



2022 Budget

Executive Overview

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
OUTSIDE AGENCIES										
PAC II Expansion	916,666	916,666	916,666	916,666	916,666	916,666	0	0	0	0
Hospital Expansion/Addition	100,000	100,000	100,000	100,000	100,000	75,000	0	0	0	0
Total Outside Agency	1,016,666	1,016,666	1,016,666	1,016,666	1,016,666	991,666	0	0	0	0

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
DEBT SERVICE										
Total Bond & Interest Payments	1,610,147	1,606,590	1,540,463	1,541,245	1,543,428	1,541,886	2,457,867	2,038,305	730,691	730,691
Total Debt	1,610,147	1,606,590	1,540,463	1,541,245	1,543,428	1,541,886	2,457,867	2,038,305	730,691	730,691

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
TOTAL EXPENDITURES	9,325,132	12,376,173	9,304,088	10,623,079	10,166,030	12,790,960	10,435,860	9,010,900	9,857,345	12,187,375

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
REVENUE										
2nd Penny Sales Tax	7,269,379	7,487,460	7,712,084	7,943,447	8,181,750	8,427,203	8,680,019	8,940,419	9,208,632	9,484,891
Other Revenue (inc STP)	250,000	3,000,000			250,000	2,856,000		0	250,000	3,350,000
City Council Priority Projects Fund	1,100,000									
TIF Revenue	1,248,214	1,248,214	1,248,214	752,674	39,640	0	0	0	339,052	375,378
Unassigned Reserves	4,450,778									
Carry Forward + Unused	882,603	5,875,842	5,235,344	4,891,554	2,964,595	1,269,955	0	0	0	0
TOTAL REVENUES	15,200,974	17,611,517	14,195,642	13,587,675	11,435,985	12,553,158	8,680,019	8,940,419	9,797,684	13,210,269

Sales Tax Change	5.3%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Revenue to Debt	17%	14%	17%	18%	22%	20%	28%	23%	7%	6%
Coverage Factor	6.02	6.98	5.78	5.53	4.65	5.11	3.53	4.39	13.41	18.08
SURPLUS/(DEFICIT)	5,875,842	5,235,344	4,891,554	2,964,595	1,269,955	(237,802)	(1,755,841)	(70,481)	(59,661)	1,022,895

2022 Budget Workshops

- September 14 Workshop
 - ▶ Budget Context
 - ▶ Budget Overview
 - ▶ Operating Budgets
 - ▶ Outside Agencies
- September 28 Workshop
 - ▶ 10-Year Capital Improvement Plan
 - ▶ Fee Schedule
- October 12 Workshop (Optional)
 - ▶ Recap and Discussion

2022 Budget Adoption Process

- August 24
 - ▶ First Reading of Property Tax Levy Ordinance
- September 14
 - ▶ Second Reading of Property Tax Levy Ordinance
- October 26
 - ▶ First Reading of 2022 Budget Ordinance
- November 9
 - ▶ Second Reading of the 2022 Budget Ordinance
 - ▶ Adoption of 10-Year Capital Improvement Plan
 - ▶ Adoption of Fee Schedule

Workshop #2 Agenda

- 2022 Budget Highlights
- 2022 Budget At-A-Glance
- 2022 Capital Improvement Plan (CIP) Highlights
- 2022 CIP At-A-Glance
- 2022 CIP Revenues/Expenditures
- 2022 CIP Budget Detail
- Departmental CIP Projects
- The Bottom Line
- Consolidated Fee Schedule Review
- Questions and Feedback

