

**BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES**

**September 17, 2020
MEETING MINUTES**

The Board of Trustees of the Brookings Public Library did not meet on Thursday, September 17, 2020 due to not meeting quorum. Communication through email for monthly approvals.

BOARD MEMBERS: Sarah Meusburger, Doug O'Neill, Deb Waltman, Kathy Miller, Michael Linehan

OTHERS: Ashia Gustafson, Jen Anderson

1. Approval of Minutes

Called for approval of the minutes from the August 13, 2020 meeting. Kathy Miller moved to approve the meeting minutes. Michael Linehan seconded. Approval through email.

2. New Business

2.1 Approval of Bills

The Library Board members reviewed August 2020 bills, budget and expenditures. Sarah Meusburger moved to approve the August 2020 Bills. Deb Waltman seconded. Approval through email.

2.2 Mask Policy for Brookings Public Library

Ashia Gustafson presented the Mask Policy for the Library to the Library Board members through email. Discussion through email on policy.

4. Public Comment on Items not on Agenda

5. Next Meeting: Thursday, October 15 at 12:00 PM

Respectfully submitted,
Ashia Gustafson,
Director of Library Services