City Council Agenda Memo

From: Jackie Lanning, City Engineer

Council Meeting: November 10, 2020

Subject: Awarding Bids on Hay Lease in Section 21-T110N-R50W (west of Brookings Airport)

Person(s) Responsible: Jackie Lanning, City Engineer

Summary:
This resolution will award bids for the 2021-2022 City Hay Lease located in Section 21-T110N-R50W to Lyle Bothe for the high bid of $111.00 per acre.

Background:
The City owns an 85-acre parcel of property located in Section 21-T110N-R50W, which is west of the Brookings Regional Airport. The City has bid the hay lease for this parcel approximately every two years. This year, the hay lease was bid for a period of two years, 2021 and 2022, with an option to renew for two additional one year terms for 2023 and 2024, if agreeable to the City and the bidder.

Item Details:
A bid letting was held at 1:30 on Tuesday, November 3, 2020, and the following bids were received:

Lyle Bothe	$111.00 per acre
Lyle Johnson	$85.00 per acre
Tim and Dan Bauer	$51.00 per acre

Following approval of this resolution to award the bids, the City will hold a public hearing with intent to lease to a private person at the November 24, 2020 City Council meeting.

Legal Consideration:
None.

Strategic Plan Consideration:
The hay lease furthers the strategic initiative of financial responsibility, whereby the City receives revenue from the lease. The person providing the hay removal also provides weed control, thereby saving City staff and expenses for the weed control operations.

Financial Consideration:
The City will enter into a two-year contract for 2021 and 2022 with Lyle Bothe for the high bid of $111.00 per acre for 85 acres resulting in the annual payment of $9,435.00.

The contract may be renewed for two additional, one year terms, for 2023 and 2024.

Options and Recommendation:
The City Council has the following options:

1. Approve as presented
2. Amend
3. Deny
4. Move the item to a work session
5. Do nothing

Staff recommends approval of the resolution as presented.

Supporting Documentation:
Resolution
Map