2022 BUDGET HIGHLIGHTS

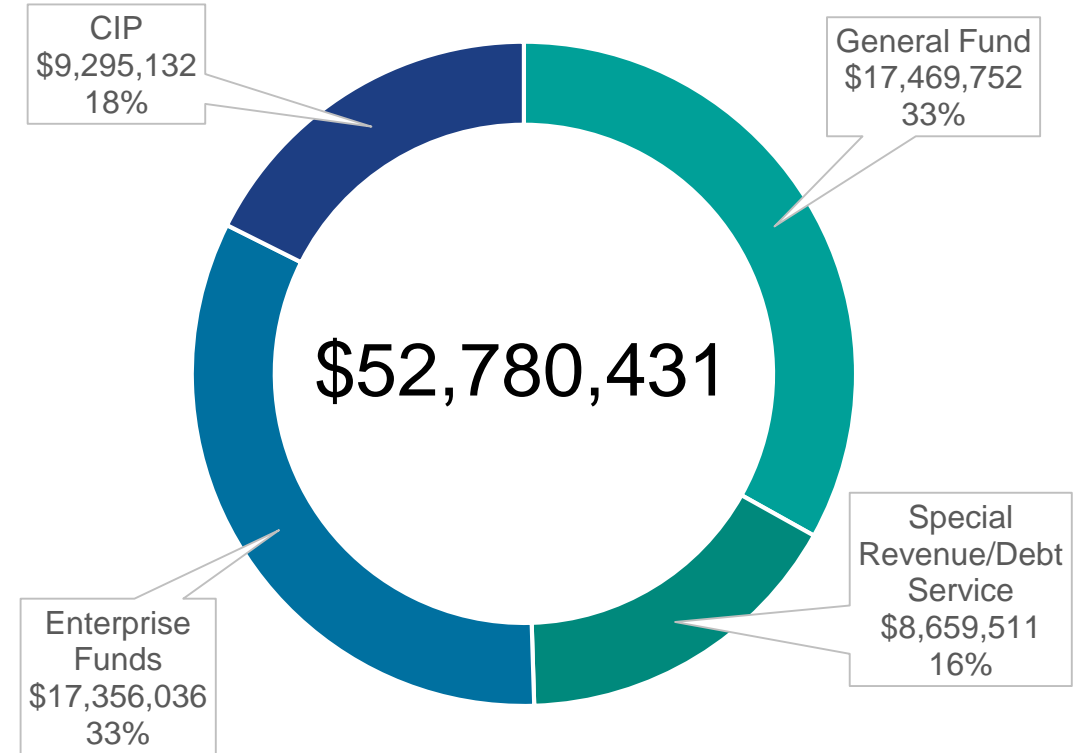
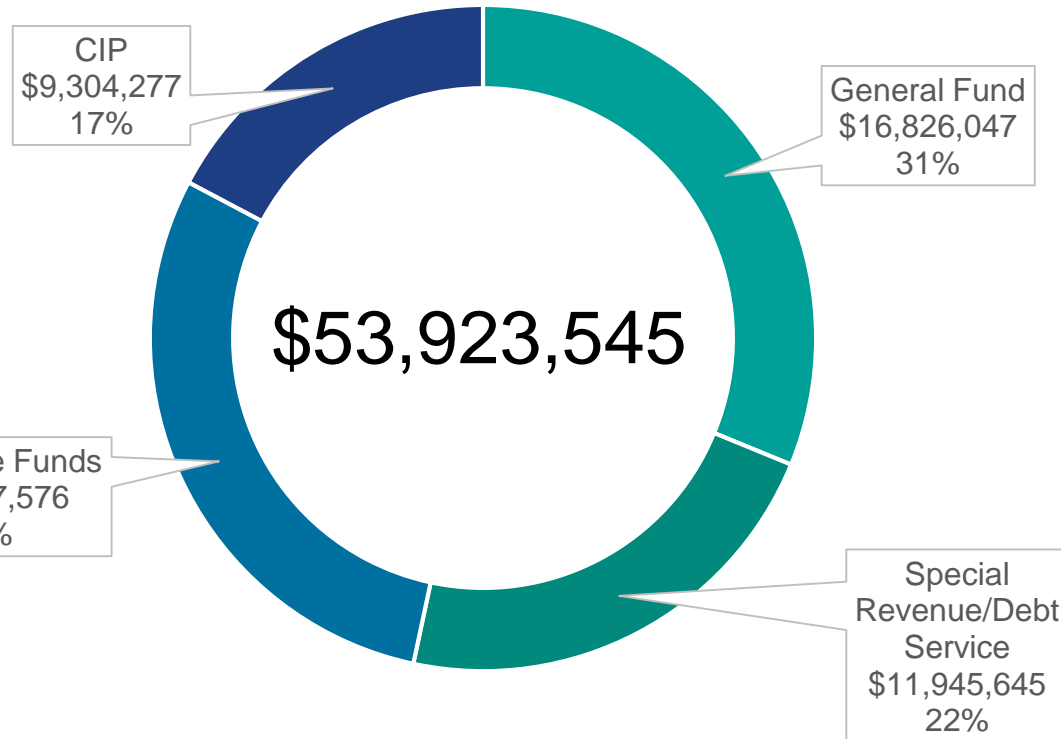
- Balanced Budgeting – General Fund and CIP
- Positive Sales Tax Growth
- \$640k General Fund increase from 2021 Adopted Budget
- Lean and Streamlined
- Efficiency / Organizational Improvement
- Intuitive
- Sustainable – Building a Stronger Brookings

