

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, August 23, 2022

6:00 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**5:00 PM Meet and Greet for new Police Chief Michael Drake**

*Location: City & County Government Center, 3rd Floor Lobby*

*A quorum of City Council members will be present. No official city business will be acted upon from 5:00 - 6:00 PM.*

**6:00 PM REGULAR MEETING**

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Action to approve the agenda.**
- 4. Open Forum.**

*At this time, any member of the public may request time on the agenda for an item not listed or to make a brief announcement or invitation. Items will be scheduled at the end of the meeting. Individuals are asked to state their name and address for the record.*

**5. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 5.A. [ID 22-0321](#) Action to approve City Council meeting minutes.

Attachments: [8/9/2022 Minutes](#)

- 5.B. [RES 22-065](#) Action on Resolution 22-065, a Resolution in support of an Application for Financial Assistance to the South Dakota Housing and Development Authority by Branch Creek, LLC, and / or its Affiliates, Agents, or Assigns, for the Benefit of Multi and Single-Family Development.

Attachments: [Resolution](#)

## 6. Presentations/Reports:

- 6.A. [ID 22-0326](#) Introduction and Oath of Office for new Brookings Police Chief.

Attachments: [Oath of Office](#)

- 6.B. [22-177](#) Report: SDSU Student Association.

## 7. Contracts/Change Orders:

- 7.A. [RES 22-068](#) Action on Resolution 22-068, a Resolution Awarding Bids on 2022-2023 Contractor Snow Removal Equipment Contracts.

Attachments: [Memo](#)  
[Resolution](#)  
[Snow Operations Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 7.B. [RES 22-069](#) Action on Resolution 22-069, a Resolution Awarding Bids on 2022-2023 Snow and Ice Removal Road Salt.

Attachments: [Memo](#)  
[Resolution](#)  
[Snow Operations Plan](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 7.C. [RES 22-067](#) Action on Resolution 22-067, a Resolution Awarding Bids on 2022-01SWR Sidewalk Maintenance Project.

Attachments: [Memo](#)  
[Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

- 7.D. [RES 22-066](#) Action on Resolution 22-066, a Resolution Rejecting Bids for the Brookings Regional Airport High Speed Rotary Snow Blower.

Attachments: [Memo](#)  
[Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

## 8. Ordinance First Readings:

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 8.A. [ORD 22-030](#) Introduction and First Reading on Ordinance 22-030, an Ordinance pertaining to the Unlawful Use of Dynamic Braking Devices. Public Hearing and Action: September 13, 2022.

Attachments: [Memo](#)  
[Ordinance](#)

## 9. Public Hearings and Second Readings:

- 9.A. [ORD 22-029](#) Second Reading and Action on Ordinance 22-029, an Ordinance Authorizing Budget Amendment No. 7 to the 2022 Budget.

Attachments: [Memo](#)  
[Ordinance](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

### Legislative History

8/9/22 City Council read into the record

- 9.B. [ID 22-0325](#) Public Hearing and Action on a request for Video Lottery for Tee'd Off Golf, LLC, 2508 Wilbert Court. Legal description: Lot 10, Block 1, Wilbert Square Addition. Pending permit issuance and final inspection per the Community Development Department.

Attachments: [Memo](#)  
[City Attorney Memo on Video Lottery - 2018.05.02](#)  
[Video Lottery - State Statutes and Admin Rule](#)  
[Legal Notice](#)  
[Location Map](#)  
[Proposed Building Plan](#)  
[Current Video Lottery List](#)

*Action: Open & Close Public Hearing, Motion to Approve, Request Roll Call*

## 10. Other Business:

- 10.A [RES 22-064](#) Action on Resolution 22-064, a Resolution Authorizing an Inter-fund Advance from the Capital Improvement Plan (CIP) Fund to the Special Assessment Fund.

Attachments: [Memo](#)  
[Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

**11. [ID 22-0328](#) City of Brookings Progress Report.**

**Attachments:** [August Progress Report](#)

**12. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

**13. Executive Session**

**13.A. [ID 22-0330](#) Executive Session, pursuant to SDCL 1-25-2.4, for purposes of preparing for contract negotiations or negotiating with employees or employee representatives.**

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

**14. Adjourn.**

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person during the meeting. Individuals are asked to give their name and address for the record. Public Comment may be submitted prior to the meeting: 1) Email comments to the City Clerk ([bfoster@cityofbrookings-sd.gov](mailto:bfoster@cityofbrookings-sd.gov)), 2) participate via Zoom, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Those who provide comments in any manner should understand their comments will become part of the official record and subject to review by all parties and the public.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*