua Klinkhammer \$94.55; Gary Jones \$12.77; Nicholle Price \$15.23; Ashley Brown \$27.61; Ashley Daniels \$21.01

CNO Report

Hillestad noted, Brookings Health System’s patient survey vendor, NRC, experienced a ransomware attack on their system which has caused a delay in obtaining patient feedback and survey returns. Efforts to return to usual activity are underway.

Board Committee Reports

Finance Committee:

Committee Chair Peterson provided a report; the Finance Committee met on March 26, 2020. The committee reviewed and approved the payables, financials and adjustments for February. Geoff Knobloch, CPA/Partner with Eide Bailly provided a detailed review of the FY 2019 audit report.

OLD BUSINESS

Meditech Expanse

Merkley commented, according to Avera leadership, Brookings Health System's Expanse Go Live, went very well. A software conversion of this magnitude is not an easy task but staff were prepared and well trained for a smooth conversion.

Parking Lots – Southwest/Yorkshire Eye Clinic

Merkley noted the bid for expansion of the southwest parking lot and repair of the Yorkshire Eye Clinic lot has been awarded to Bowes Construction. The work will begin as soon as weather permits and completion is targeted for the early part of July.

Rural Community Hospital Demonstration (RCHD) Program

Due to the COVID-19 pandemic, the RCHD extension discussion has taken a back seat. There is still potential but it will be dependent on the financial crisis across the country at this time.

Brookings Health System Strategic Plan

Merkley noted, work has begun on updating the strategic plan and it will be shared with the Board at a later date once completed.

NEW BUSINESS

Medical Staff Credentialing

A motion was made by Ellsworth, seconded by Wosje to approve the credentialing and re-credentialing as recommended by the Medical Executive Committee.

Action: All present voted yes; motion carried.

NRHA 2020 Top 20 Performance

Hillestad reported on National Rural Health Association's process of selecting the 20 highest-ranking prospective payment system hospitals in the country. The determining factors include eight performance pillars; inpatient market share, outpatient market share, quality, outcomes, patient perspective, cost, charge, and financial efficiency. Brookings Health System's overall index score is 99.5, its best score in the last three years and ranks in the top one percent of all rural and community hospitals.

COVID-19

Merkley provided a summary on the continuation of planning and preparation taking place at Brookings Health System to address the COVID-19 pandemic. Communications started March 12th to prepare the public and staff regarding visitation changes at The Neighborhoods at Brookview and Brookings Hospital to reduce the virus spread and protect patients and residents. Additionally, the hospital is collecting personal protective equipment to supplement its stock. During March, to prepare for COVID-19 impacts to the hospital, many elective visits and procedures were reduced and are expected to be minimal through the crisis. This change in services will have an impact on monthly revenue and income in March and the coming months. A labor pool has been implemented within the health system to reallocate some staff to places where assistance is needed. Additional discussions are being held with community crisis response leaders for hospital bed capacity in case of need. Other governmental support from recent Congressional actions will be reviewed for any financial support. Merkley also commented there has been an abundance of businesses and

individuals who have reached out to give various items and food donations of which we are very grateful.

Upon motion by Peterson, second by Anderson the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Sheila Anderson, Secretary