Working to Attain Council/Community Dreams

2022 Budget At-A-Glance

2021 Adopted Budget

2022 Requested Budget



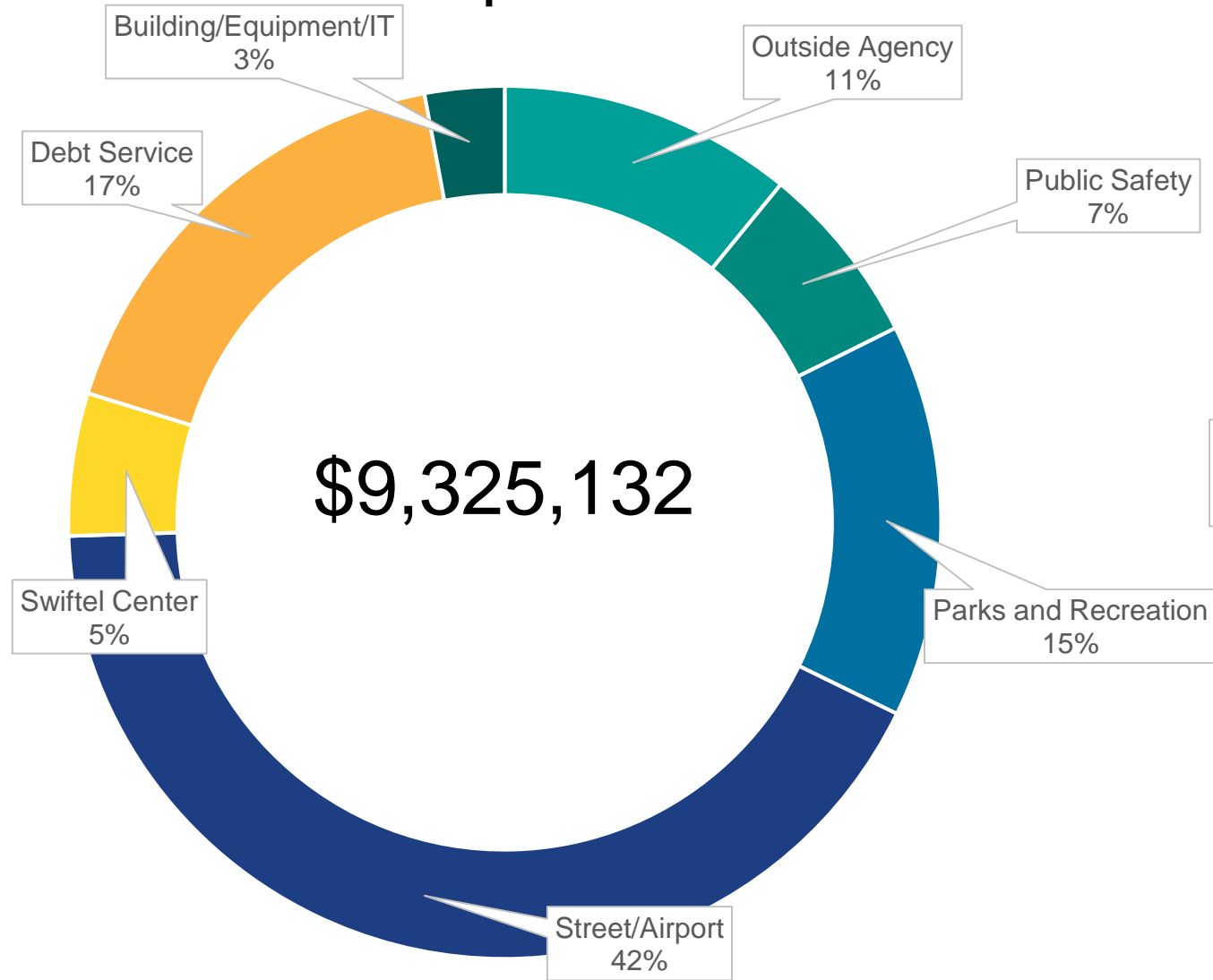
2022 CIP HIGHLIGHTS

- PAC Payments (\$917K) – 2022 to 2027
- Maintenance/Replacement Budgeting
- McClellans Park Playground Equipment
- Library Facility Improvements
- Intuitive
- Sustainable – Building a Stronger Brookings

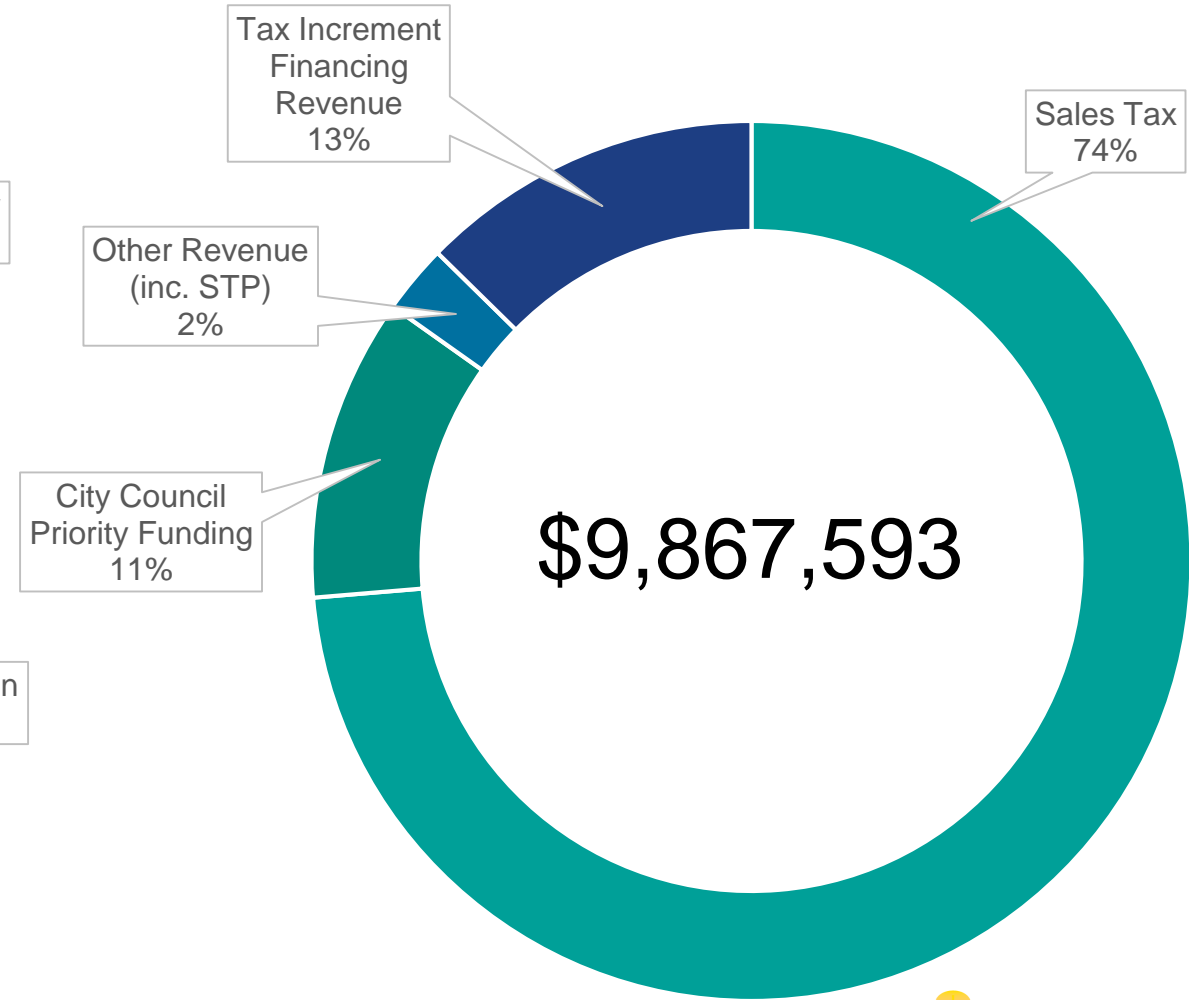
Working to Attain Council/Community Dreams

