

Brookings City Council
January 14, 2020 (unapproved)

The Brookings City Council held a meeting on Tuesday, January 14, 2020 at 6:00 PM, at City Hall with the following City Council members present: Mayor Keith Corbett, Council Members Patty Bacon, Leah Brink, Dan Hansen, Holly Tilton Byrne, and Ope Niemeyer. Absent: Council Member Nick Wendell. City Attorney Steve Britzman, City Manager Paul Briseno, and City Clerk Bonnie Foster were also present.

Executive Session. A motion was made by Council Member Hansen, seconded by Council Member Brink, to enter into Executive Session at 6:01 p.m., pursuant to SDCL 1-25-2, for purposes of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, with the City Manager, City Attorney and City Clerk present. The motion carried by a unanimous vote. A motion was made by Council Member Bacon, seconded by Council Member Brink, to exit Executive Session at 6:06 p.m. The motion carried by a unanimous vote.

6:00 PM REGULAR MEETING

Consent Agenda: A motion was made by Council Member Hansen, seconded by Council Member Tilton Byrne, to approve the Consent Agenda. The motion carried by the following vote: Yes: 6 - Corbett, Niemeyer, Hansen, Brink, Bacon, and Tilton Byrne; Absent: 1 – Wendell.

4.A. Action to approve the agenda.

4.B. Action to approve the December 10, 2019 City Council Minutes.

4.C. Action on Resolution 20-001, a Resolution designating the depositories for municipal funds.

Resolution 20-001 - Resolution designating Official Depositories

Pursuant to SDCL 9-22-6, the City Council of the City of Brookings, SD, hereby designates the following as depositories for Municipal Funds of the City of Brookings for the ensuing year: First Bank & Trust, Wells Fargo Bank, Bank Star Financial, Dakotah Bank, Meta Bank, Dakotaland Federal Credit Union, Great Western, and SD Public Fund Investment Trust.

4.D. Action on Resolution 20-002, a Resolution designating the Official Newspaper.

Resolution 20-002 - Resolution designating the Official Newspaper

Pursuant to SDCL 9-12-6, the City Council of the City of Brookings, SD, hereby designates the Brookings Register as the official newspaper for the City of Brookings for the ensuing year.

4.E. Action on Resolution 20-005, a Resolution authorizing Change Order No. 1 (Final) for 2019-08STI Street Maintenance & Overlay Project; Bowes Construction, Inc.

Resolution 20-005 - Resolution Authorizing Change Order No. 1, Final, for 2019-08STI Street Maintenance and Overlay Project, Bowes Construction, Inc.

Be It Resolved by the City Council that the following change order be allowed for 2019-08STI, Street Maintenance and Overlay Project: Construction Change Order Number 1 (Final): Adjust plan quantities to as-constructed quantities for a total decrease of \$28,637.02 and extend the substantial completion date by 13 working days to close out the project.

SDSU Student Association Report. Hattie Seten, SDSU Students Association Government Affairs Chair, provided an update on SDSU happenings to the City Council and public.

State's Attorney Office Presentation. State's Attorney Dan Nelson presented information on the State's Attorney Office Diversion Program, and provided an update on felony and misdemeanor statistics for 2019 to the City Council and the public.

FIRST READING – Ordinance 20-001. Introduction and First Reading was held on Ordinance 20-001, a Joint Jurisdiction Rezoning Request for the South 150' of the East 165' of Lot 1, Krogman First Addition, in the SE ¼ of the SE ¼ of Section 16 T110N-R50W, from Joint Jurisdiction Residence R-1B to a Joint Jurisdiction Business B-3 Heavy District (1806 US Highway 14). Public Hearing: February 11, 2020.

Motion to Proceed. A motion to proceed with the bidding process and construction for the Bob Shelden Athletic Complex Renovation Project was made by Council Member Brink, seconded by Council Member Bacon. The motion carried by the following vote: Yes: 6 - Corbett, Niemeyer, Hansen, Brink, Bacon, and Tilton Byrne; Absent: 1 – Wendell.

