

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, October 12, 2021

5:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM BUDGET STUDY SESSION

1. [ID 21-0482](#) 2022 Budget Workshop #3

Attachments: [Memo](#)
[Outside Agency Funding](#)
[Budget-in-Brief](#)

6:00 PM REGULAR MEETING

1. **Call to Order / Pledge of Allegiance.**
2. **Record of Council Attendance.**
3. **Consent Agenda:**

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

- 3.A. Action to approve the agenda.

3.B. [ID 21-0481](#) Action to approve the September 28, 2021 City Council minutes.

Attachments: [Minutes](#)

3.C. [RES 21-081](#) Action on Resolution 21-081, a Resolution of Appreciation at the Conclusion of Work of the Complete Count Committee for the 2020 Census of the City of Brookings, South Dakota.

Attachments: [Resolution](#)

3.D. [ID 21-0471](#) Action on Volunteer Board, Committee, and Commission appointments.

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

5.A. [ID 21-0495](#) Proclamation: National Disability Employment Awareness Month, October 2021.

Attachments: [Proclamation](#)

5.B. SDSU Student Association Report.

5.C. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

6. Contracts/Change Orders:

6.A. [RES 21-083](#) Action on Resolution 21-083, a Resolution Awarding Bids on 2021-2022 Snow and Ice Removal Road Salt.

Attachments: [Memo](#)
[Resolution](#)
[Snow Operations Plan](#)

Action: Motion to Approve, Request Public Comment, Roll Call

6.B. [RES 21-084](#) Action on Resolution 21-084, a Resolution Awarding Bids on 2021-2022 Contractor Snow Removal Equipment Contracts.

Attachments: [Memo](#)
[Resolution](#)
[Snow Operations Plan](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 7.A.** [ORD 21-035](#) Introduction and First Reading on Ordinance 21-035, an Ordinance Amending Sections 2-233 through 2-240 and pertaining to the Brookings Bicycle Advisory Committee and to Establish Revised Areas of Responsibility of the Brookings Park and Recreation Advisory Board. Second Reading: October 26, 2021.

Attachments: [Memo](#)
[Ordinance](#)

8. Public Hearings and Second Readings:

- 8.A.** [RES 21-082](#) Public Hearing and Action on Resolution 21-082, a Resolution authorizing the City Manager to enter into an Operating Agreement for an On-Off Sale Wine License for Cottonwood Coffee Inc, dba Cottonwood Bistro, Jacob Limmer, owner, 1710 & 1712 6th Street, Brookings, SD, legal description: North 60 feet of the South 116 and the East 25 feet of the West 44 feet, also to include the patio area: North 37 feet of the South 116 feet and the East 15 feet of the West 19 feet, Lot 1, Brickwood Plaza Addition.

Attachments: [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Legal Notice](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call.

- 8.B.** [ID 21-0467](#) Public Hearing and Action on a request for an On-Off Sale Malt License for Cottonwood Coffee, Inc., dba Cottonwood Bistro, Jacob Limmer, owner, 1710 & 1712 6th Street, legal description: North 60 feet of the South 116 and the East 25 feet of the West 44 feet, also to include the patio area: North 37 feet of the South 116 feet and the East 15 feet of the West 19 feet, Lot 1, Brickwood Plaza Addition.

Attachments: [Memo](#)
[Legal Notice](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call.

- 8.C.** [ID 21-0478](#) Public Hearing and Action on a Temporary Alcohol Application from Aramark Educational Services, LLC, to operate within the City of Brookings, South Dakota for an Alumni Banquet to be held on October 22, 2021 at the SDSU Alumni Center Woster Celebration Hall, 815 Medary Ave.

Attachments: [Memo](#)[Legal Notice](#)*Action: Open & Close Public Hearing, Motion to Approve, Roll Call.*

- 8.D. [ORD 21-032](#) Public Hearing and Action on Ordinance 21-032, an Ordinance to Change the Zoning within the City of Brookings, rezoning a portion of Arbor Hill Addition from Residence R-3 Apartment District to Business B-2 District.

Attachments: [Memo](#)[Ordinance](#)[Public Notice - City Council](#)[Public Notice - Planning Commission](#)[Planning Commission Minutes](#)[Application](#)[B-2 Zoning Excerpt](#)[Area Map](#)[Zoning Map](#)[Future Land Use Map](#)*Action: Open & Close Public Hearing, Motion to Approve, Roll Call.***Legislative History**

9/28/21 City Council read into the record

- 8.E. [ORD 21-033](#) Public Hearing and Action on Ordinance 21-033, an Ordinance to Change the Zoning within the City of Brookings, rezoning a portion of Reserve Addition from Residence R-3 Apartment District to Business B-3 Heavy District.

Attachments: [Memo](#)[Ordinance](#)[Public Notice - City Council](#)[Public Notice - Planning Commission](#)[Planning Commission Minutes](#)[Application](#)[B-3 Zoning Excerpt](#)[Area Map](#)[Zoning Map](#)[Future Land Use Map](#)*Action: Open & Close Public Hearing, Motion to Approve, Roll Call.***Legislative History**

9/28/21 City Council read into the record

- 8.F. [ORD 21-034](#) Public Hearing and Action on Ordinance 21-034, an Ordinance to Permit by Conditional Use a woodworking shop in a Residence R-2 on the West Sixty-five (W 65') Feet of Lot Six (6) and the West Sixty-five (W 65') of the

*Brookings City Council: Oepke Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Patty Bacon, Leah Brink, Joey Collins, Holly Tilton Byrne,*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.

Public Comment can be submitted: 1) via eComment on InSite (<https://cityofbrookings.legistar.com/Calendar.aspx>), 2) Email your comments the City Clerk (bfoster@cityofbrookings-sd.gov), or 3) participate via Zoom (contact the City Clerk for login access bfoster@cityofbrookings-sd.gov). Thank you.