

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, July 27, 2021

6:00 PM

Brookings School Board Meeting Room
Dakota Prairie Elementary
111 26th Street South

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.
2. Record of Council Attendance.
3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 21-0357](#) Action to approve the July 13, 2021 City Council minutes.

Attachments: [7/13/2021 Minutes](#)

3.C. [ID 21-0360](#) Action on appointments to City Boards, Committees and Commissions.

3.D. [RES 21-063](#) Action on Resolution 21-063, a Resolution Authorizing the City Manager to Sign and Submit a Solid Waste Management Program Grant Application

for a Brookings Solid Waste Master Plan.

Attachments: [Memo](#)
 [Resolution](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

5.A. [ID 21-0368](#) Recognition of Council Member Nick Wendell.

5.B. [ID 21-0348](#) Proclamation: 31st Anniversary of the Americans with Disabilities Act

Attachments: [Proclamation](#)

5.C. SDSU Student Association Report.

5.D. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

6. Contracts/Change Orders:

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

7.A. [ORD 21-026](#) Introduction and First Reading on Ordinance 21-026, an Ordinance Establishing Procedures for False Security Alarms in the City of Brookings, South Dakota. Second Reading: August 10, 2021.

Attachments: [Memo](#)
 [Ordinance](#)

7.B. [ORD 21-027](#) Introduction and First Reading on Ordinance 21-027, an Ordinance Establishing the Number of Medical Cannabis Establishments in the City of Brookings, South Dakota. Second Reading: August 10, 2021.

Attachments: [Memo](#)
 [Ordinance](#)
 [SDCL 34-20G](#)
 [Medical Cannabis Rules](#)

7.C. [ORD 21-028](#) Introduction and First Reading on Ordinance 21-028, an Ordinance Establishing Procedures for the Licensing of Medical Cannabis

Dispensaries in the City of Brookings. Second Reading: August 10, 2021.

Attachments: [Memo](#)
[Ordinance](#)
[SDCL 34-20G](#)
[Medical Cannabis Rules](#)

8. Public Hearings and Second Readings:

- 8.A. [ORD 21-021](#) Second Reading and Action on Ordinance 21-021, an Ordinance repealing Article II of Chapter 42 of the Code of Ordinances of the City of Brookings, SD, and pertaining to the Board of Health.

Attachments: [Memo](#)
[Ordinance](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

7/13/21 City Council read into the record

- 8.B. [ORD 21-024](#) Public Hearing and Action on Ordinance 21-024, an Ordinance to permit by Conditional Use a Hair Salon in a Residence R-1B Single-Family District on Lot 5, Block 4, East Acres Second Addition, also known as 2029 Elmwood Drive.

Attachments: [Memo](#)
[Ordinance](#)
[Legal Notice - Council Mtg.](#)
[Legal Notice](#)
[Planning Commission Minutes](#)
[Application](#)
[Major Home Occupation Checklist](#)
[Aerial Map](#)
[Site Plan](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

7/13/21 City Council read into the record

- 8.C. [ORD 21-025](#) Public Hearing and Action on Ordinance 21-025, an Ordinance establishing zoning regulations for cannabis establishments.

Attachments: [Memo](#)
[Ordinance - Clean](#)
[Ordinance - Marked](#)
[Legal Notice - Council Mtg.](#)
[Legal Notice](#)
[Planning Commission Minutes](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

7/13/21	City Council	read into the record
7/13/21	City Council	amended

- 8.D.** [ID 21-0361](#) Public Hearing and Action on a Temporary Alcohol Application from Aramark Educational Services, LLC, to operate within the City of Brookings, South Dakota for the SDSU College of Engineering Fall Kickoff Reception to be held on August 19, 2021 at the SDSU Alumni Center Woster Celebration Hall, 815 Medary Ave.

Attachments: [Memo](#)
[Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

9. Other Business:

- 9.A.** [RES 21-062](#) Action on Resolution 21-062, a Resolution amending the Consolidated Fee Schedule.

Attachments: [Memo](#)
[Resolution](#)
[Fee Schedule - Clean](#)
[Fee Schedule - Marked](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [ID 21-0358](#) Discussion on City Council Vacancy Process

Attachments: [Memo](#)
[City Attorney Memo](#)
[Resolution 90-10: City Council Policy - Council Vacancy](#)
[Code of Ethics - City Council](#)
[DRAFT Press Release and Application](#)
[Proposed Timeline](#)

- 10.** [ID 21-0372](#) City of Brookings Progress Report.

Attachments: [July Progress Report](#)

11. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

12. Adjourn.

*Brookings City Council: Oepke Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Patty Bacon, Leah Brink, Joey Collins, Holly Tilton Byrne,*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.

Public Comment can be submitted: 1) via eComment on InSite (<https://cityofbrookings.legistar.com/Calendar.aspx>), 2) Email your comments the City Clerk (bfoster@cityofbrookings-sd.gov), or 3) participate via Zoom (contact the City Clerk for login access bfoster@cityofbrookings-sd.gov). Thank you.