

BRING YOUR DREAMS.



**City of Brookings**  
**Meeting Agenda - Final**  
**City Council**

Brookings City Council  
Brookings City & County  
Government Center  
520 3rd St., Suite 230  
Brookings, SD 57006  
Phone: (605) 692-6281

*"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"*

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Tuesday, May 10, 2022

5:30 PM

Council Chambers

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*The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.*

**5:30 PM REGULAR MEETING**

**1. Call to Order / Pledge of Allegiance.**

2. [ID 22-0205](#) Present Certificate of Election and Oath of Office to City Council Members Bonny Specker (3-year City Council Term), Holly Tilton Byrne (3-year City Council Term), Wayne Avery (2-year City Council Term), and Brianna Doran (1-year City Council term)

**Attachments:** [Certificate of Election - B. Specker](#)  
[Certificate of Election - H. Tilton Byrne](#)  
[Certificate of Election - W. Avery](#)  
[Certificate of Election - B. Doran](#)  
[Oath of Office - B. Specker](#)  
[Oath of Office - H. Tilton Byrne](#)  
[Oath of Office - W. Avery](#)  
[Oath of Office - B. Doran](#)

**3. Record of Council Attendance.**

**4. Action to approve the agenda.**

**5. Executive Session**

- 5.A. [ID 22-0214](#) Executive Session, pursuant to SDCL 1-25-2.3, for purposes of consulting with legal counsel or reviewing communications from legal counsel about

proposed or pending litigation or contractual matters.

*Action: Motion to enter into Executive Session, Voice Vote*

*Action: Motion to exit Executive Session, Voice Vote*

## **6:00 PM REGULAR MEETING**

*(Regular Meeting to not begin prior to 6:00 p.m.)*

### **6. Open Forum.**

*At this time, any member of the public may request time on the agenda for an item not listed or to make a brief announcement or invitation. Items will be scheduled at the end of the meeting. Individuals are asked to state their name and address for the record.*

### **7. Consent Agenda:**

*Action: Motion to Approve, Request Public Comment, Roll Call*

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion. At the request of any one Council Member or the City Manager, an item may be removed from the Consent Agenda and placed on the regular agenda whenever additional discussion on an item is necessary. Items removed from the Consent Agenda will be discussed at the beginning of the formal items.*

- 7.A.**    [ID 22-0202](#)    Action to approve City Council meeting minutes.

**Attachments:**    [4/26/2022 Minutes](#)  
                          [5/5/2022 Minutes](#)

- 7.B.**    [RES 22-041](#)    Action on Resolution 22-041, a Resolution declaring surplus property for the City of Brookings.

**Attachments:**    [Resolution](#)

### **8. Presentations/Reports:**

- 8.A.**    [ID 22-0207](#)    1st Quarter 2022 CFO Report

**Attachments:**    [Report](#)

### **9. Contracts/Change Orders:**

- 9.A.**    [RES 22-038](#)    Action on Resolution 22-04, a Resolution Rejecting Bids for the High Speed Rotary Snow Blower, Brookings Regional Airport.

**Attachments:**    [Memo](#)  
                          [Resolution](#)

*Action: Motion to Approve, Request Public Comment, Roll Call*

### **10. Ordinance First Readings:**

*No vote is required on the first reading of an Ordinance. The title of the Ordinance is*

*read. Public Comment and Council discussion is permitted. The date for the second reading or public hearing is announced.*

- 10.A.** [ORD 22-017](#) Introduction and First Reading on Ordinance 22-017, an Ordinance Authorizing Budget Amendment No. 5 to the 2022 Budget. Second Reading: May 24, 2022.

**Attachments:** [Memo](#)  
[Ordinance](#)

- 10.B.** [ORD 22-018](#) Introduction and First Reading on Ordinance 22-018, an Ordinance Amending Section 62-86 Duty of Owner. Public Hearing: May 24, 2022.