2022 CIP At-A-Glance

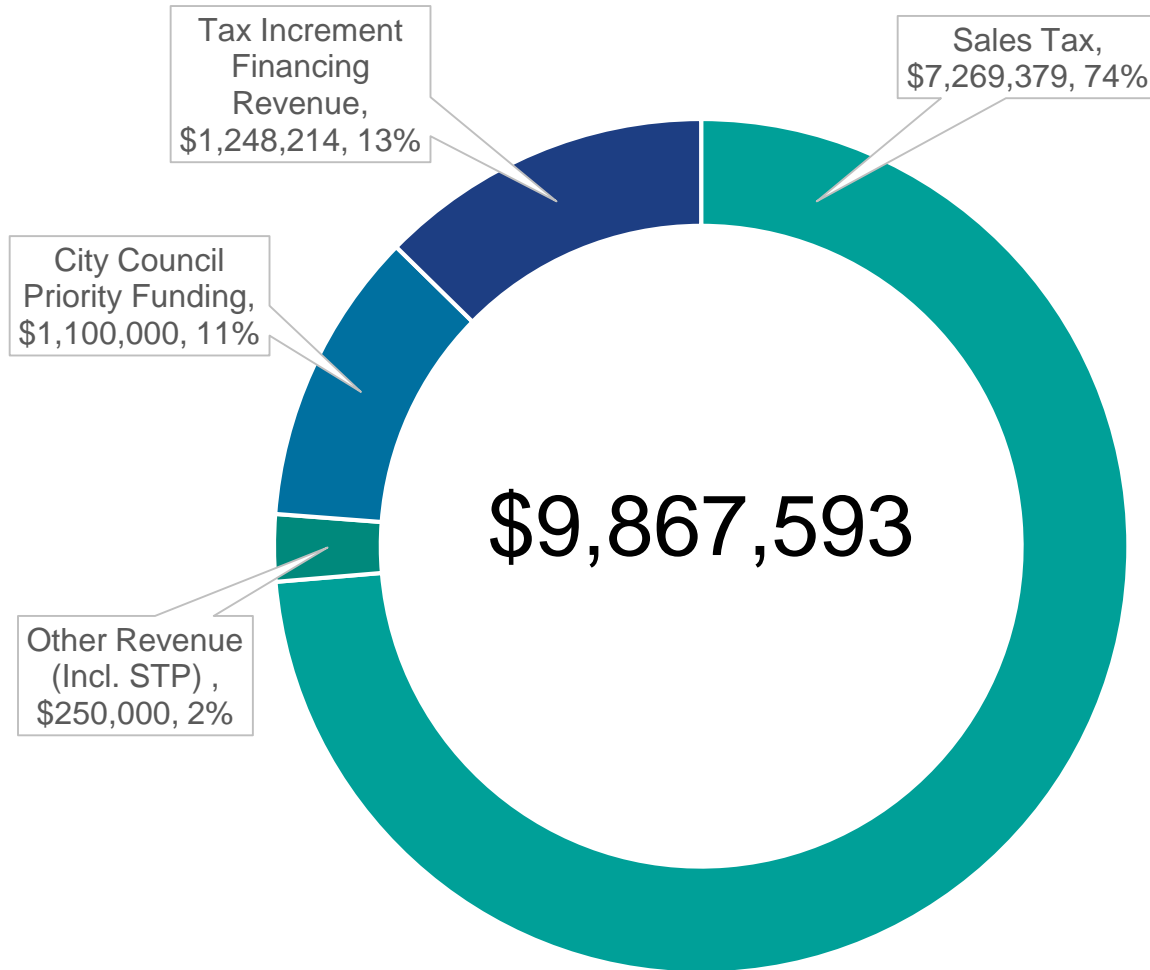
2022 Expenditures



2022 Revenue

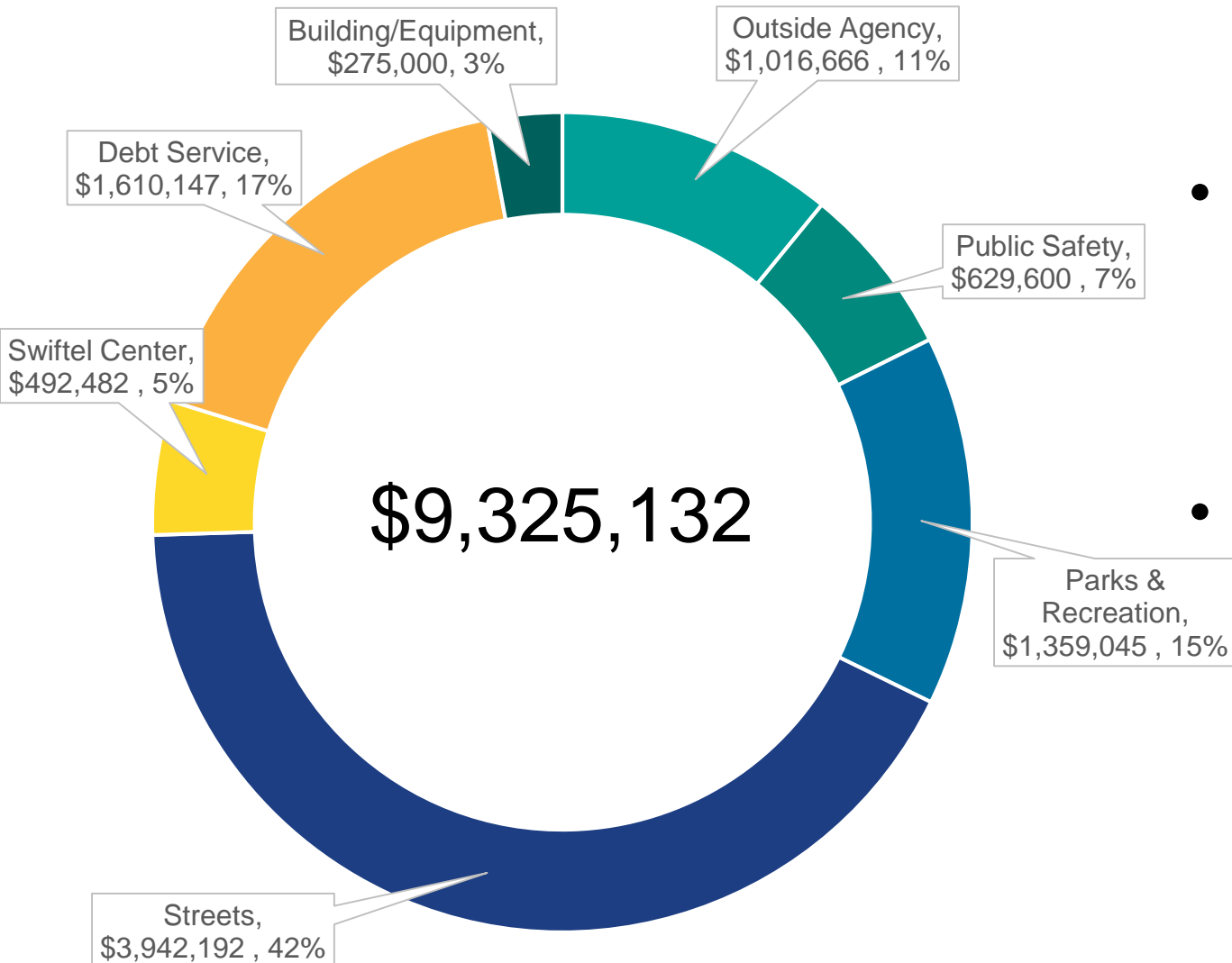


2022 CIP Revenue



- 2nd Penny Sales Tax
- Tax Increment Financing Revenue
 - Replenish CIP for previous expenditures
- City Council Priority Funding
 - Facility Analysis Repairs
 - Provides “catch-up” funding

