

The Brookings Airport Board was called to order by Brady Klocker on Thursday, April 20, 2023 at 3:30 PM in Conference Room #241, Second Floor. Members present were Lynn Riedesel, Orv Smidt and Klocker. Absent were Brian VanLiere and Judy McLaughlin. Also present were Airport Manager Lucas Dahl, Airport Maintenance Technician Brett Torgrude, Public Works Director John Thompson, City Engineer Charlie Richter, Paul Hanusa from FBO, and Chris Funk and Devin Bastemeyer from SDSU.

Item #1 - Roll Call

Item #2 – (Riedesel/Smidt) Motion to approve the agenda. All present voted aye. **MOTION CARRIED.**

Item #3 – (Smidt/Riedesel) Motion to approve the March 23, 2023 minutes. All present voted aye. **MOTION CARRIED.**

Item #4 – Discussion on Airport Rules & Regulations.

Richter had discussion with an insurance agent to discuss the one million liability and two million aggregate. The agent explained that if we had the two million aggregate, then 2 one million dollar occurrences would be covered. But if only one million aggregate, then only one million total in occurrences would be covered.

Thompson placed calls with the City's Risk Management insurance company and they never returned the calls. Thompson feels that we should require the one million occurrence and two million aggregate.

Klocker and Riedesel feel that one million, one million, is sufficient. They are concerned about the price increase to move the aggregate to two million. If we stay with the one million, one million, almost everyone would already be covered. Thompson agrees to take the board vote to City Administration for approval.

(Riedesel/Smidt) Motion to have the insurance coverage be one million occurrence and one million aggregate. All present voted aye. **MOTION CARRIED.**

Item #5 – Pavement Maintenance Project Update.

Dahl explained that they had a bid opening for the pavement maintenance project. Fahrner Asphalt was low bidder with 4 additional bids being received. A project start date has not been set but the completion date is in July. The project shouldn't take more than a few days.

Item #6 – Airport Manager’s Report

Dahl updated everyone on how the Sponsor meeting went at the Airport Conference. Riedesel noted that Brookings had a good experience with their meeting. Klocker explained that it got to the point that the FAA was actually looking for ways to help Brookings Regional. Klocker also stated that having Virtower available and showing activity at the airport was a plus for us. In all, the airport sponsor meeting was well received and opportunities look optimistic for Snow Removal Equipment and other projects.

The State Inspection was complete yesterday and everything looks good.

Brookings Municipal Utilities will be relining some manholes at the airport. There will be a runway shut down for a couple of afternoons or mornings to accomplish this job, sometime in August or September. There has been a significant amount of water at the airport that washed out the MALSR road and this will need to be fixed. There was a water break at the airport that caused a bit of a mess. The City will need to hire a contractor to fix and clean up the area. The gate card reader is not working so a company will be coming to fix this. Staff will complete a PAPI and REIL inspection next week.

Item #7 - SDSU Report – Bastemeyer stated they are still a little slow on getting flight hours. In June and July, SDSU will host an academy from the Air Force. The accreditation team will be here over the weekend and on Monday for recertification for SDSU. Being accredited allows pilots to go into the airline system with 1,000 flying hours and this saves them about 1 year of flying.

Item #8 – FBO Report – None.

Item #9 - Other Items & Reports – Funk explained that he is in the process of selling his hangar and he is selling it Contract for Deed. In order for this to happen, Funk needs approval from the Airport Board to complete this transaction. Funk is asking the board for approval to sublease his hangar and keep the current land lease terms in place and needs consent from the City.

(Riedesel/Klocker) Motion to approve Funk subleasing his hangar. All present voted aye. **MOTION CARRIED.**

Item #10 – Next Scheduled Meeting – May 18, 2023.

Item #11 – Adjournment

Lana Schwartz, Secretary

Brady Klocker, President