

# City Council Agenda Memo

**From:** Dusty Rodiek, Parks, Recreation & Forestry Director

**Council Meeting:** October 26, 2021

**Subject:** Parks & Recreation Master Plan

**Person(s) Responsible:** Dusty Rodiek, Parks, Recreation & Forestry Director

## **Summary:**

The Park & Recreation Master Plan was presented to City Council October 19<sup>th</sup> to finalize a detailed public process. A resolution is presented that will adopt the 2021 Brookings Parks & Recreation Master Plan. Upon adoption the Park Board will work to prioritize key objectives for recommended implementation through operations, policy or capital improvements.

## **Background:**

In August of 2020 Pros Consulting Inc. was selected to conduct a Parks and Recreation Master Plan for the City of Brookings. This process included the development of a comprehensive inventory, analysis of operational and financial practices, engaging public input to identify forecasted needs, and the creation of implementation strategies. Specific items included in the study, but not limited to, are:

- Needs Assessment
- Assets Inventory and Level of Services Analysis
- Management and Operations Analysis
- Services Assessment
- Cost Recovery Policy
- Programming Plan
- Partnership Policy
- Maintenance Standards Plan

To achieve these objectives, the consultant collected and analyzed data from a variety of sources to develop a clear set of goals for the City's park system, open space, recreation facilities, and program development for the next 10 years.

## **Item Details:**

The Brookings Parks & Recreation Advisory Board and the consulting team from Pros Consulting, Inc. have completed the Parks & Recreation Master Plan update. The Master Plan provides guidance and recommendations to the Park & Recreation Advisory Board and the Parks, Recreation & Forestry Department on suggested options and best practices to help achieve the objectives detailed in the Master Plan.

This resolution will formally adopt the Parks & Recreation Master Plan for the City of Brookings and allow the community to move forward with goals, policies, and strategies identified within the plan.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

This item is consistent with the Safe, Inclusive and Connected Community heading of the Strategic Plan.

**Financial Consideration:**

None

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a study session
5. Do nothing

Staff recommends approval of the plan.

**Supporting Documentation:**

Resolution

Parks & Recreation Master Plan

Appendix 1 - Action Plan

Appendix 2 - Park Inventory

Appendix 3 - Survey

Appendix 4 - Policy Review

Appendix 5 - CIP Worksheet