2022 CIP Expenditures



- Outside Agency

- ▶ PAC Expansion Payment
- ▶ Hospital Expansion/Addition

- Debt Service

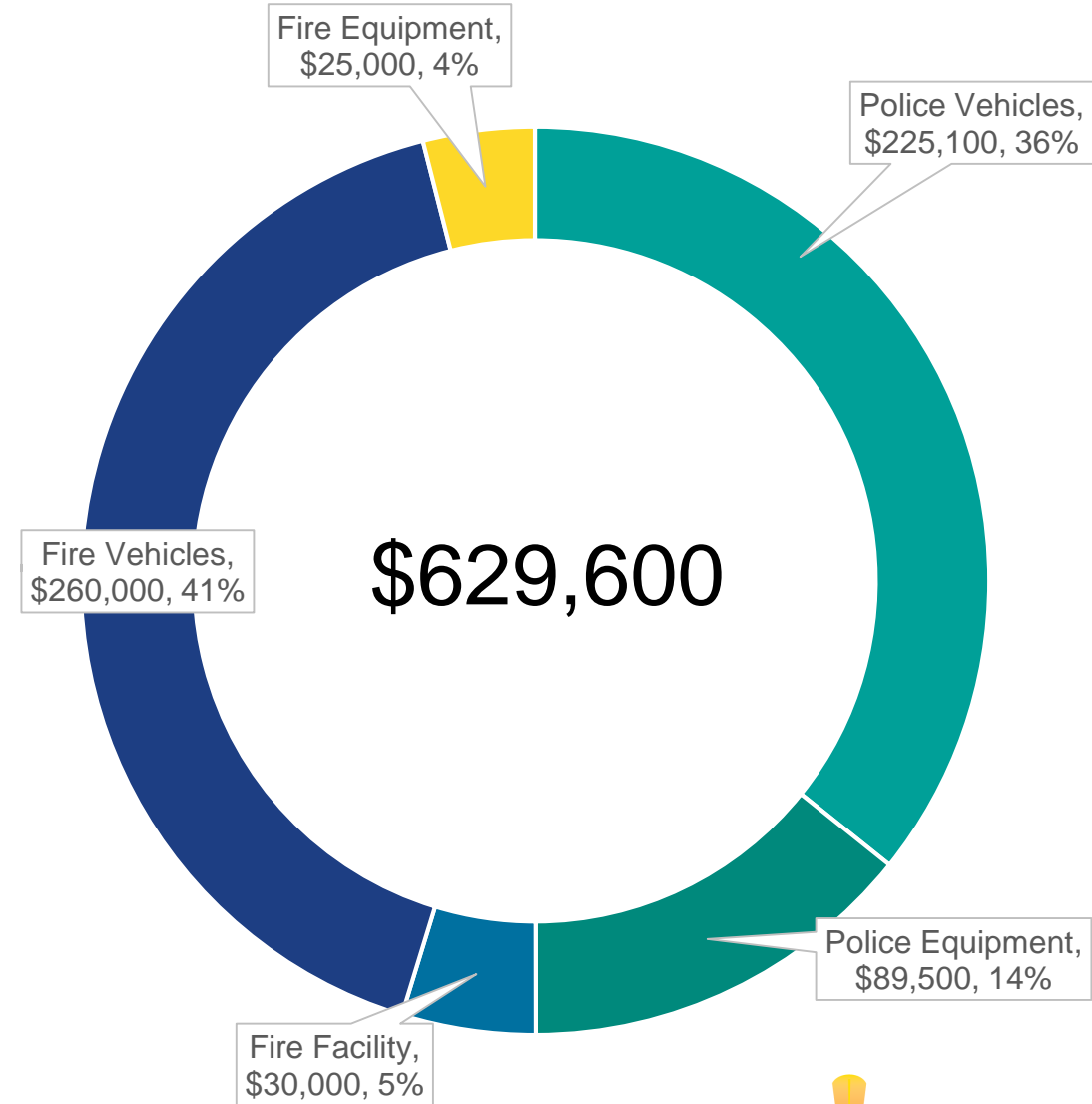
- ▶ Bob Shelden/Larson Ice Arena
- ▶ TIF Projects
- ▶ City Hall

