

Parks and Recreation Advisory Board Minutes

Monday, February 6, 2020 5:30 PM

Present: John Maynes, Doug Smith, Steve Berseth, Carson Cody, Jay Larsen, Erika Saunders, City Manager Paul Briseno, Parks Director Dusty Rodiek, Recreation Managers Darren Hoff & Stacy Claussen, Parks & Forestry Superintendent Al Kruse, and Park & Rec Office Manager Ronda May.

Absent: Brittany Kleinsasser, Isaac Schulte, & Vacant Position

Call to Order

Board member Steve Berseth called the meeting to order at 5:32 PM.

Approval of Agenda and Minutes

Add D under Old Business – Larson Playground Plans. Motion to approve revised meeting agenda made by Jay Larsen, seconded by Doug Smith; motion carried. Motion to approve January meeting minutes made by Erika Saunders, seconded by John Maynes; motion carried.

Staff Highlights

Stacy Claussen: Getting ready for summer & getting ready to begin advertising for summer help. Should be posted by end-of-week. Had a few Nature Park building rentals including 2 birthday parties & businesses renting for small group meetings. Steve asked which area(s) getting rented? Stacy said small classrooms but birthday party used atrium with an instructor doing a little more as guests very interested in nature. Steve asked if we've had multiple rentals? No, not yet. Dusty said that Stacy & himself presented to Council couple weeks ago which was good to get fees & pool study in front of them.

Darren Hoff: Working on summer brochure – received draft to proof today but still missing some important ads. Erika asked who prints brochure? Register & they also distribute it.

Al Kruse: Have some staff putting benches together for pool & picnic tables. Parks & Forestry staff helping with snow removal & clearing off areas. Regular schedule at LIC. Working on maintenance issues – blade sharpening, oil changes, etc. Groomer broke down but got it going again. John asked how accounting works with street help? It comes out of our budget even though Al's asked to come out of streets. Ronda's keeping a spreadsheet of hours helping street. Use our skid steer & 2 JD Loaders. Help on Main, parking lots, & then our areas. Steve mentioned that we also help with Spring Clean-Up, holiday decorations, etc. Dusty said we'll track hours this year on snow removal help, Spring Clean-Up, & holiday decorations. Forestry guys went to 2 conferences – in Sioux Falls & Kansas City. Dusty said they'll discuss Emerald Ash Borer plan.

Dusty: Appointed by governor to State Conservation Committee last week for next couple of years. Thinks meet 6x/year.

Steve asked about LIC: Darren said we've had more private rentals & birthday parties that we can actually get into schedule. More ice available as Blizzard gone. More private groups renting also.

Old Business: Reported by Dusty Rodiek unless otherwise noted

- A. Indoor Turf Update: Conservation w/Swiftel Center regarding Holding Barn, scheduling. Primary use would be end of Oct – first of April ideally. Currently, Holding Barn is available Nov 1 through beginning of March. Met last week, looked at building, & going to develop cost estimates (pour concrete floor, add restroom, portable turf system). Swiftel would probably manage facility – hours & rentals. Square feet on turf is 16,000-21,000 sq ft. Primary use would be turf but some remain concrete. Doug asked about pricing? Very preliminary stages – feasibility right now. John asked how much City has budgeted? Dusty thought 1.5 million dollars. Erika asked what City's relationship w/Swiftel? City owns the building, private management. John asked if City subsidizes Swiftel? Yes. Steve asked if City owns Holding Barn? Yes.

- B. Bob Sheldon Field Update: Funding has been approved by Council, still working w/design team, but should be out for bids later this month & completed in 2020 (November) with parking lot being last thing done. Jay asked if School Board not going to do anything with outdoor turf (football) & seating area (berms). Dusty said right field berm is practical to get field to drain properly & save \$30,000-\$50,000 by using material on-site instead of hauling it off. This was reviewed by everyone in design process & agreed to go this way.
- C. 2020 Community Games: Stacy said we've had a couple meetings with hospital staff, Chelsie posted on FB, & we have packets ready to go for pickup & registration.
- D. Larson Park Playground Replacement: Dusty showed the chosen company's (Dakota Playground) drawings.

New Business: Reported by Dusty Rodiek unless otherwise noted

- A. Review of 2020 Parks Capital Improvement Projects: Dusty provided handout. Erika asked about skate park – why the high cost? Not a lot of flashy stuff due to cutting it significantly. Erika asked what percentage we had to cut? Al & Dusty thought close to \$500,000 from CIP. Jay asked about Pioneer Band Shell – the scaling, any update? Al said he thought did stucco finish 12 years ago. Al said going to get new lighting, motion activated, to deter vandalism of band shell.
- B. Board Vacancy: Sean Binker is no longer on the Board. Dusty received 6 apps today for this position so will be reviewing them & go from there.
- C. Golf Course House Future: Determining the future of the residence at course – offer to Habitat for Humanity.
- D. Mow Signage Review: Dusty shared possible signage he found for 'no mow' areas & asked for Board's input.

Upcoming Programs & Events:

- A. March Meeting: Mar 2nd in Rm 241

Adjournment:

Motion to adjourn at 6:40 PM by Steve Berseth, seconded by John Maynes; motion carried.

Submitted,

Ronda A May
Park & Rec Office Manager