

BROOKINGS PUBLIC LIBRARY
BOARD OF TRUSTEES
April 9, 2020
MEETING MINUTES

The Board of Trustees of the Brookings Public Library did not meet due to the Coronavirus (COVID-19). Communicated through email for monthly approvals.

BOARD MEMBERS: Sarah Meusburger, Doug O'Neill, Deb Waltman, Kathy Miller, Michael Linehan

OTHERS: Ashia Gustafson, Jen Anderson

1. Approval of Minutes

Ashia Gustafson called for approval of the minutes from the March 12, 2020 meeting. Sarah Meusburger moved to approve the meeting minutes. Deb Waltman seconded. Approval through email.

2. New Business

2.1 Approval of Bills

The Library Board members discussed the March 2020 bills, budgets and expenditures. Sarah Meusburger moved to approve the March 2020 bills. Deb Waltman seconded. Approval through email.

3. Other Items & Reports

3.1 Librarian's Report

Ashia Gustafson informed the Library Board members about departments being asked to look for possible cuts to their budgets with a projected 30% decrease in revenues. Library staff have been informed to cut their budgets by 30% and we will also suspend any purchasing of furniture until we have a better handle on the numbers.

8. Next Meeting: Thursday, May 14 at 12:00 PM

Respectfully submitted,
Ashia Gustafson,
Director of Library Services