

# City Council Agenda Memo

**From:** Mike Struck, Community Development Director

**Council Meeting:** April 27, 2021

**Subject:** Historic Preservation Plan

**Person(s) Responsible:** Mike Struck, Community Development Director

**Summary:**

This resolution will adopt the Brookings Historic Preservation Plan.

**Background:**

The Brookings Historic Preservation Commission has been working on an update to the Historic Preservation Plan, which was last updated in 1999. The City of Brookings entered into a contract with Winter & Company in September 2019 to complete an update to the Historic Preservation Plan.

Phase I of the preservation update consisted of performing an existing conditions analysis, whereby the consultants toured historic districts, reviewed existing plans, policies, processes, etc. and provided an analysis of the conditions as well as suggestions on areas of improvements, examples from other localities, acknowledgement of policies, processes, and initiatives working well for the community.

Phase II of the Preservation Plan consisted of a public workshop in February 2020 to gain input and feedback from the community. This workshop helped the consultants prioritize important issues to the community and further explore those opportunities and identify areas for incorporation. A second public workshop was held virtually in September 2020 due to the pandemic. The virtual workshop provide community members the opportunity to prioritize goals, polices, and strategies for implementation. This workshop lead to the development of the Implementation Matrix which will provide a road map for the Historic Preservation Commission from a work plan perspective as well as provide opportunities for funding and partnership development.

Phase III of the Preservation Plan update involved the drafting of the plan based upon the outcomes from the Existing Conditions Report, and the public workshops. The draft was provided to the Brookings Historic Preservation Commission and State Historic Preservation Office for their review and comments.

**Item Details:**

The Brookings Historic Preservation Commission and the consulting team from Winter & Company have completed the Historic Preservation Plan update. The Historic

Preservation Plan provides guidance to the community, property owners, Brookings Historic Preservation Commission, and staff in an effort to preserve the historic resources of the community.

This resolution will formally adopt the Historic Preservation Plan for the City of Brookings and allow the community to move forward with goals, policies, and strategies identified within the plan.

**Legal Consideration:**

None.

**Strategic Plan Consideration:**

Adoption of the Historic Preservation Plan is consistent with 2021 - 2026 Strategic Plan Area #4 Sustainability as it provides guidance and direction for the preservation of historic resources in the community.

**Financial Consideration:**

The City entered into a contract with Winter & Company in an amount of \$62,515 of which approximately \$40,000 is covered by a grant with the remainder budgeted.

**Options and Recommendation:**

The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a study session
5. Do nothing

Brookings Historic Preservation Commission voted 6 – 0 recommending adoption of the Historic Preservation Plan.

**Supporting Documentation:**

Resolution

Historic Preservation Plan

Implementation Matrix

Existing Conditions Report

Minutes