

# City Council Agenda Memo

**From:** Bonnie Foster, City Clerk

**Council Meeting:** May 25, 2021

**Subject:** City Council Appointment

**Person(s) Responsible:** Bonnie Foster, City Clerk and Steve Britzman, City Attorney

## **Summary:**

The City Council will take action to appoint a City Council Member for a term effective May 26, 2021 and ending April 30, 2022.

The following five Brookings residents have applied for the vacant Brookings City Council member seat: Bradley Walker, Nate Holden, Julie Erickson, Brianna Doran and Wayne Avery. The applicants attended the May 18<sup>th</sup> Study Session to provide additional information and respond to questions.

The newly appointed City Council member will take their Oath of Office at the June 8<sup>th</sup> Council Meeting.

## **Background:**

A City Council member vacancy was created with the election of Council Member Oepke Niemeyer to the office of the Mayor. Following the April 13, 2021 election, the City issued a press release seeking applicants for the vacant City Council seat. The appointed City Council member would serve until the next regular municipal election (April 2022), with the appointed term expiring on April 30, 2022. Applicants must be a Brookings resident for a minimum of six months and registered to vote in Brookings.

Any vacancy occurring in the office of Mayor or City Council must be filled pursuant to City Charter, Section 2.06 - Vacancies; Forfeiture of Office; Filling of Vacancies:

City Charter Reference - Filling of Vacancy. (d) Filling of Vacancies. Filling of Vacancies. Except as provided below, a vacancy in the office of Mayor or of a City Council Member shall be filled for the remainder of the unexpired term at the next regular City election. The Council by a majority vote of all its remaining members shall appoint a qualified person to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. However, if the vacancy occurs less than sixty days prior to the next regular City election, then the person appointed to fill the vacancy shall continue to serve and the vacancy shall be filled at the regular City election immediately following the next regular City election. Notwithstanding the requirement in Section 2.11, if at any time the

membership of the Council is reduced to less than 6, the remaining members shall, within sixty (60) days, fill the vacancies by appointment or call for a special election to fill the vacancies.

The appointment process is further defined in City Resolution 90-10.

**Item Details:**

The City Council will take action to appoint a City Council Member for a term effective May 26, 2021 and ending April 30, 2022.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a study session
5. Do nothing

Staff recommends City Council appoint an applicant to the vacant position.

**Supporting Documentation:**

Memo

Resolution 90-10: City Council Policy – City Council Vacancy

City Charter

Press Release

Application

Code of Ethics – Council Member

Process and Timeline