

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
September 14, 2023
MEETING MINUTES

The Board of Trustees of the Brookings Public Library met on Thursday, September 14 at 12:00 pm in the Historical Room at the Brookings Public Library.

MEMBERS PRESENT: Brittany Shaw, Stephanie Carroll, Linda Richter, Kathy Miller

OTHERS PRESENT: Nancy Swenson, Shane Andreasen

1. Call to Order

Brittany Shaw called the meeting to order.

2. Approval of Agenda

Brittany Shaw approved the meeting agenda with no changes added.

3. Approval of Minutes

Brittany Shaw approved the meeting minutes from August 17, 2023.

4. Public Comment on Items Not on Agenda

No members of the public attended the meeting.

5. Old Business

6. New Business

6.1 Approval of Bills

The Library Board members reviewed the August 2023 bills, budgets, and expenditures. Kathy Miller moved to approve. Linda Richter seconded. Motion carried.

6.2 Internet Usage Policy

Nancy Swenson presented the Internet Usage Policy to the Library Board. Stephanie Carroll moved to approve the policy. Kathy Miller seconded. Motion carried.

7. Other Items & Reports

7.1 Financial Report

Nancy Swenson presented the review of the 2023 budget through August to the Library Board members.

7.2 Librarian's Report

Summer program prize drawings have concluded and the entries for riding a fire truck to school have been passed to the fire department for that drawing. Genre-fying the children's section has concluded. Preschool story time, puppet shows, and family STEAM night events have begun. An Obie projector is being installed in the children's area for interactive gaming. Teens in the kitchen will make omelets in September. 102 teens registered for the summer reading program and 322 patrons attended teen summer programs. Details are being worked out to bring the Graphic Novel Club back to the middle school this year. Intergroup dialogue events kicked off and 67 people attended the first discussion. 41 international students signed up for library cards at the Multicultural Center Ice Cream Social in August. The Taylor Swift party hosted 60 people. Digital Literacy classes are being offered as part of a PLA/AT&T grant. The library has a Youtube channel. Several Glowforge events are coming this Fall. The library's website will be redesigned soon. Library volunteer, Cheryl, has inventoried all of the materials in the library. The library has engaged with outside counsel to assist with reviewing policies and verifying their alignment with best practices.

8. Public Comment on Items not on Agenda

Nancy Swenson presented the board with talking points when engaging in book banning conversations. The Brookings City Council has been made aware of the policies and procedures regarding these discussions.

Stephanie Carroll mentioned the inability to see a library account balance while using the library application on her iPhone. Android phones are able to show a balance. Nancy Swenson will look into the issue.

The library board members recapped their previous discussion regarding the possibility of eliminating overdue fines at the library. The board will discuss the issue further during the October meeting.

9. Next Meeting: Thursday, October 12 at 12:00 PM in the Historical Room

10. Adjournment

Brittany Shaw adjourned the Library Board meeting at 12:40pm.

Respectfully submitted,
Ashia Gustafson
Director of Library Services