- Swiftel Center

- ▶ Video Screen/Riser Payments
- ▶ RV Lot Expansion
- ▶ Arena Sound System

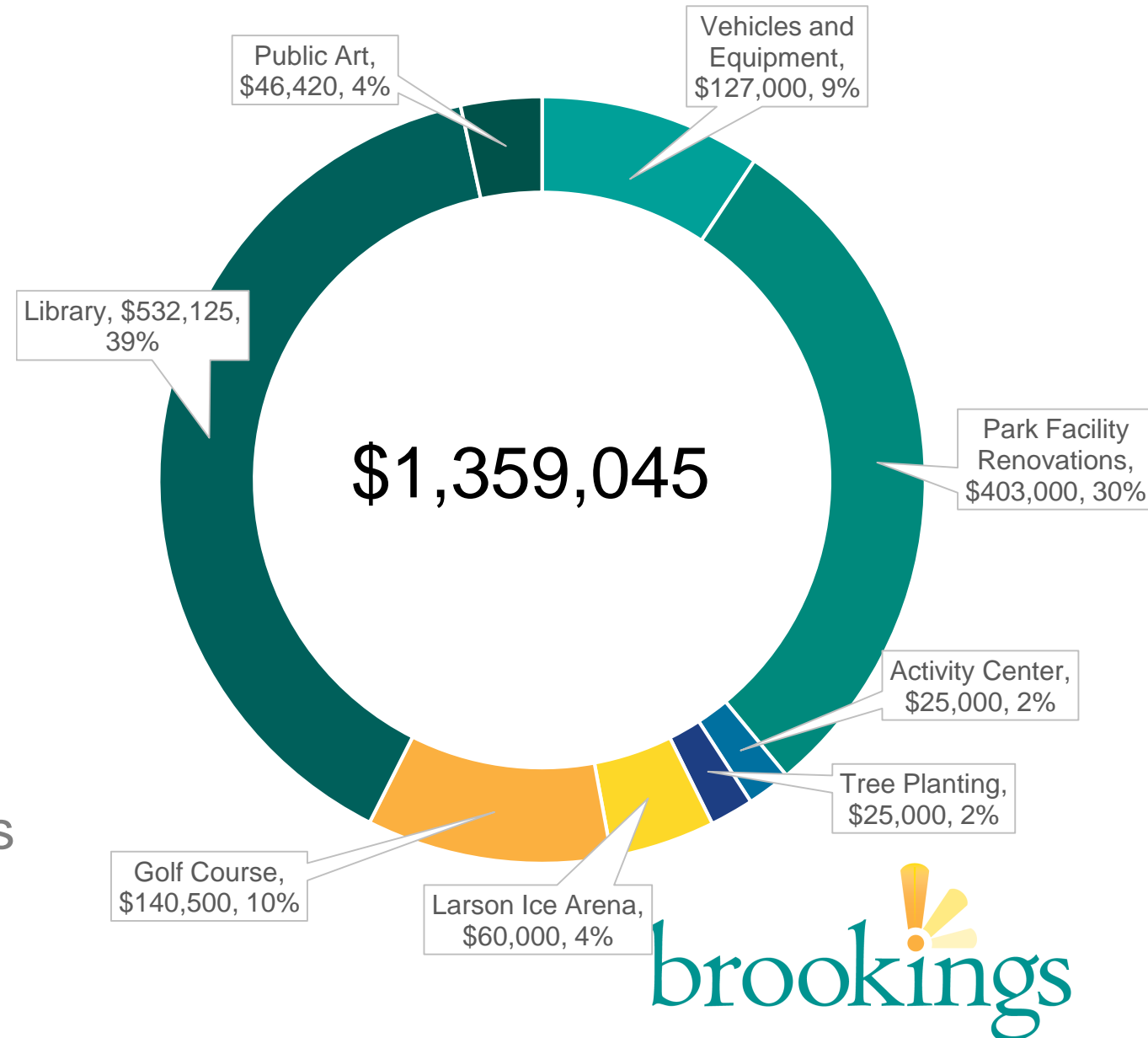
2022 Public Safety Expenditures

- Police Vehicles
 - ▶ SUV & Admin. Vehicle
- Fire Vehicles
 - ▶ Engine 1 Replacement (2001)
 - ▶ *Lease Payment to Landfill*
 - ▶ Engine 2 Replacement (2006)
- Fire Facility
 - ▶ East Station Remodel
 - ▶ *Carpet, paint, bathroom*



