

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, June 14, 2022

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Action to approve the agenda.
4. [ID 22-0258](#) Presentation and Action on the Brookings County Housing Study.

Attachments:

[Memo](#)
[Brookings Housing Study](#)
[Presentation](#)

Action: Motion to Approve, Request Public Comment, Roll Call

6:15 PM REGULAR MEETING

(The following portion of the meeting will not begin before 6:15 p.m.)

5. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed or to make a brief announcement or invitation. Items will be scheduled at the end of the meeting. Individuals are asked to state their name and address for the record.

6. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.

- 6.A. [ID 22-0256](#) Action to approve City Council meeting minutes.

Attachments: [5/24/2022 Minutes](#)

- 6.B. [RES 22-050](#) Action on Resolution 22-050, a Resolution declaring surplus property for the City of Brookings.

Attachments: [Resolution](#)

7. Presentations/Reports:

- 7.A. [ID 22-0252](#) Proclamation: Juneteenth - June 19, 2022

Attachments: [Proclamation](#)

8. Contracts/Change Orders:

- 8.A. [RES 22-044](#) Action on Resolution 22-044, a Resolution Awarding Bids on the Swiftel Center Audio Project.

Attachments: [Memo](#)
[Resolution](#)
[NFLX Quote](#)
[NFLX Statement of Work](#)
[NFLX Model](#)
[MidStates Quote](#)
[MidStates Model](#)
[OVG Response](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.B. [RES 22-052](#) Action on Resolution 22-052, a Resolution awarding the contract for the purchase of one new John Deere 772G motor grader for the City of Brookings Street Division through Admin Minnesota.

Attachments: [Memo](#)
[Resolution](#)
[Admin MN Contract](#)
[RDO Price Schedule](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.C. [RES 22-053](#) Action on Resolution 22-053, a Resolution awarding the contract for the

purchase of one new John Deere 624P articulating wheeled loader for the City of Brookings Street Division through Admin Minnesota.

Attachments: [Memo](#)
 [Resolution](#)
 [Admin MN Contract](#)
 [RDO Price Schedule](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 8.D.** [RES 22-054](#) Action on Resolution 22-054, a Resolution awarding the contract for the purchase of one new side dump trailer for the City of Brookings Street Division through Admin Minnesota.

Attachments: [Memo](#)
 [Resolution](#)
 [Admin MN Contract](#)
 [Specifications](#)

Action: Motion to Approve, Request Public Comment, Roll Call

9. Ordinance First Readings:

No vote is required on the first reading of an Ordinance. The title of the Ordinance is read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.

10. Public Hearings and Second Readings:

- 10.A.** [ORD 22-019](#) Second Reading and Action on Ordinance 22-019, an Ordinance Authorizing Budget Amendment No. 6 to the 2022 Budget.

Attachments: [Memo](#)
 [Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 10.B.** [RES 22-051](#) Public Hearing and Action on Resolution 22-051, a Resolution of Intent to Lease Real Property to a Private Party.

Attachments: [Memo](#)
 [Resolution](#)
 [Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.C.** [ORD 22-020](#) Public Hearing and Action on Ordinance 22-020, an Ordinance to Rezone a Portion of Wilbert Square Addition from a Planned Development District to a Residence R-3 Apartment District.

Attachments: [Memo](#)
 [Ordinance](#)
 [Legal Notice - City Council](#)
 [Legal Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)
 [Petition to Rezone](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.D. [ORD 22-021](#)** Public Hearing and Action on Ordinance 22-021, an Ordinance to Rezone Lots 1 - 5 in Block 12 of Folsom Addition from Residence R-3 Apartments / Mobile Homes / Manufactured Housing District to Business B-3 Heavy District.

Attachments: [Memo](#)
 [Ordinance](#)
 [Legal Notice - City Council](#)
 [Legal Notice - Planning Commission](#)
 [Planning Commission Minutes](#)
 [Location Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)
 [Petition to Rezone](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.E. [ORD 22-022](#)** Public Hearing and Action on Ordinance 22-022, an Ordinance Establishing a Moratorium on the Installation of any Electronic Message Display Signs or Issuance of any Electronic Message Display Sign Permits Pending Further Study.

Attachments: [Memo](#)
 [Ordinance](#)
 [Legal Notice - City Council](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.F. [ID 22-0230](#)** Public Hearing and Action on Commercial Corridor Design Review - 600 Main Avenue.

Attachments: [Memo](#)
 [Legal Notice - City Council](#)
 [Planning Commission Minutes](#)
 [Application Checklist](#)
 [Exterior Elevations](#)
 [Renderings](#)
 [Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.G. [ID 22-0255](#)** Public Hearing and Action on a Temporary Alcohol Application from Wooden Legs Brewing Co. for a temporary alcohol license to operate within the City of Brookings, South Dakota for an event to be held on July 14th for a Comedy at the Park event at Pioneer Park, 104 6th Street West.

Attachments: [Memo](#)
 [Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.H. [ID 22-0253](#)** Public Hearing and Action on a request for an On-Off Sale Malt License for Price Partnership, LLC, dba Flavor Indian & Asian Fare, Justin Price, owner. Location: 501 Main Avenue. Legal Description: East 120' of Lots 13-14, Block 14, Second Addition.

Attachments: [Memo](#)
 [Legal Notice](#)
 [Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 10.I. [RES 22-049](#)** Public Hearing and Action on Resolution 22-049, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Off Sale Wine License with Price Partnership, LLC, dba Flavor Indian & Asian Fare, Justin Price, owner. Location: 501 Main Avenue. Legal Description: East 120 feet of Lots 13-14, Block 14, Second Addition.

Attachments: [Memo](#)
 [Resolution](#)
 [Operating Agreement](#)
 [Legal Notice](#)
 [Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

11. Other Business:

12. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any topic at a future meeting. Items

cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.

13. Adjourn.

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

Brookings City Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

Public Comment is limited to a maximum of three minutes per person during the meeting. Individuals are asked to give their name and address for the record. Public Comment may be submitted prior to the meeting: 1) Email comments to the City Clerk (bfoster@cityofbrookings-sd.gov), 2) participate via Zoom, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Those who provide comments in any manner should understand their comments will become part of the official record and subject to review by all parties and the public.

Meetings are broadcast live and recorded. Go to www.cityofbrookings-sd.gov for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm

Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.