

OFFICIAL MINUTES

Chairperson Tanner Aiken called the meeting of the City Planning Commission to order on Monday November 2, 2020, at 5:30 PM in the Council Chambers Room #310 on the third floor of the City & County Government Center. Members present were Ashley Biggar, Eric Rasmussen, Greg Fargen, Gregg Jorgenson, Jason Meusburger, Jacob Mills, Lee Ann Pierce, and Aiken. Also present were Community Development Director Mike Struck and City Planner Ryan Miller.

Item #4a – The City of Brookings has proposed an amendment to Tax Increment District #1 Project Plan to allow for utilization of the project costs funds for public improvements within the district boundaries as well as extending the duration of the tax increment district to twenty (20) years.

(Rasmussen/Jorgenson) Motion to approve the amendments to Tax Increment District #1. All present voted aye. **MOTION CARRIED.**

OFFICIAL SUMMARY

Item #4a – This district was created in 2007 for infrastructure associated with developing a 125 acre research park. The original project plan included up to \$4,399,000.00. To date there has been \$2,484,727.60 expended. The City is proposing to utilize the remaining \$1.9 million for improvements on 25th Avenue and 10th Street, two streets within the boundaries, as well as future mill and overlay of streets as needed within the research park. The proposal is not requesting an increase in the original project costs. The original plan was written for a 15 year project phase, but the City is requesting to extend this for the full 20 years that is allowed. This TID is performing as planned.

Rasmussen asked why the original TID was written for 15 years and not the 20 years that could have been allowed. Struck didn't know the answer to this question. Mills wondered if there would be street extensions included in this project. Struck explained that it would be maintenance to current streets. Pierce asked what street Struck was referencing when he stated that a portion of a street wouldn't be eligible. Struck explained that the western end of 10th Street is not included in the boundaries of the TID. Mills wondered if there were other TID's that were used for maintenance of streets? Struck explained that they haven't used funds for street maintenance however, they have used funds to bring roads/streets up to City standards. Mills agrees that this road is in need of maintenance, but he is concerned about future requests for street maintenance within a TID.