

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
April 15, 2021
MEETING MINUTES

The Board of Trustees of the Brookings Public Library met on Thursday, April 15, 2021 at 12:00 pm in the Cooper Room at the Brookings Public Library.

MEMBERS PRESENT: Kathy Miller, Deb Waltman, Doug O'Neill, Stephanie Carroll

OTHERS PRESENT: Ashia Gustafson, Taylor McKeown

1. Call to Order

Kathy Miller called the meeting to order.

2. Approval of Agenda

Kathy Miller called for approval of the meeting agenda. Stephanie Carroll moved to approve the meeting agenda. Deb Waltman seconded. Motion carried.

3. Approval of Minutes

Kathy Miller called for approval of the minutes from the March 11, 2021 meeting. Deb Waltman moved to approve the meeting minutes. Doug O'Neill seconded. Motion carried.

4. Old Business

5. New Business

5.1 Ada B. Caldwell Painting

Taylor McKeown, Collections Coordinator at the South Dakota Art Museum, informed the Library Board members about the Library's Ada B. Caldwell painting. The Library Board members discussed Caldwell's background. The SD Art Museum currently has 37 Ada B. Caldwell paintings in permanent collection. The painting at the Library was gifted by Gertrude Young, a friend of Ada B. Caldwell. Taylor McKeown talked about the precedence of the SD Art Museum acquiring paintings and adding them to the permanent collection. The Library would get a reproduction of the painting and the original be kept at the SD Art Museum to help preserve it for the future. Doug O'Neill made a motion to send the painting to the SD Art Museum and get a reproduction for the Library with a plaque explaining about the significance of the painting. Stephanie Carroll seconded the motion. Motion carried.

5.2 Approval of Bills

The Library Board members discussed the March 2021 bills, budgets and expenditures. Doug O'Neill moved to approve the March 2021 bills. Stephanie Carroll seconded. Motion carried.

5.3 Review Re-Open Plan

Ashia Gustafson presented the current re-open plan for the Library in May, assuming the City's Mask Mandate sunsets at the end of April. The Library Board members discussed the necessity of extending hours. Due to the low walk-in count in the evenings (6:00-7:00 pm), the Library Board members do not think the counts justify extending open hours. Doug O'Neill suggest seeing the Library's hours extend to 8:00 pm in the future. Deb Waltman made a motion that the Library would stay at the current hours of 7:00 pm through May 2021 and in June extend the hours to 8:00 pm as the Library begins to slowly continue in-person programming, as well as adding weekend hours back. A survey for current patrons will be sent out to gauge how patrons are use the Library. Ashia Gustafson will write a letter to Paul explaining the Library Board's decision on the modified hours. Stephanie Carroll seconded the motion. Motion carried.

6. Other Items & Reports

6.1 Financial Report

Ashia Gustafson presented the review of the 2021 Budget through March to the Library Board members. The Library Board members discussed the budget.

6.2 Librarian's Report

Ashia Gustafson presented the monthly report to the Library Board members. The Library Board members discussed grants status for Library programs and events funding's. The Library is looking to hire two (2) part-time Library Assistants for the summer. Kathy Miller asked about the Director's Annual Review. Ashia Gustafson reported that it was an overall positive review, with some goals and areas to work on.

7. Public Comment on Items not on Agenda

8. Next Meeting: Thursday, May 13, at 12:00 PM

9. Adjournment

Deb Waltman moved to adjourn the meeting. Stephanie Carroll seconded. The meeting adjourned at 1:50 pm.

Respectfully submitted,
Ashia Gustafson,
Director of Library Services