FIRST READING – Ordinance 20-002. Introduction and First Reading on Ordinance 20-002, an Ordinance Authorizing Supplemental Appropriation No. 1 to the 2020 Budget. Second Reading: January 26, 2020.

Ordinance 19-021. A motion was made by Council Member Brink, seconded by Council Member Hansen, that Ordinance 19-021, an Ordinance Authorizing Supplemental Appropriation #5 to the 2019 Budget, be approved. The motion carried by the following vote: Yes: 6 - Corbett, Niemeyer, Hansen, Brink, Bacon, and Tilton Byrne; Absent: 1 – Wendell.

Resolution 20-003. A motion was made by Council Member Tilton Byrne, seconded by Council Member Hansen, that Resolution 20-003, a Resolution authorizing the transfer of Real Property to Brookings Economic Development Corporation for Economic Development Purposes, be approved. The motion carried by the following vote: Yes: 6 - Corbett, Niemeyer, Hansen, Brink, Bacon, and Tilton Byrne; Absent: 1 – Wendell.

Resolution 20-003 - Resolution Authorizing the transfer of Real Property to Brookings Economic Development Corporation for Economic Development Purposes

Be It Resolved by the City Council of the City of Brookings, South Dakota as follows:

Whereas, the Brookings Economic Development Corporation desires to purchase approximately eight (8) acres of real property described as a portion of Block Eleven (11) of Freeland Addition to the City of Brookings, for the price of Sixty-five thousand three hundred forty dollars (\$65,340) per acre; and

Whereas, the sale of the property requires stormwater improvements and financial contribution based on a drainage study; and

Whereas, the cost of added detention for the development of this parcel of real property will be paid by the future land owner; and

Whereas, for the express purpose of furthering economic growth and development of the City of Brookings, South Dakota, the Brookings Economic Development Corporation agrees to sell, convey or otherwise transfer said property to a business which is, or will be, conducting business in the City of Brookings, South Dakota; and

Whereas, it is in the best interests of the City of Brookings that the City provide its economic development assistance in this matter to aid and assist with the completion of the aforesaid transaction which will further economic development in the City of Brookings; and

Whereas, the City is authorized to enter into this transaction as an economic development activity under the laws of the State of South Dakota.

Now, Therefore, It Is Hereby Resolved by the City Council of the City of Brookings, South Dakota, as follows:

- A. That the City convey title to the above-described property to the Brookings Economic Development Corporation for sale of the above-described property to a business in a manner consistent with this Resolution; and
- B. That the Mayor, City Clerk, City Manager and City Attorney are authorized to execute the required documents in accordance with this Resolution.

Adjourn. A motion was made by Council Member Hansen, seconded by Council Member Tilton Byrne, that this meeting be adjourned at 6:41 p.m. The motion carried by a unanimous vote.

CITY OF BROOKINGS

ATTEST:

Keith W. Corbett, Mayor

Bonnie Foster, City Clerk

City of Brookings 2020 Payroll

(Addendum to the January 14, 2020 City Council Minutes.)

E911: Morgan Brandenburg, Communications Operator, 19.23; Jennifer Brown, Communications Operator, 19.23; James DeBough, Communications Operator, 19.99; Sara Howe, Communications Operator, 23.40; Caleb Johnson, Communications Operator, 20.81; Tracy Johnson, Communications

