

OFFICIAL MINUTES

County Chairperson Kimberly Elenkiwich called the meeting of the City & County Planning Commission to order on Tuesday, January 7, 2020, at 6:30 PM in the Chambers Room #310 on the third floor of the City & County Government Center. City members present were Ashley Biggar, Gregg Jorgenson, Jason Meusburger, Jacob Mills, Lee Ann Pierce, Greg Fargen, Eric Rasmussen, and Aiken. James Drew was absent. County members present were Kimberly Elenkiwich-Chairperson, Mike Bartley, Tom Davis, Darrell Nelson, Darrel Kleinjan, Chad Ford, Mike McHugh, and Roger Erickson. Absent were Terrell Spence and alternate Spencer Diedrich. Also present were City Planner Staci Bungard, Community Development Director Mike Struck, County Development Deputy Director Richard Haugen, Luke Muller and Payton Schafers, First District, and others.

Item #1 – Roll Call

Item #2 – (Rasmussen/Jorgenson) Motion by the City Planning Commission to approve the agenda. All present voted aye. **MOTION CARRIED**

(Bartley/Ford) Motion by the County Planning Commission to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Pierce/Meusburger) Motion to approve the December 2, 2019 Joint Jurisdiction meeting minutes. All present voted aye.

(Ford/Bartley) Motion to approve the December 2, 2019 Joint Jurisdiction meeting minutes. All present voted aye.

Item #3a – Discussion and review on updating the Joint Jurisdiction Zoning ordinance

The meeting was adjourned at 7:14 p.m



Staci Bungard
City Planner



Tanner Aiken, Chairperson

OFFICIAL SUMMARY

City Chairperson Tanner Aiken called the meeting of the City & County Planning Commission to order on Tuesday, January 7, 2020, at 6:30 PM in the Chambers Room #310 on the third floor of the City & County Government Center. City members present were Ashley Biggar, Gregg Jorgenson, Jason Meusbarger, Jacob Mills, Lee Ann Pierce, Greg Fargen, Eric Rasmussen, and Aiken. James Drew was absent. County members present were Kimberly Elenkiwich-Chairperson, Mike Bartley, Tom Davis, Darrell Nelson, Darrel Kleinjan, Chad Ford, Mike McHugh, and Roger Erickson. Absent were Terrell Spence and alternate Spencer Diedrich. Also present were City Planner Staci Bungard, Community Development Director Mike Struck, County Development Deputy Director Richard Haugen, Luke Muller and Payton Schafers, First District, and others.

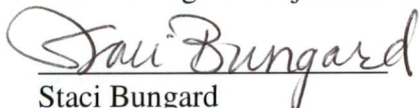
Item #3a – Luke Muller with First District explained the Proposed Joint Jurisdiction Boundary Map that was created and that is being proposed. The Joint Jurisdiction Area (JJA) has changed slightly from the current JJA. Rasmussen wondered why there are changes to this map? Muller explained that there are state laws to follow with land use planning and we have to abide by the law that states there has to be equal distance between cities, such as Volga and Brookings. Also the City's growth plan shows growth to the north, but this has to take into account that the college is to the north, so the City will need to go beyond the college before growing. In addition, the flood plain area also has an impact on how the lines were determined. Nelson asked if the well heads to the east were all captured. Muller stated that not all of the well protection area is within the JJA.

Administrative Rules – The ordinance would state that anything zoned Ag would still report to the County and follow the County Ordinance. If someone is within the area that is zoned something other than Ag, they would go to the City. If they are zoned Ag in the JJA, and they need a variance, they will need to go in front of a Joint Board of Adjustment. Muller asked what the Commission thinks about a Joint Board of Adjustment. Elenkiwich wondered if the applicant would be required to come to another meeting? Muller explained that they wouldn't need to attend a County or City meeting along with a joint meeting, they would only attend the joint meeting. Struck explained that the intention is to have the Joint meeting held the same night as the Planning & Zoning meetings, possibly in between the City and County meetings. Pierce stated that this board isn't anticipated to meet very often. In the last 5 years, there have only been 3 joint meetings with the City and County.

Agricultural District Uses were reviewed from the existing Joint Jurisdiction Ordinance (JJO). There were uses that were added, moved or removed within the categories. Muller wondered if there were uses happening out in the JJA that are not listed as uses. No comments from the boards.

Agricultural District Area Requirements – The lot area for residences will remain 35 acres, lot area for other uses will now be 1 acre, the setback areas will remain the same, minimum access spacing is being established and the right to farm covenant requirement is being proposed.

The meeting was adjourned at 7:14 p.m.


Staci Bungard
City Planner


Tanner Aiken, Chairperson