

Public Arts Commission Meeting Minutes

Thursday, March 12, 2020 12:00 PM Room 147

Roll Call – Trayce, Darla, Ashley B, Ashley R, Taylor, Jean, Dusty, Carrie, Jamison

1. **Call To Order:** Darla at 12:04 PM
2. **Approval of Agenda:** Motioned by: Jean, Seconded by: Trayce; Approved: Yes
3. **Approval of Minutes:** Motioned by: Trayce, Seconded by: Carrie; Approved: Yes
4. **Finances:** Public Art Fund P&L as of 01/31/20 reviewed – see attachment
5. **Old Business:**
 - A. **Review of 2020-22 Commission Work Plan**
 - B. **City/County Building Art Update**
 - Darla B contacted Carey Dean, project selected artist. She will be coming in June and will hopefully have a reception during her visit. Currently Carey is working on project in Airport in Minneapolis. Deadline for the City/County Project will be around September 15th, 2020. Motion: To move deadline of project completion to mid-September. Motion by: Jean, Seconded by: Jamison; Approved: Yes
 - C. **Conditions/Maintenance Report and Recommendations Update**
 - Dusty gathering quotes to repair vs replace. Taylor will also check on these and agreed to monitoring maintenance of pieces. The Hillcrest Park piece repairing to be done in-house. The quote will be discussed between Dusty and Taylor and brought back next meeting.
 - D. **Paint the Plows Update**
 - Ashley sent reminder update to schools. Ideally September to complete project before winter and snow. BPAC will support project.
 - E. **Bob Shelden Capital Improvement Project - Arts Opportunity Update**
 - Scott and Lynn have drafted call. It is ready to go out after Tuesday meeting. The 1st round is RFQ and each artist will submit samples as well as provide vision for the piece. The art selection panel will select up to three candidates from the RFQ for the RFP. Each of the finalists will be given \$2,000 to submit their proposal. They would be given contact with architect. After the approval process would go as follows: art selection panel to Commission, Commission to Paul and Paul to City Council. Discussed in the future proposals that they needed to include the administrative and other cost about the piece versus the project price. Motion: To obtain clarification of the language of the approved budget by the selection panel. Intent to have the \$200k include administrative cost. To be completed by email. Motioned by: Trayce, Seconded: Taylor; Approved: Yes
6. **New Business**
 - A. **Quarterly City Leadership update**

B. Commission Member Change: Taylor

C. Public Arts Opportunity Form

- City is rolling out form to collect information within new app. Motion: To include Brookings Public Art Commission to have button on form to create data to provide to the commission to look at monthly. Motioned by: Carrie, Seconded by: Trayce; Approved: Yes

D. Public-Private Partnership Opportunity: Musical Playground

- Ashley Ragsdale brought opportunity for an area of Larson Park to add sections of a musical playground. This area would be handicap accessible. Rotary Club has a district grant for \$10,000. Cost for project \$20,000. They are looking for help with the additional funding from the CVB or other partner. Motion: The Commission will allocate up to \$10k for matching Rotary funds for the musical playground while seeking other outside opportunities. Motioned by: Jamison, Seconded by: Carrie; Approved: Yes

E. Strategic Plan

- Each committee has its own section within the plan. The City Council is reviewing the plan in May. Goal 2 of the Brookings Public Arts Commission was declined due to lack of funds. Goal 1 was met. Darla will present to council update on BPAC. Ashley Ragsdale asked to change “visual arts” to the Arts.

7. Correspondence/Announcements/Calendar

A. Next Meeting: April 2, 2020 in Room 147

8. Adjournment: Motioned by: Ashley, Seconded by: Carrie; Approved: Yes

Submitted,

Ashley Biggar