Operator, 23.40; Jolynn Longville, Communications Commander, 34.43; Teresa Lopez, Communications Operator, 19.99; Monic Roland, Communications Operator, 23.40; Dakota Sanders, Communications Operator, 19.23. Storm Drainage: Bret Henning, Stormwater Technician, 25.05; John Miraglia, Storm Drainage Technician, 23.66. City Council: Patricia Bacon, Council Person, 600.00; Leah Brink, Council Person, 600.00; Keith Corbett, Mayor, 800.00; Daniel Hansen, Council Person, 600.00; Oepke Niemeyer, Council Person, 600.00; Holly Tilton Byrne, Council Person, 600.00; Nicholas Wendell, Council Person, 600.00. City Clerk: Bonnie Foster, City Clerk, 32.35. City Manager: Chelsie Bakken, Public Information Officer, 29.81; Paul Briseno, City Manager, 71.98; Jacob Meshke, Assistant City Manager, 48.08; Angela Ritter, Executive Administrative Assistant, 24.25. Human Resources: Casey Bell, Human Resources Generalist, 32.91; Nancy Olson, Human Resources Assistant, 21.41; Susan Rotert, Human Resources Director, 40.03. Finance: Rose Davis, Accounting Specialist, 29.88; Gwendlyn Madsen, Accounting Specialist, 29.88; Brenda McCracken, Accounting Specialist-Liquor, 29.88. Erick Rangel, Chief Financial Officer, 49.37. IT: Korku Kponyoh, IT Specialist, 31.16; Reed Walter, IT Specialist, 31.87. Community Development: Katie Bortnem, Code Enforcement Officer, 25.55; Staci Bungard, City Planner, 38.49; Sarah Keizer, Code Enforcement Officer, 26.56; Michael Struck, Community Development Director, 57.98. Engineering: Thomas Chandler, Building Inspector, 24.08; Thad Drietz, Assistant City Engineer, 39.97; Jacqueline Lanning, City Engineer, 63.42; Lana Schwartz, Office Manager, 25.08; Jared Thomas, Building Services Administrator, 32.93. Police: Timothy Andersen, Patrol Officer, 29.19; Travis Asmus, Patrol Officer, 27.00; Logan Baldini, Patrol Officer, 24.98; Seth Bonnema, Patrol Officer, 29.19; Nathan Bowden, Patrol Officer, 24.98; Keshawn Britt, Patrol Officer, 24.00; Katie Burggraff, Police Records Clerk, 19.28; Terry Coon, Patrol Lieutenant, 39.94; Luke DeJong, Patrol Officer, 29.19; Sean Doremus, Patrol Officer, 27.00; Dustyn Engstrom, Patrol Officer, 24.98; David Erickson, Chief of Police, 53.54; Joseph Fishbaugher, Patrol Sergeant, 31.07; Brian Franklin, Sergeant, 29.85; Drew Garry, Patrol Lieutenant, 38.60; Marci Gebers, Investigative Lieutenant, 37.93; Jorrie Hart, Patrol Officer, 28.09; Arlo Jurens, Patrol Officer, 29.19; Austin Kreutner, Patrol Officer, 24.98; Rhett Larsen, Patrol Officer, 25.96; Christine Larson, Office Manager, 25.08; Eric Lee, Patrol Officer, 25.96; Clint Long, Patrol Officer, 24.98; Jordon McCaskill, Patrol Officer, 29.19; Zachary Page, Patrol Officer, 25.96; Joel Perry, Patrol Sergeant, 33.56; Shawn Peterson, Sergeant, 33.56; Geoffrey Pollman, Patrol Officer, 29.19; Edward Derrick Powers, Assistant Chief, 45.69; Trevor Radtke, Evidence Technician/Clerk, 21.69; Dana Rogers, Patrol Officer, 29.19; Joshua Schneider, School Resource Officer, 29.19; Adam Smith, Patrol Officer, 29.19; Anthony Sonnenburg, Sergeant, 33.56; Keith Theroux, Patrol Officer, 25.96; Jacob Vukovich, Patrol Officer, 25.96; Eric Warkenthien, Patrol Officer 27.00; Damian Weets, Patrol Officer, 29.19; Jonathan Weinrich, Patrol Officer, 29.19; Caleb Wilson, Patrol Officer, 24.98. Fire: Peter Bolzer, Deputy Fire Chief, 42.40; Darrell Hartmann, Fire Chief, 48.02; Jeremy Scott, Office/Shop Manager, 26.56. Street: Dale Algood, Shop Supervisor/Mechanic, 26.56; Kurt Athey, Street Maintenance Technician, 23.66; Matthew Bartley, Street Superintendent/Project Manager, 42.73; James Becker, Heavy Equipment Operator, 26.56; Michael Billet, Street Maintenance Technician, 23.66; Michelle Grayson, Office Manager, 21.41; Eric Hanson, Street Maintenance Technician, 23.66; Derk Hartenhoff, Street Maintenance Technician, 25.08; Marty, Hendricks, Street Operations Supervisor, 34.41; Todd Johnson, Heavy Equipment Operator, 26.56; Justin Kahler, Advanced Equipment Operator, 24.12; Josh McClain, Traffic Control Supervisor, 25.55; Zachariah Thelen, Street Maintenance Technician, 19.43; Martin Wagner, Advanced Equipment Operator, 23.18. Animal Control: Bailey Jo Galbraith, Community Service Officer, 23.65. Recreation: Stacy Claussen, Recreation Manager, 34.27; Darren Hoff, Recreation Manager, 34.27. Park: Patrick Ammann, Building Trades Specialist, 25.56; Joshua Bauman, Parks Supervisor, 26.56; Mark Bren, Shop Supervisor/Mechanic, 26.56; William deBlonk, Park Supervisor, 26.56; Paul Erickson, Parks Supervisor, 26.56; Stephen Hartung, Parks Technician, 23.66; Matthew Hillenbrand, Parks Technician, 22.74; Breann Julius, Parks Technician, 21.03; Allen Kruse, Parks & Forestry Superintendent, 36.81; Paul Laleman, Parks Technician, 23.66; Ronda May, Office Manager, 21.41; Dustin Rodiek, Parks, Recreation & Forestry Director, 44.01; Payton Schultz, Park Technician, 20.21; Brett Torggrude, Building Trades Technician, 23.66. Forestry: Ryan Burggraff, Forestry Technician, 23.66; Christopher Engbrecht, Forestry Technician, 23.66; Larry Maag, Forestry Supervisor, 26.56; Mitchell Pederson, Forestry Technician, 23.66. Library: Jennifer Anderson, Administrative Assistant-Library, 20.62; Katherine Eberline, Children's Services Librarian, 28.16; Nita Gill, Adult Services Librarian, 31.62; Ashia Gustafson, Director of Library Services, 36.35; Alice Hayes, Circulation Manager, 23.66; Betsy Lenning, Interlibrary Loan Services Coordinator, 21.05; Mikaela Neubauer, Community Services Coordinator, 19.07; Nancy Swenson, Technology Services Librarian, 29.26; Grace Timmerman, Circulation/Technician Services Assistant,

