

# City Council Agenda Memo.

**From:** Dusty Rodiek, Parks, Recreation & Forestry Director

**Council Meeting:** October 19, 2021

**Subject:** Parks & Recreation Master Plan Presentation

**Person(s) Responsible:** Dusty Rodiek, Parks, Recreation & Forestry Director

## **Summary:**

Pros Consulting Inc. will present a summary of findings and recommendations contained within the final version of the Parks Master Plan. This document was presented to the Park Board.

## **Background:**

In August of 2020 Pros Consulting Inc. was selected to conduct a Parks and Recreation Master Plan for the City of Brookings. This process included the development of a comprehensive inventory, analysis of operational and financial practices, engaging public input to identify forecasted needs and the creation of implementation strategies. Specific items included in the study, but not limited to, are:

- Needs Assessment
- Assets Inventory and Level of Services Analysis
- Management and Operations Analysis
- Services Assessment
- Cost Recovery Policy
- Programming Plan
- Partnership Policy
- Maintenance Standards Plan

To achieve these objectives, the consultant collected and analyzed data to develop a clear set of goals for the City's park system, open space, recreation facilities and program development for the next ten years.

## **Item Details:**

Pros Consulting Inc. will present a summary of findings and recommendations contained within the final version of the Parks Master Plan.

The related Appendices to the document contain the detailed system inventory, public survey data, level of service charts, a robust action plan as well as a comprehensive CIP budget plan.

**Legal Consideration:**

None

**Strategic Plan Consideration**

This item is included in the Safe, Inclusive and Connected Community heading of the Strategic Plan.

**Financial Consideration:**

None

**Supporting Documentation:**

Presentation

Park Master Plan - draft

Appendix 1 – Action Plan

Appendix 2 – Park Inventory

Appendix 3 – Survey

Appendix 4 – Policy Review

Appendix 5 – CIP Worksheet