

STAFF REPORT
BROOKINGS HISTORIC PRESERVATION COMMISSION
January 3, 2020

- Winter & Company will be on-site February 10-12, 2020 to conduct field research, meet with focus groups, and conduct a public session. The consultants will be able to meet with the commission on Tuesday, February 11 at 6:00 p.m. as we discussed. The tentative itinerary for Winter & Company's visit has been attached.
- Staff needs your help coming up with attendees for the focus groups. Please provide a list of three names, addresses, emails (if known), for the University Residential, Central Residential, and Downtown Districts. Please think of interested residents that live/run a business in each district. We would like to have the contacts by Friday, January 10th so we can send invitations the week of January 13th-17th.
- Upon final approval by the BHPC, staff will begin distributing the Contractor Resource Guide and upload it to the website.
- Please let staff know if you are interested in attending the CLG Training in Rapid City on March 25-27, 2020. There is extra funding available from SHPO for training. The agenda and registration form has been attached for your use.
- Please submit your volunteer tracking forms to staff monthly as it is needed for the grant match.