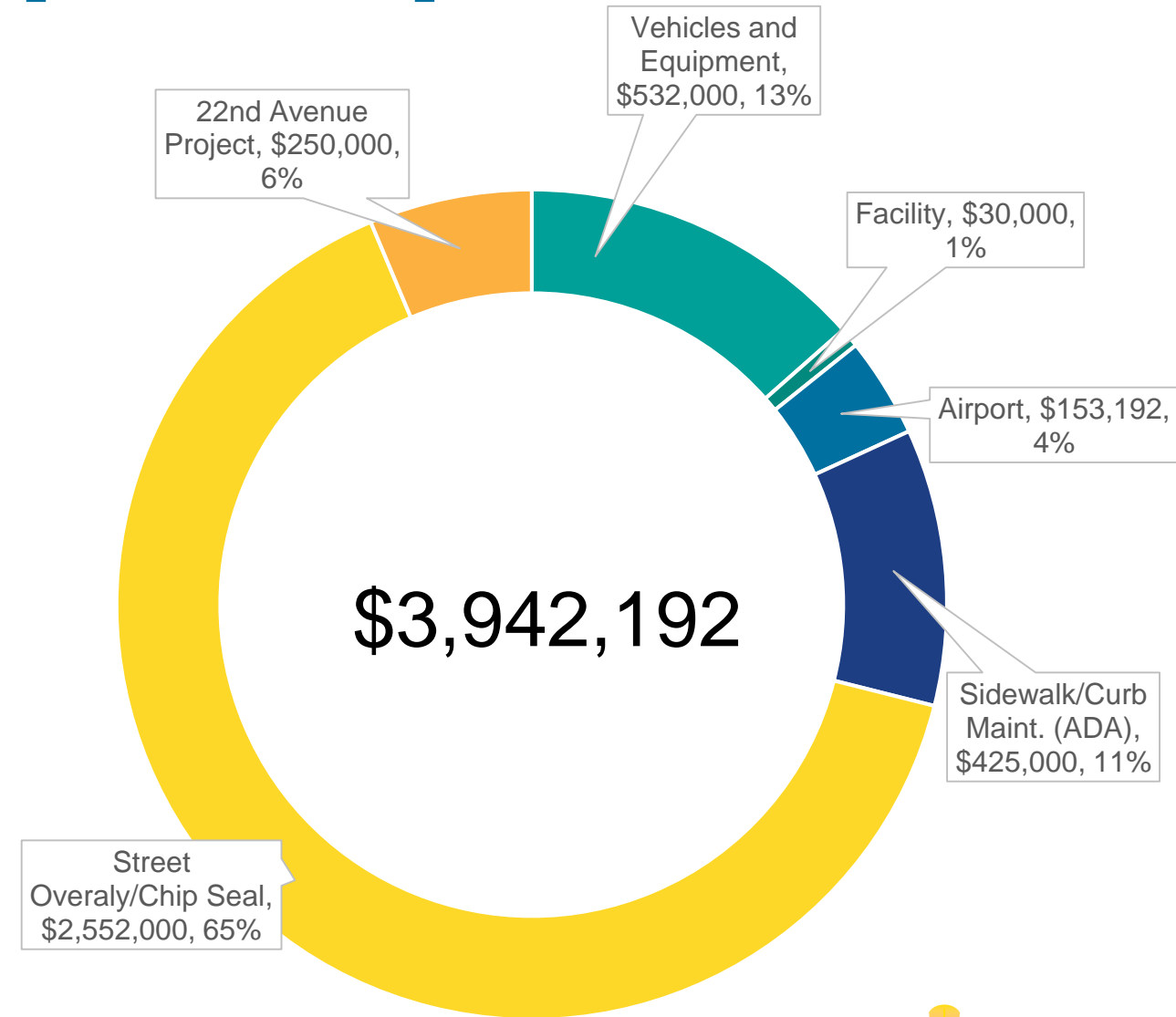
2022 Parks and Recreation Expenditures

- Vehicles and Equipment
 - ▶ Fleet Pickup
 - ▶ John Deere Tractor (2012)
 - ▶ Bobcat Toolcat
- Park Facility
 - ▶ Softball Complex Sidewalk Addn.
 - ▶ McClemans Park Playground
 - ▶ 5th Street Gym Roof & Gutters
- Larson Ice Arena
 - ▶ Parking Area Maintenance
- Library
 - ▶ A/C, Window & Door Replacements
- Golf Course
 - ▶ Mowers, Cart Paths, LED Lighting