**Attachments:** [Memo](#)  
[Ordinance - Clean](#)  
[Ordinance - Marked](#)  
[Legal Notice](#)

## **11. Public Hearings and Second Readings:**

- 11.A.** [RES 22-031](#) Public Hearing and Action on Resolution 22-031, a Resolution Determining the Necessity of Repairing or Installing Sidewalks in the City of Brookings at the Expense of Abutting Property Owners; 2022-01SWR Concrete Maintenance Project.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Legal Notice](#)  
[Sidewalk List](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 11.B.** [RES 22-032](#) Public Hearing and Action on Resolution 22-032, a Resolution Determining the Necessity of Alley Assessment Project No. 2022-04STA, from 3rd Street to 4th Street connecting 8th Avenue and 9th Avenue.

**Attachments:** [Memo](#)  
[Resolution](#)  
[Legal Notice](#)  
[Property Owner List](#)  
[Map](#)

*Action: Open & Close Public Hearing, Motion to Approve, Roll Call*

- 11.C.** [ORD 22-012](#) Second Reading and Action on Ordinance 22-012, an Ordinance Amending Sections 6-141, 6-146 and 6-149 of the Code of Ordinances of the City of Brookings, South Dakota, and Pertaining to Commercial Pedal Cars in the City of Brookings, South Dakota.

**Attachments:**[Memo](#)[Ordinance - clean](#)[Ordinance - marked](#)[Ordinance 18-017](#)*Action: Motion to Approve, Request Public Comment, Roll Call***Legislative History**

4/26/22

City Council

read into the record

**11.D. [ID 22-0188](#)**

Public Hearing and Action on a Temporary Alcohol Application from the Brookings Cubs Baseball Group for a temporary alcohol license to operate within the City of Brookings, South Dakota for the 2022 Brookings Cubs Baseball Game Season to be held on at Bob Shelden Field, 530 Elm Avenue.

**Attachments:**[Memo](#)[Legal Notice](#)*Action: Open & Close Public Hearing, Motion to Approve, Roll Call***11.E. [RES 22-039](#)**

Public Hearing and Action on Resolution 22-039, a Resolution Creating Boundaries of Tax Increment District Number 12.

**Attachments:**[Memo](#)[Resolution](#)[Legal Notice](#)[Planning Commission Minutes](#)[Map](#)*Action: Open & Close Public Hearing, Motion to Approve, Roll Call***12. Other Business:****12.A. [RES 22-040](#)**

Action on Resolution 22-040, a Resolution on Adoption of Tax Increment District #12 Project Plan.

**Attachments:**[Memo](#)[Resolution](#)[Planning Commission Minutes](#)[Project Plan](#)*Action: Motion to Approve, Request Public Comment, Roll Call***13. City Council member introduction of topics for future discussion.**

*Any Council Member may request discussion of any topic at a future meeting. Items cannot be added for action at this meeting. A motion and second is required which states the topic, requested outcome, and time frame. A majority vote is required.*

**14. Adjourn.**

*Brookings City Council: Oepke G.Niemeyer, Mayor; Nick Wendell, Deputy Mayor  
Council Members Wayne Avery, Joey Collins, Brianna Doran, Holly Tilton Byrne, Bonny Specker*

*Brookings City Council Staff:*

*Paul M. Briseno, City Manager    Steven Britzman, City Attorney    Bonnie Foster, City Clerk*

*Public Comment is limited to a maximum of three minutes per person during the meeting. Individuals are asked to give their name and address for the record. Public Comment may be submitted prior to the meeting: 1) Email comments to the City Clerk (bfoster@cityofbrookings-sd.gov), 2) participate via Zoom, or 3) via eComment (<https://cityofbrookings.legistar.com/Calendar.aspx>). Those who provide comments in any manner should understand their comments will become part of the official record and subject to review by all parties and the public.*

*Meetings are broadcast live and recorded. Go to [www.cityofbrookings-sd.gov](http://www.cityofbrookings-sd.gov) for more information. Government Channel 9 Rebroadcast Schedule: Wednesday 1:00 pm / Thursday 7:00 pm / Friday 9:00 pm / Saturday 1:00 pm*

*Upon request, accommodations for meetings will be provided for persons with disabilities. Please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three (3) business days in advance of the meeting.*