

## DISPLAY POLICY

### *Formal Display Areas (walls and cases)*

The Brookings Public Library ~~will display artistic, informative, and educational materials of interest to the community. A balance will be maintained between contributions from all segments of society and displays will represent a variety of artistic tastes and interests. Selection of displays will be done by the Community Services Coordinator in consultation with the Library Director.~~

Provides displays and exhibits in the Library to highlight the Library's collection and inform the public.

### Selection of Displays

Library displays are planned, organized, and/or implemented by library staff. Library staff use the following criteria in making decisions about display topics, materials, and accompanying resources:

- Community needs and interest
- Availability of display space
- Historical or educational significance
- Connection to other community or national programs, exhibitions, or events
- Relation to library collections, resources, exhibits, and programs

In addition, the Library draws upon other community resources in developing displays and exhibits, and may partner with other community agencies, organizations, educational institutions, or individuals to develop and present co-sponsored displays and exhibits.

The Library will strive to include a wide spectrum of opinions and viewpoints in Library-initiated displays and exhibits, as well as offer displays and exhibits that appeal to a range of ages, interests, and information needs. Library-initiated displays and exhibits should not exclude topics, books, media, and other resources solely because they may be considered to be controversial. Acceptance of a display or exhibit topic by the Library does not constitute an endorsement by Brookings Public Library or the City of Brookings of the content of the display or exhibit, or of the views expressed in materials on display.

### Responsibility

Library staff accept suggestions for display topics, but topics and materials selection is at the discretion of the library staff, and ultimately, the Library Director. As a publicly supported institution, the Library will not display information or materials that engender a specific political or religious viewpoint, or advocate or endorse the beliefs or viewpoints that may be the subject of displays.

———The Library may include commercial entities as subjects of a display for information purposes only. No soliciting by the entity or artist is allowed.

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~~Requests to reconsider a display will be handled in the same manner as reconsiderations of other library materials.~~

~~Acceptance of a display does not constitute a commitment to that person/group/organization to display or reserve display areas for them on a regular basis.~~

**The artist or an individual representing the organization must complete a Display Loan Agreement form prior to the public display of the items.**

~~Informal Display Areas (bulletin boards)~~

~~Posters, announcements, and advertisements by nonprofit organizations may be posted. All materials must have prior approval of the director. All posted materials will be removed when activity date has passed or when it has been posted for three months.~~

The library will not display or promote raffle items or allow donation collection containers for community groups, except Friends of the Library.

Text taken from the Driftwood Library: [https://www.driftwoodlib.org/pdf/policy\\_display.pdf](https://www.driftwoodlib.org/pdf/policy_display.pdf)

**Commented [AG1]:** We now have a community bulletin board policy.

**Commented [AG2]:** Do we still want this in there? We have been a collection site for the Back2School project in the past.

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