2022 Streets/Airport Expenditures

- Vehicles and Equipment
 - ▶ Traffic Safety Sign Truck
 - ▶ Motor grader
- Sidewalk/Curb Maintenance
 - ▶ ADA Standard Ramps
 - ▶ Pavement Assessment
- Overlay/Chip Seal
 - ▶ Annual Chip Seal Project
 - ▶ Annual Overlay Project
 - ▶ Bike Trail & Bike Master Plan
- Airport
 - ▶ Annual Painting/Chip Sealing
 - ▶ Pickup (2005)
 - ▶ SRE (Snow Removal Equipment)



City Council Priority Projects

General Fund Reserves	
Current Estimated Unassigned Liquid Assets Balance	\$ 14,080,969
<i>General Fund Reserve Balance of 15%</i>	<i>\$ 2,685,261</i>
<i>Budget Stabilization Reserve of 5%</i>	<i>\$ 895,087</i>
City Council Priority Funding Available Balance	\$ 10,500,621

City Council Approved Projects*	Cost
2021 Facility Improvements (Budget appropriation)	\$ 1,400,000
Public Safety Center - PM, Design & Engineering	\$ 522,200
Housing Study	\$ 35,000
Total CC Approved Projects	\$ 1,957,200

**Formally Adopted*

Priority Funding Available Balance After Approved	\$ 8,543,421
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Primary Projects (IN priority order)	Cost
2022 Facility Improvements	\$ 1,100,000
FD Training Tower	\$ 440,000
Public Safety Center	\$ 6,477,800
Food Bank	\$ 300,000
Downtown Master Plan	\$ 35,000
Indoor Rec	\$ 850,000
Total Unapproved Primary Projects	\$ 9,202,800

Priority Funding after Unapproved Primary Projects	\$ (659,379)
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Secondary Projects (IN priority order)	Cost
2023 Facility Improvements	\$ 1,442,050
2024 Facility Improvements	\$ 1,756,957
2025 Facility Improvements	\$ 2,318,312
Parks - Bike Trails	\$ 3,460,000
Pay Down Debt	\$ -
Total Unapproved Secondary Projects	\$ 8,977,319

Priority Funding after Unapproved Secondary Projects	\$ (9,636,698)
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Desired Projects (NOT in priority order)	Cost
PD - Training Simulator	\$ 300,000
PD - K9 Vehicle	\$ 65,000
PD - Marked Vehicle	\$ 62,000
PD - Charget	\$ 52,000
Streets - 3rd Street Sweeper	\$ 215,000
Parks - Pickle ball Court	\$ 250,000
Parks - Splashpark	\$ 250,000
Parks - Outdoor Offices	\$ 30,000
Parks - Larson Park Shelter	\$ 200,000
Parks - Blue Rink Dehumidification (LIA)	\$ 160,000
Parks - Floor Replacement (LIA)	\$ 96,000
Parks - Parks Maintenance Addition	\$ 600,000
Parks - Larson Park Fountain	\$ 100,000
Parks - Bridge to East Pond - Dakota Nature Park	\$ 30,000
Parks - Shop Addition	\$ 600,000
Swiftel - Outdoor Marquee (22nd Ave)	\$ 41,500
Parks - Re-Build East Lot - Larson Ice Arena	\$ 270,000
Swiftel - East Lot - Swiftel Center	\$ 320,000
Parks - Larson Park Pavilion	\$ 200,000
Total Unapproved Desired Projects	\$ 3,841,500

The Bottom Line

TOTAL EXPENDITURES	9,325,132	12,376,173	9,304,088	10,623,079	10,166,030	12,790,960	10,435,860	9,010,900	9,857,345	12,187,375
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• 2027-2030

- ▶ Outside Agency Commitments
- ▶ Fire Dept. Vehicle Replacements
- ▶ Larson Ice Arena Improvements
- ▶ Golf Course Equipment Replacements

Consolidated Fee Schedule Overview

- Created consolidated fee schedule in 2020
 - General Fees
 - Fines & Violations
 - Golf Course Rates
- Review Bi-Annually and as needed
- Department Direction
 - Comparative Analysis
 - Market Trends
 - Cost Recovery

2022 Fee Changes

Fee Description	Current Fee	Fee as of January 1, 2022
<u>Residential Building Permit Fees</u>		
Finished habitable space per square foot	\$85.00	\$90.00
Finished basements per square foot	\$40.00	\$45.00
<u>Picnic Shelter Reservations</u>		
Small Half-Day (Hillcrest, B, C, Pioneer)	\$15.00	REMOVED – Full Day Only
Large Half-Day (Hillcrest A, E)	\$20.00	REMOVED – Full Day Only
<u>Landfill – 240 Pound Material Minimum (Plus Sales Tax and \$1 per Ton State Fee)</u>		
Commercial	\$43.00	\$44.00
Compost/Leaves/Grass	\$43.00	\$44.00
Demolition	\$43.00	\$44.00
Domestic	\$43.00	\$44.00
Industrial	\$43.00	\$44.00
Metal	\$43.00	\$44.00
Asbestos	\$43.00	\$44.00



BRING YOUR DREAMS.



Questions?