

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, July 13, 2021

6:00 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

6:00 PM REGULAR MEETING

- 1. Call to Order / Pledge of Allegiance.**
- 2. Record of Council Attendance.**
- 3. Consent Agenda:**

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 21-0317](#) Action to approve the June 22, 2021 City Council minutes.

Attachments: [06/22/2021 Minutes](#)

3.C. [ID 21-0331](#) Action on appointments to City Boards, Committees and Commissions.

3.D. [RES 21-057](#) Action on Resolution 21-057, a Resolution Authorizing the City Manager to Sign Documents for an Airport Coronavirus Response Grant Program (ACRGP) Grant for the Brookings Municipal Airport.

Attachments: [Memo](#)
 [Resolution](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

6. Contracts/Change Orders:

- 6.A. [RES 21-056](#) Action on Resolution 21-056, a Resolution Awarding Bids on Project 2021-02STA 15th Street South and 7th Avenue South Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 7.A. [ORD 21-021](#) Introduction and First Reading on Ordinance 21-021, an Ordinance repealing Article II of Chapter 42 of the Code of Ordinances of the City of Brookings, SD, and pertaining to the Board of Health. Second Reading: July 27, 2021.

Attachments: [Memo](#)
 [Ordinance](#)

- 7.B. [ORD 21-024](#) Introduction and First Reading on Ordinance 21-024, an Ordinance to permit by Conditional Use a Hair Salon in a Residence R-1B Single-Family District on Lot 5, Block 4, East Acres Second Addition, also known as 2029 Elmwood Drive. Public Hearing July 27, 2021.

Attachments: [Memo](#)
[Ordinance](#)
[Legal Notice](#)
[Planning Commission Minutes](#)
[Application](#)
[Major Home Occupation Checklist](#)
[Aerial Map](#)
[Site Plan](#)

- 7.C. [ORD 21-025](#) Introduction and First Reading on Ordinance 21-025, an Ordinance establishing zoning regulations for cannabis establishments. Public Hearing: July 27, 2021.

Attachments: [Memo](#)
[Ordinance](#)
[Legal Notice](#)
[Planning Commission Minutes](#)

8. Public Hearings and Second Readings:

- 8.A. [ORD 21-022](#) Public Hearing and Action on Ordinance 21-022, an Ordinance amending Section 94-222 of the Zoning Ordinances of the City of Brookings and pertaining to the procedure for Conditional Use Applications.

Attachments: [Memo](#)
[Ordinance - Clean](#)
[Ordinance - Marked](#)
[Planning Commission Notice](#)
[Planning Commission Minutes](#)
[City Council Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

6/22/21 City Council read into the record

- 8.B. [ORD 21-023](#) Public Hearing and Action on Ordinance 21-023, an Ordinance amending Chapter 94-7(b) of the City of Brookings and pertaining to the procedure for a Zoning Change.

Attachments: [Memo](#)
[Ordinance - Clean](#)
[Ordinance - Marked](#)
[Planning Commission Notice](#)
[Planning Commission Minutes](#)
[City Council Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

Legislative History

6/22/21 City Council read into the record

- 8.C.** [ID 21-0344](#) Public Hearing and Action on a Commercial Corridor Design Review Overlay District site plan on Lot 1 excluding Lot H-1, Cheevers Addition, also known as 418 6th Street.

Attachments:

[Memo](#)
[Legal Notice](#)
[Planning Commission Minutes](#)
[Site Plan Checklist](#)
[Site Plan](#)
[Plans](#)
[Landscape Plan](#)
[Aerial Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.D.** [ID 21-0340](#) Public Hearing and Action on a Commercial Corridor Design Review Overlay District Site Plan for 1402 / 1404 6th Street, CD Properties, LLC, owner.

Attachments:

[Memo](#)
[Legal Notice](#)
[Planning Commission Minutes](#)
[Site Plan Application Checklist](#)
[Plans](#)
[Lighting Sheets](#)
[Street Views](#)
[Aerial Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.E.** [ID 21-0325](#) Public Hearing and Action on a Temporary Alcohol Application from Aramark Educational Services, LLC, to operate within the City of Brookings, South Dakota for an Awards Banquet to be held November 5, 2021 at the SDSU Alumni Center Woster Celebration Hall, 815 Medary Ave.

Attachments:

[Memo](#)
[Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.F.** [ID 21-0313](#) Public Hearing and Action on a request to transfer an On-Off Sale Malt License for the Swiftel Center from VenuWorks LLC Management to Global Spectrum, LP, aka Spectra, 824 32nd Avenue. Legal description: Blocks 4-5, Wiese Addition.

Attachments: [Memo](#)
[Legal Notice](#)
[City Code and SDCL References](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.G.** [RES 21-039](#) Public Hearing and Action on Resolution 21-039, a Resolution authorizing the City Manager to sign a Wine Operating Agreement for Global Spectrum, LP, dba Spectra Management Services at the Swiftel Center, 824 32nd Avenue. Legal description: Blocks 4-5, Wiese Addition.

Attachments: [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Legal Notice](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.H.** [ID 21-0315](#) Public Hearing and Action on a request for an On-Off Sale Malt License for the Mosaic Wine Bar, 225 Main Avenue. Legal description: North 57.5 feet of the East 155 feet, Temple Block Addition. Pending permit issuance and final inspection per the Community Development Dept.

Attachments: [Memo](#)
[Legal Notice](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.I.** [RES 21-055](#) Public Hearing and Action on Resolution 21-055, a Resolution authorizing the City Manager to sign a Wine Operating Agreement for Mosaic Wine Bar, 225 Main Avenue. Legal description: North 57.5 feet of the East 155 feet of Temple Block Addition.

Attachments: [Memo](#)
[Resolution](#)
[Operating Agreement](#)
[Legal Notice](#)
[Location Map](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

9. Other Business:

- 9.A.** [ID 21-0349](#) Action on an Amendment to the East Central Regional Communication Council Joint Powers Agreement.

Attachments: [Memo](#)
 [Amendment](#)
 [Agreement #18-84](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [RES 21-058](#) Action on Resolution 21-058, a Resolution of Necessity for Acquisition of Real Property for Public Highway Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.C.** [RES 21-059](#) Action on Resolution 21-059, a Resolution of Necessity for Acquisition of Real Property for Public Highway Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.D.** [RES 21-060](#) Action on Resolution 21-060, a Resolution of Necessity for Acquisition of Real Property for Public Highway Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.E.** [RES 21-061](#) Action on Resolution 21-061, a Resolution of Necessity for Acquisition of Real Property for Public Highway Project.

Attachments: [Memo](#)
 [Resolution](#)
 [Exhibit](#)

Action: Motion to Approve, Request Public Comment, Roll Call

10. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

11. Adjourn.

*Brookings City Council: Oepke Niemeyer, Mayor; Nick Wendell, Deputy Mayor
Council Members Wayne Avery, Patty Bacon, Leah Brink, Joey Collins, Holly Tilton Byrne,*

Council Staff:

Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk

View the City Council Meeting Live on the City Government Access Channel 9.

Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm

The complete City Council agenda packet is available on the city website: www.cityofbrookings.org

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.

Public Comment can be submitted: 1) via eComment on InSite (<https://cityofbrookings.legistar.com/Calendar.aspx>), 2) Email your comments the City Clerk (bfoster@cityofbrookings-sd.gov), or 3) participate via Zoom (contact the City Clerk for login access bfoster@cityofbrookings-sd.gov). Thank you.