

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, August 9, 2022

6:00 PM

Council Chambers

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed or to make a brief announcement or invitation. Items will be scheduled at the end of the meeting. Individuals are asked to state their name and address for the record.

5. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 5.A.** [ID 22-0312](#) Action to approve City Council meeting minutes.

Attachments: [7/26/2022 Minutes](#)

- 5.B.** [RES 22-059](#) Action on Resolution 22-059, a Resolution authorizing the City Manager to sign an On-Sale Liquor Operating Agreement renewal for Cubby's Sports Bar & Grill, GDT Inc., Gus Theodosopoulos, owner, 307 Main Avenue South, Brookings, South Dakota. Legal description: Lots 3-4, Block 3,

Original Plat Addition.

Attachments:

[Memo](#)

[Resolution](#)

[Operating Agreement](#)

[Map](#)

- 5.C. [RES 22-060](#)** Action on Resolution 22-060, a Resolution authorizing the City Manager to sign a Wine Operating Agreement renewal for New Sake, Inc., En Qin Lin, owner, 724 22nd Avenue South. Legal description: Restaurant: N 14.5' of S 542.8' and E 54.5' of W 309' incl. N 20' of S 528.3' and E 59' of W 313.5; Patio: N 14.5' of S 542.8' and E 24' of W 333' incl. N 20' of S 528.3' and E 19.5' of W 333', Lot 2, Brookings Mall Addition.

Attachments:

[Memo](#)

[Resolution](#)

[Operating Agreement](#)

[Map](#)

- 5.D. [RES 22-061](#)** Action on Resolution 22-061, a Resolution authorizing the City Manager to sign a Wine Operating Agreement renewal for Pheasant Café & Lounge, Ron and Georgiana Olson, owners, 726 Main Avenue South. Legal description: Lot 2, Block 2, Grossman Heights Addition.

Attachments:

[Memo](#)

[Resolution](#)

[Operating Agreement](#)

[Map](#)

6. Presentations/Reports:

- 6.A. [ID 22-0313](#)** Proclamation: A Day to Celebrate the Cultures of Our Community

Attachments:

[Proclamation](#)

- 6.B. [ID 22-0314](#)** Presentation: Special Achievement in Geographical Information System (GIS) Award

- 6.C. [ID 22-0316](#)** 2nd Quarter CFO's Report.

Attachments:

[Report](#)

7. Contracts/Change Orders:

8. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

- 8.A. [ORD 22-029](#) Introduction and First Reading on Ordinance 22-029, an Ordinance Authorizing Budget Amendment No. 7 to the 2022 Budget. Second Reading: August 23, 2022.

Attachments: [Memo](#)
[Ordinance](#)

9. Public Hearings and Second Readings:

- 9.A. [ORD 22-027](#) Public Hearing and Action on Ordinance 22-027, an Ordinance amending the Zoning Ordinance of the City of Brookings and pertaining to Residence R-3 Apartment District for the purpose of administration of the Zoning Ordinance.

Attachments: [Memo](#)
[Ordinance - Clean](#)
[Ordinance - Marked](#)
[Legal Notice - City Council](#)
[Legal Notice - Planning Commission](#)
[Planning Commission Minutes](#)
[Bufferyards](#)

Action: Open & Close Public Hearing, Motion to Approve, Request Roll Call

Legislative History

7/26/22 City Council read into the record

- 9.B. [ORD 22-028](#) Public Hearing and Action on Ordinance 22-028, an Ordinance amending the Zoning Ordinance of the City of Brookings and pertaining to Residence R-3A Apartment / Mobile Homes / Manufactured Housing District for the purpose of administration of the Zoning Ordinance.

Attachments: [Memo](#)
[Ordinance - Clean](#)
[Ordinance - Marked](#)
[Legal Notice - City Council](#)
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Action: Open & Close Public Hearing, Motion to Approve, Request Roll Call

Legislative History

7/26/22 City Council read into the record

10. Other Business:

- 10.A. [RES 22-062](#) Action on Resolution 22-062, a Resolution adopting the Special Assessment Policy.

Attachments:[Memo](#)[Resolution](#)[Special Assessment Policy](#)*Action: Motion to Approve, Request Public Comment, Roll Call***10.B. [RES 22-063](#)**

Action on Resolution 22-063, a Resolution authorizing the distribution of American Rescue Plan Act funds for the City of Brookings.

Attachments:[Memo](#)[Resolution](#)[Project Outline - Brookings Area Habitat for Humanity](#)[Project Outline - Brookings Behavioral Health & Wellness](#)[Project Outline - Brookings Economic Development Corporation Child Care Coc](#)[Project Outline - Brookings Economic Development Corporation Child Care Fac](#)[Project Outline - Clark Drew Construction Workforce Housing Project](#)[Project Outline - Inter-Lakes Community Action Partnership](#)*Action: Motion to Approve, Request Public Comment, Roll Call***11. City Council member introduction of topics for future discussion.**

Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

12. Executive Session**12.A. [ID 22-0320](#)**

Executive Session, pursuant to SDCL 1-25-2.3, for purposes of consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.

*Action: Motion to Enter into Executive Session, Voice Vote**Action: Motion to Exit Executive Session, Voice Vote***13. Adjourn.**

*Brookings City Council: Oepke G. Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person during the meeting. Individuals are asked to give their name and address for the record. Public Comment may be submitted prior to the meeting: 1) Email comments to the City Clerk (bfoster@cityofbrookings-sd.gov), 2) participate via Zoom, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Those who provide comments in any manner should understand their comments will become part of the official record and subject to review by all parties and the public.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.