

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, September 27, 2022

5:15 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:15 P.M. BUDGET STUDY SESSION

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. [ID 22-0367](#) 2023 Budget Workshop #2.

Attachments: [Memo](#)
 [Presentation](#)
 [10-Year Capital Improvement Plan](#)
 [Fee Schedule Updates](#)

6:00 PM REGULAR MEETING -- -- Will not convene before 6:00 p.m.

5. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed or to make a brief announcement or invitation. Items will be scheduled at the end of the meeting. Individuals are asked to state their name and address for the record.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will

be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 22-0359](#) Action to approve City Council meeting minutes.

Attachments: [9/13/2022 Minutes](#)

- 6.B. [ID 22-0360](#) Action on appointment to the Sustainability Council.

- 6.C. [ID 22-0361](#) Action on appointments to the Brookings Health System Board of Trustees.

- 6.D. [RES 22-078](#) Action on Resolution 22-078, a Resolution Amending the Contract for the Brookings City & County Lawn Care & Snow Removal Services.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Presentations/Reports:

- 7.A. [ID 22-0372](#) Report: Annual Report on Downtown at Sundown Event.

Attachments: [Presentation](#)

- 7.B. [ID 22-0369](#) Report: SDSU Student Association.

8. Contracts/Change Orders:

- 8.A. [RES 22-079](#) Action on Resolution 22-079, a Resolution Authorizing the City Manager to Sign and Submit an Application for Financial Assistance from the Transportation Alternatives Grant Program for the Construction of a Shared Use Path/Trail and Enhanced Crosswalk in Brookings.

Attachments: [Memo](#)
[Resolution](#)
[Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.B. [RES 22-080](#) Action on Resolution 22-080, a Resolution Authorizing Change Order No. 1 for 2022-08STI Street Maintenance & Overlay Project; Bowes Construction, Inc.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.C. [RES 22-081](#) Action on Resolution 22-081, a Resolution Awarding Bids on 2022-2023

Contractor Snow Removal Equipment Contracts.

Attachments: [Memo](#)
 [Resolution](#)
 [Snow Operations Plan](#)

Action: Motion to Approve, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

10. Public Hearings and Second Readings:

- 10.A. [ORD 22-031](#) Second Reading and Action on Ordinance 22-031, an Ordinance certifying the 2023 City of Brookings Property Tax Levy to the Brookings County Finance Officer.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

9/13/22 City Council read into the record

- 10.B. [ORD 22-032](#) Second Reading and Action on Ordinance 22-032, an Ordinance authorizing Budget Amendment No. 8 to the 2022 Budget.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

9/13/22 City Council read into the record

11. Other Business:

- 11.A. [RES 22-077](#) Action on Resolution 22-077, a Resolution Authorizing the Licensing of Silver Creek Trading Company, LLC, dba Cannabis Connection, as a Medical Cannabis Dispensary in the City of Brookings.

Attachments: [Memo](#)
 [Resolution](#)
 [Application](#)
 [Location Map](#)
 [Medical Cannabis - Summary](#)
 [Ordinance 21-028](#)
 [Ordinance 22-026](#)

Action: Motion to Approve, Request Public Comment, Roll Call

12. [ID 22-0370](#) City of Brookings Progress Report.

13. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

14. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person during the meeting. Individuals are asked to give their name and address for the record. Public Comment may be submitted prior to the meeting: 1) Email comments to the City Clerk (bfoster@cityofbrookings-sd.gov), 2) participate via Zoom, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Those who provide comments in any manner should understand their comments will become part of the official record and subject to review by all parties and the public.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.