

City Council Agenda Memo

From: Jackie Lanning, City Engineer

Council Meeting: February 25, 2020

Subject: 20th Street South BUILD Project

Person(s) Responsible: Jackie Lanning, City Engineer

Summary:

This resolution will authorize the City Manager to sign a Memorandum of Understanding between the City of Brookings and Brookings County related to the project costs for the 20th Street South BUILD Project.

Background:

The City of Brookings has been awarded a federal “Better Utilizing Investments to Leverage Development (BUILD)” Grant to construct 20th Street South between 22nd Avenue South and 34th Avenue South, along with a new interchange at Interstate 29 and 20th Street South.

The Brookings City Council approved a Memorandum of Understanding between the South Dakota Department of Transportation (SDDOT) and the City via Resolution 20-013 on January 28, 2020 for the State to administer the 20th Street South BUILD Grant Project along with the Federal Highway Administration (FHWA).

The project has specific deadlines required by the grant. There will be future administrative documents needed to be authorized within a short approval time to keep the project on schedule. The BUILD Grant funds must be obligated by September 15, 2021, and the grant funds must be expended by September 30, 2026. The following is a schedule of activities to meet the grant deadlines:

- 06-30-2020 The CITY will submit PROJECT preliminary Gradeline plans
- 08-12-2020 The CITY will conduct the Preliminary Design Inspection
- 10-23-2020 The CITY will conduct the Final Design Inspection
- 12-16-2020 The CITY will provide a Release to Right-of-Way
- 02-09-2021 The CITY will release final plans for review to the STATE
- 06-15-2021 The CITY will provide all certifications, final plans, right-of-way certifications, environmental clearances, utility certifications, and necessary state and federal PROJECT documentation
- 09-15-2021: Anticipated Bid Date
- 2022: Anticipated Construction

Item Details:

The Project is being administered by the State of South Dakota with the City Manager stated as the City's Project Representative. The local funds which contribute towards the Project match are currently budgeted as follows:

City share:	\$2,000,000	(43%)
County share:	\$2,000,000	(43%)
Private Donor share:	\$ 669,407	(14%)
Total project match:	\$4,669,407	

The State will invoice the City of Brookings for 20% of the project costs. The City of Brookings will then invoice Brookings County and the Private Donors for their share of the project match at the above percentages. It is anticipated that cost overages will be paid for at the same percentage share as the project match.

The City of Brookings and Brookings County agree to a Memorandum of Understanding which describes the funding details. The City and County will review the Engineer's Cost Estimates at the 30%, 60%, and 95% design stages to discuss project costs and budget.

Legal Consideration:

City Attorney Steve Britzman has reviewed the Memorandum of Understanding.

Strategic Plan Consideration:

This project furthers the accomplishment of a City Council Strategic Initiative to provide for the planning, financing, and construction of the East 20th Street South Interchange with I-29.

Financial Consideration:

The current budget for the project is as follows:

BUILD Grant:	\$18,677,630
City:	\$ 2,000,000
County:	\$ 2,000,000
Private Donors:	<u>\$ 669,407</u>
Total project cost:	\$23,347,037

The City of Brookings, Brookings County, and Private Donors will be responsible for the 20% project match. The project budget will be updated as cost figures are determined.

Options and Recommendation:

The City Council has the following options:

1. Approve as presented
2. Deny
3. Move the item to a work session
4. Do nothing

Staff recommends approval of the resolution as presented to authorize the City Manager to sign the Memorandum of Understanding between the City of Brookings and Brookings County for the 20th Street South BUILD Project.

Supporting Documentation:

1. Resolution
2. Memorandum of Understanding
3. Map