

The Brookings Airport Board was called to order by Brian VanLiere on Thursday, January 21, 2021 at 3:30 PM in the Community Room #300. Members present were Brady Klocker, Lynn Riedesel, Orv Smidt, and VanLiere. Absent was Judy McLaughlin. Also present were Airport Manager Matthew Sommerfeld, Maintenance Technician Lucas Dahl, City Engineer Jackie Lanning, SDSU-Chris Funk, FBO-Randy Hanson and Paul Hanusa, and Helms's – Mike Schmidt.

Item #1 - Roll Call

Item #2 – (Riedesel/Smidt) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Klocker/Riedesel) Motion to approve the December 17, 2020 Minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – The next scheduled meeting date is February 18, 2021.

Item #5 Airport Manager's Update – Sommerfeld summed up the numbers from the Air Traffic Report showing the traffic for 2020. Additionally, there was a 20% decrease in fuel in 2020. Riedesel asked how much money is typically received by the city from fuel sales. Sommerfeld stated approximately \$7,000.00 in fuel flowage fees.

Snow season has been good so far. The last two significant storms haven't required much snow removal due to the wind blowing. There haven't been any closures yet this season.

They are looking at purchasing new security cameras which will be purchased with CARES funds.

Items #6 – Helm's Update – Schmidt explained that they are working on closeouts on the projects. He will need to have some discussion with staff regarding punch list items on the Apron project. The next project will be the seal coat project which will cause just minor interruptions.

Item #7 SDSU Report – Funk reported that they picked up another airplane, making it a total of 14 in their fleet. They are in need of hangar space. Funk explained that the \$4 million dollar allotment to the Aeronautics Commission isn't looking too promising. But there are some members of the legislature that are on board and backing this funding and they are talking with the Governor's office.

Items #8 FBO Report – Fuel prices went up this week. Hanusa was able to obtain some pricing for deicing fluid. This fluid has a 2-year shelf life. Hansen explained that there is a company that is able to provide training to the FBO staff, but the FBO would like the City to invest in the equipment. Sommerfeld has been looking for equipment but things are expensive or they are items that will need to be modified that will cost additional funds. He wonders what people think would be the best “type” of equipment? VanLiere wondered if there was a containment issue that they needed to look into if they decided to purchase equipment and offer this service. Schmidt stated that Aberdeen has containment but he doesn’t think Watertown does.

FBO's fuel contract ends this year. Hansen's wondered if anyone had any other suggestions on companies to use. They also are looking into purchasing a Jet fuel truck.

Items #9 Land Lease Agreement – Sommerfeld had completed some modifications to the lease and sent out a draft for review. Bob Fite is going to review it and make some modifications so it will be ready for action at the February Airport Board meeting. Hansen asked if the FBO hangar lease will be changed also. Sommerfeld stated that the intent of the new lease is to extend the lease terms to be longer.

Items #10 Other Items & Reports –

The meeting was adjourned.

Lana Schwartz, Secretary

Brian VanLiere, Chairperson