

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
June 15, 2023
MEETING MINUTES

The Board of Trustees of the Brookings Public Library met on Thursday, June 15 at 12:00 pm in the Historical Room at the Brookings Public Library.

MEMBERS PRESENT: Kathy Miller, Stephanie Carroll, Brittany Shaw, Linda Richter, Denise Hall

OTHERS PRESENT: Ashia Gustafson, Shane Andreasen

1. Call to Order

Brittany Shaw called the meeting to order.

2. Approval of Agenda

Brittany Shaw approved the meeting agenda with no changes added.

3. Approval of Minutes

Brittany Shaw approved the meeting minutes from May 11, 2023 with no changes added.

4. Public Comment on Items Not on Agenda

No members of the public attended the meeting.

5. Old Business

6. New Business

6.1 Approval of Bills

The Library Board members reviewed the May 2023 bills, budgets, and expenditures. Kathy Miller moved to approve. Stephanie Carroll seconded. Motion carried.

6.2 Proposed 2024 Budget

Ashia Gustafson presented the 2024 budget to the board. Stephanie Carroll asked about a comparison between the 2023 to 2024 budgets. Ashia Gustafson stated it will be about a 10% increase in 2024. The custodial employees will also be paid out of the library's budget so there is a large increase under the temporary employee salary category.

6.3 Circulation Policy

The Circulation Policy will be reviewed at a future meeting.

7. Other Items & Reports

7.1 Financial Report

Ashia Gustafson presented the review of the 2023 budget through May to the Library Board members.

7.2 Librarian's Report

Ashia Gustafson presented the librarian's report to the board. The summer reading programs are going very well for all age ranges and registration numbers are continuing to climb closer to pre-pandemic levels. The children's foam party on 6-14-23 saw over 400 attendees. The Zoo Man program brought over 500 attendees to each showing. The bike rodeo saw around 190 attendees. The young adult section of the library will be rearranged beginning 6-20-23 to allow for a more inviting space. Video upgrades in the Cooper Room begin 6-19-23 and is set to be completed 6-23-23. New signage is being steadily implemented. Mikaela Neubauer has attended numerous public events to promote the library. Phase one of the VisABILITY grant begins 6-16-23 with yard games, craft classes, and board games. Intergroup Dialogue programs are set for August 2023.

8. Next Meeting: Thursday, July 13, 2023 at 12:00 PM in the Historical Room

9. Adjournment

Ashia Gustafson adjourned the Library Board meeting at 12:22pm.

Respectfully submitted,

Ashia Gustafson

Director of Library Services