

City Council Agenda Memo

From: Jacob Meshke, Deputy City Manager

Council Meeting: March 28, 2023

Subject: Public Progress Hearing: Brookings Non-Profit Food Facility

Presenter: Jacob Meshke, Deputy City Manager

Summary:

The City of Brookings was awarded a \$1.6 million Community Development Block Grant (CDBG) for the construction of a shared, non-profit food facility in September 2021. The public progress hearing is being held in accordance with requirements of the CDBG funding. The citizen comment period will remain open 15-days post hearing.

Background:

The City of Brookings was awarded a \$1.6 million Community Development Block Grant (CDBG) for the construction of a shared, non-profit food facility in September 2021. The building is owned by the Brookings Area United Way and houses the Brookings County Food Pantry, backpack project, and senior commodity.

When receiving CDBG funds, certain grant requirements must be met to ensure funding compliance. A properly-noticed public hearing is required to provide an update on the progress of the project and outline any concerns. The citizen comment period will remain open 15-days post hearing.

Item Details:

The public progress hearing is being held in accordance with requirements of the CDBG funding. The building is substantially complete with no outstanding punch list items. There are several weather-dependent items (e.g. landscaping, reseeding, etc.) to be completed in spring. There are no known concerns with the project at this time.

Legal Consideration:

None.

Strategic Plan Consideration:

Fiscal Responsibility – The public hearing is being held in accordance with CDBG funding requirements.

Service and Innovation Excellence – The facility housing multiple non-profits provides critical services and resources for the community.

Financial Consideration:

The public progress hearing ensures compliance with CDBG funding requirements.

Options and Recommendations:

No action will be taken. This is an opportunity to take in public comments.

Supporting Documentation:

Public Progress Hearing Requirements

Public Hearing Notice