

Library Board Agenda Memo

From: Ashia Gustafson, Library Director

Library Board Meeting: February 20, 2020

Subject: Library Close Days

Summary: There are a few days that fall near holidays that the library usually closes early for, and occasionally there is a holiday that falls on a Saturday or Sunday putting the official close day on Friday or Monday.

This year there are only a few to consider for closing early or closing on a Saturday or Sunday.

Easter Sunday – April 12

July 4th falls on a Saturday this year. The Library will be closed on Friday, July 3 for the official holiday hours. We would like to be closed on this Saturday as well.

Hobo Day, Saturday, October 31. We usually open at 12:00 pm to allow for all the parade traffic and to free up parking spaces for patrons, as many will park in the Library parking lot to walk to the parade route.

Wednesday, November 25 --close at 5:00 pm. This is the Wednesday before Thanksgiving.

Christmas Eve: Close at 5 pm.

New Year's Eve: Close at 5 pm.

Background:

Discussion:

Recommendation: Close on Saturday/Sunday holidays and close early on the Wednesday before Thanksgiving, Christmas Eve, and New Year's Eve. Open at noon on Saturday, October 31 for Hobo Day.