18.70. Liquor: Kristina Bergstrom, Liquor Store Clerk, 16.98; Janet Coplan, Liquor Store Manager, 39.37; Andrew Ekeland, Liquor Store Sales Associate, 19.85; Brian Hanson, Inventory Control Clerk, 22.31; James Wilson, Liquor Store Sales Associate, 19.85. Airport: Lucas Dahl, Airport Operations / Maintenance Technician, 25.08; Matthew Sommerfeld, Airport Manager, 32.42. Edgebrook Golf Course: Greg Redenius, Golf Course Superintendent, 30.55. Solid Waste Collection: Paul Hartley, Sanitation Collector, 23.66; Tim Huber Sanitation Collector, 23.66; Jeremy Janssen, Sanitation Collector, 23.66; Brian Klingbile, Sanitation Collector, 23.66; Brian Klingbile, Solid Waste Collector, 23.66; Aaron Mumby, Sanitation Collector, 23.66. Solid Waste Disposal: Calvin Cook, Heavy Equipment Operator, 25.55; Todd Langland, Director of Solid Waste Management; 45.05; Caryl Larson, Office Manager, 25.08; Rodney Olson, Heavy Equipment Operator, 26.56; Garry Prussman, Heavy Equipment Operator, 26.56; Todd Smidt, Advanced Equipment Operator, 25.08.