

City of Brookings
Brookings Historic Preservation Commission
Mayor's Award for Historic Preservation Nomination Form

Select Category

- ☐ Excellence in Rehabilitation
- ☐ Excellence in Restoration
- ☐ Adaptive Reuse
- ☐ Infill
- ☐ Stewardship
- ☐ Preservation Achievement (or Service)
- ☐ "Mary McClure Bibby" Lifetime Achievement

Building Project

1. Building/structure name _____
2. Building/structure address _____
3. Owner's Name _____
Mailing Address (if different than above) _____
Phone number _____ Email _____
4. If you are not the owner, has the owner been notified of this nomination? ____ Yes ____ No
Please verify all information with owner if you are submitting a third-party nomination.

Achievement Award

5. Individual or organization name _____
Address _____
Phone number _____ Email _____
6. Nominator's Name _____
Address _____
Phone number _____ Email _____
7. List all principals, including contact information, responsible for the project and describe their role. *(The award will be presented to the property owner, but all listed principals will receive recognition and a certificate for their participation in the project.)*

8. May we share your contact information with the media (newspaper, radio, television), if this property receives an award? ____ Yes ____ No

Application Materials Requirements

1. Photographs of the project: labeled, before and after, digital format
2. Brief description of the work that was completed (500 words or less). The description should include the following:
 - Building Award
 - Original construction date, dates of any additions or alterations
 - Original architect/building, if known
 - History of the building/structure
 - Description of the rehabilitation work.
 - How the project meets the Award Guidelines Selection Criteria.
 - Achievement Award: Describe how the persons, groups, businesses and/or government entities demonstrated exemplary activities and promotion of awareness in the field of historic preservation. List specific policies, actions, or issues involved, including dates.

Submitted by:

Signature

Date

Name

Application Deadline is

Return this form and all application materials to
Brookings Historic Preservation Commission
c/o Brookings Community Development Department
Brookings City/County Government Center
520 3rd Street, Suite 140
Brookings, SD 57006

For more information, contact 605-692-6629 or mstruck@cityofbrookings-sd.gov

Brookings Historic Preservation Commission

Annual Mayor's Awards for Historic Preservation

Nomination Guidelines

CALL FOR NOMINATIONS

Each year, the Brookings Historic Preservation Commission seeks to honor individuals, organizations, projects and programs whose work demonstrates a commitment to excellence in historic preservation. In doing so, we hope to inspire others to preserve, protect, and promote historic resources.

CATEGORIES

Excellence in Rehabilitation Award: Recognizing projects that make compatible use of a building through repair, alterations or additions while preserving features of the property that convey its historic value. Nominees in this category must demonstrate how their restoration or rehabilitation of a historic property was a laudable effort using the Secretary of The Interior's Standards for Historic Preservation, or achieved a satisfactory result by going over and beyond the normal accepted practices.

Excellence in Restoration: Recognizing exemplary restoration of historic structures. An accurate restoration project depicts the form, features and character of a historic building as it appeared at a particular period of time. Restoration requires sensitive upgrading of mechanical systems and other code-required work to make the site functional.

Adaptive Reuse Award: Recognizing projects in which an older building has been restored in sympathy with its historic period or architectural style, even if the current function of the building is not the same as its original historic function.

Infill Award: Recognizing a new structure located within any designated historic district, which exhibits compatibility with the Historic District.

Stewardship Award: Recognizing those who have ensured the preservation of historic properties through long-term care and maintenance, stabilization, protection, or continuous family ownership.

Preservation Achievement (or Service) Award: Recognizing persons, groups, businesses and/or government entities that demonstrate exemplary activities and promotion of awareness in the field of historic preservation.

"Mary McClure Bibby" Lifetime Achievement Award. Recognizing an individual who has championed historic preservation, planning, or public policy in the City of Brookings.

ELIGIBILITY

- ☐ Residential, commercial, religious, and public buildings and landscapes located in Brookings
- ☐ Buildings that are 50 years old or more (exception – new construction in old neighborhoods)
- ☐ Nominated projects must have been completed within the last 2 years
- ☐ Projects not yet completed will not be considered
- ☐ Nominated individuals and organizations must be located in Brookings
- ☐ Nominations may be submitted without the knowledge of the nominee
- ☐ Self-nominations will be accepted

JUDGING CRITERIA

- ☐ Architectural merit and/or historical interest
- ☐ Sensitivity to architectural integrity

- ☐ Creativity in adaptation for contemporary use
- ☐ Soundness of condition
- ☐ Adherence to the Secretary of the Interior's *Standards for Rehabilitation*
- ☐ Degree to which the project, person, or organization serves as an example of excellence in historic preservation and influences others

JUDGING PROCESS

The Brookings Historic Preservation Commission will serve as the award judges. The BHPC may request a tour of the nominated buildings. The BHPC will select all winners. A category may have more than one winner, or may have none.

Winners will be contacted by BHPC representatives to request additional information and photographs, as needed, in order to prepare individual press releases and other publicity materials.

The awards will be presented at the Mayor's Awards event on October 7, 2021. At the awards program, judges will announce the winners. All winners will be honored during an Awards Ceremony and will receive a custom designed award. Those people associated with the selected projects (owner, architect, contractors, developers, landscape architects, etc.) will be asked to come forward and receive an award certificate.

The Secretary of the Interior's Standards for Rehabilitation

The Secretary of the Interior is responsible for establishing standards for all national preservation programs under Departmental authority and for advising federal agencies on the preservation of historic properties listed in or eligible for listing in the National Register of Historic Places.

The Standards for Rehabilitation address the most prevalent historic preservation treatment today: rehabilitation. Rehabilitation is defined as the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.

The Standards that follow were originally published in 1977 and revised in 1990 as part of Department of the Interior regulations. They pertain to historic buildings of all materials, construction types, sizes, and occupancy and encompass the exterior and the interior of historic buildings. The Standards also encompass related landscape features and the building's site and environment as well as attached, adjacent, or related new construction.

The Standards are to be applied to specific rehabilitation projects in a reasonable manner, taking into consideration economic and technical feasibility.

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities, and where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.