



**Planning Commission
Development Review Team
12/06/2021**

Outline

- Purpose and Mission
- Membership Expertise
- Scope
- Meeting Information
- Questions and Contact



Purpose and Mission

Purpose:

The Development Review Team (DRT) is comprised of a cross section of the City's key staff to provide timely review of development, projects and policy.

Mission:

The mission of the Development Review Team is to provide exceptional customer service by maintaining close contact with the project representative(s), providing thorough project review and feedback, and resolving issues at the earliest possible stage of development.

Membership Expertise



- City
 - *Engineering*
 - *Planning/Zoning*
 - *Storm Water*
 - *Streets*
 - *Building Services*
 - *Fire*
 - *Parks and Recreation*
- Brookings Municipal Utilities
 - *Water*
 - *Wastewater*
 - *Electric*
 - *Telecommunications*



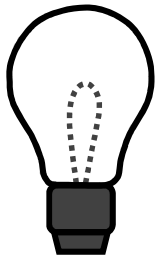
Scope

- Development Projects
- Infrastructure Needs
- Development Opportunities
- Rezoning
- Preliminary Plats
- Conditional Use Permits
- Ordinance/Policy Revisions

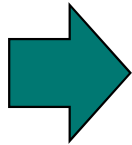


Development Process

IDEA

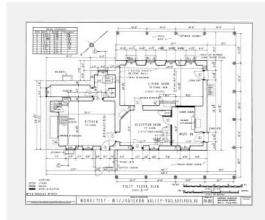


DRT
Meeting



PC
Application
Submittal

PLANS



DRT
Review &
Comments



Planning
Commission
Meeting

City
Council
Meeting

BUILD



Building
Permit &
Construction

Meeting Information

- Thursdays, 10am to 12pm
- 1st and 3rd Thursday standing meetings
- Meet every Thursday as needed
- Submit Meeting Request Form
 - *Due at Noon Thursday prior*
 - *Agendas sent to members on Fridays*





Questions and Contact

- Development@cityofbrookings-sd.gov
- Jacob Meshke, Chair
 - jmeshke@cityofbrookings-sd.gov
 - 605-697-8639