

OFFICIAL MINUTES

Chairperson George Houtman called the Board of Adjustment meeting to order on Thursday, January 16, 2020 at 5:00 PM in the Community Room of the City & County Government Center. Members present were Nick Schmeichel, Dustin Edmison, Jeremy Scott, alternate Doug Metcalf and Houtman. Others present were City Planner Staci Bungard and Sarantis Theodosopoulos.

Item #2 – (Edmison/Schmeichel) Motion to approve the agenda. All present voted aye.

Item #3 – (Schmeichel/Scott) Motion to approve the December 19, 2019 minutes. All present voted aye. **MOTION CARRIED.**

Item #4a – Sarantis Theodosopoulos has made a request for a variance on Nelson's First Addition, Block 1; and Lot 1, Block 6 Camelot Square Addition, located at the SE corner of Medary Avenue South and 12th Street South. The variance request is to plat a lot that is 8,500 square feet in size and the minimum in the R-1B District is 10,000 square feet. A second variance request is for a 25-foot front yard setback and the ordinance requires a 30-foot setback on both proposed lots.

(Schmeichel/Edmison) Motion to approve the requests. All present voted aye.
MOTION CARRIED.

Item #5a – Draft 2019 Annual Report

(Houtman/Schmeichel) Motion to approve the 2019 Annual Report. All present voted aye.

The meeting was adjourned at 5:20 p.m.

Staci Bungard
City Planner

George Houtman
Chairperson

OFFICIAL SUMMARY

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Items #4a – Sarantis Theodosopoulos explained that he would like to construct two single family dwellings on these lots. The other buildings on this street have a 25 foot setback so these new houses would be in line with the others. Both of the access drives will be on the 12th Street S side because there is a utility box on the Medary Avenue side on the one lot. Schmeichel wondered if the applicant is planning to replat this property. Theodosopoulos stated yes, but he wanted to see what the outcome of this variance request was first. He is planning to replat the lots into 8,500 square foot and 10,000 square foot.

Items #5a – Bungard reviewed the 2019 Draft Annual Report with the board. The requests were similar in number to 2018 but the number of meetings was drastically lower. Bungard stated that the by-laws of the Board of Adjustment would need to be amended before the meeting schedule could be changed. Staff is thinking that twice a month meetings could be scheduled for May through October and once a month meetings, November through April. Staff will need to bring this request to the City Manager and then the City Council before any amendments could be made. Houtman would like staff to look back to see when the meetings were held in 2019.

There were no other questions regarding the 2019 Annual Report.

The meeting was adjourned at 5:20 p.m.

Staci Bungard
City Planner

George Houtman
Chairperson