

The Brookings Airport Board was called to order by Brian VanLiere on Thursday, June 15, 2023 at 3:30 PM in Conference Room #241, Second Floor. Members present were Judy McLaughlin, Lynn Riedesel, Isaac Wilde and VanLiere. Absent was Brady Klocker. Also present were Airport Manager Lucas Dahl, City Engineer Charlie Richter, Paul Hanusa and Randy Hansen from FBO, and Chris Funk from SDSU.

Item #1 - Roll Call

Item #2 – (Riedesel/McLaughlin) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Wilde/McLaughlin) Motion to approve the April 20, 2023 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – Thank You to Orv Smidt for Years of Service.

Item #5 – Airport Rules & Regulations - Dahl reviewed the “final” version of the Rules and Regulations with those in attendance.

(Riedesel/McLaughlin) Motion to approve the Rules and Regulations as presented.

Item #6 – Discuss Fixed Base Operator Agreement- Richter explained that the FBO Agreement will need to go out to bid. The current agreement with Pheasant Fury expires July 31, 2023. This service has never been bid before. Discussion was had that the agreement should remain at 5 years. The City will need to utilize Helms and Associates with this process.

Item #7 – Discuss 2024 Airport Fees – Richter explained that during budget meetings staff reviewed fees. Staff is suggesting an increase in the flowage fee from 6 cents to 8 cents for the FBO and 6 cents to 10 cents for all others. Wilde explained that this is a substantial increase for someone like him with his type of business where they purchase a large amount of fuel. Wilde would like the fee to all others be the same as the FBO. VanLiere explained that since the FBO is providing good service, the tenants at the airport are no longer “self-fueling” so he doesn’t believe there needs to be a different amount for the others. The “Callout/After Hour Fee is being proposed to be increased from \$50 to \$100. And Safety and Security Violation fees increase from \$45 to \$100.

Item #14 – Next Scheduled Meeting – July 20, 2023.

Item #15 – Adjournment


Lana Schwartz, Secretary


Brian VanLiere, Vice-President