AGENDA AND MEETING NOTICE
JOINT POWERS BOARD
CITY AND COUNTY OF BROOKINGS

Thursday, November 12, 2020, 8:45 a.m.
Brookings City & County Government Center
3rd Floor Executive Session Room 312

To join the meeting virtually from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/752011501
You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
Access Code: 752-011-501

AGENDA

1) Call to order, determination of a quorum
2) Approval of agenda
    a. Motion to approve, Comments, Voice Vote
3) Approval of the minutes – July 23, 2020
    a. Motion to approve, Comments, Voice Vote
4) Introduction of Don Goff, City IT Manager
5) 2020 Budget Update
6) Update on veneer improvement project
7) Update on bio-swale
8) Other business
9) Adjourn
    a. Motion to adjourn, voice vote

Next meeting date: February 11, 2021, 8:45 AM

Upcoming meeting dates: May 13, 2021
August 12, 2021
November 18, 2021

Members: County Commissioner Mike Bartley, Council Member Leah Brink, County Commissioner Lee Ann Pierce, Council Member Nick Wendell

Staff: Paul Briseno, City Manager; Steven Britzman, City Attorney; Jenna Byrd, Senior Finance Assistant; Jacob Meshke, Assistant to the City Manager; Dan Nelson, State's Attorney; Stacy Steffensen, County Commission Department Director

Brookings City/County
Joint Powers Board Meeting
Thursday, July 23, 2020

The Joint Powers Board met in regular session on Thursday, July 23, 2020 with the following members present: Leah Brink, Lee Ann Pierce and Michael Bartley. Nick Wendell was present via telephone.

Chairwoman Leah Brink called the meeting to order at 8:45 a.m. and a quorum was established.

Motion by Pierce, seconded by Bartley to approve the agenda for the July 23, 2020 Joint Powers Board Meeting. All members voted "aye." Motion carried.

Motion by Bartley, seconded by Pierce to approve the minutes from the May 14, 2020 Joint Powers Board Meeting. All members voted "aye." Motion carried.

Assistant Manager Jacob Meshke updated the board on the 2020 budget. Meshke said the budget is down and right on track. He said there were a couple of larger expenses; $22,000 to Johnson Controls for the HVAC system and $6,000 to replace a projector.

Meshke discussed FY2021 proposed budget changes with the board. Meshke said he worked with Building Services Administrator Jared Thomas and Clark Drew Construction on what it would cost to replace the veneer throughout the building. Meshke said he received a quote for $80,000, which he didn't think was appropriate. Meshke said they are looking at alternatives; spot fixing the most damaged parts of the building.

Meshke discussed with the board Request for Proposals for an IT Consultant. Meshke said they've budgeted $30,000 to hire an IT Consultant.

Meshke discussed the electricity/water and telephone billing with the board.

Commission Department Director Stacy Steffensen said there are items both the city and county own and use that need to be declared surplus to be sold via online auction.

Steffensen said the county will be holding an online auction mid-August and said the county would reimburse the city 48% of whatever it sold for, if it sells.

Motion by Bartley, seconded by Pierce to declare two televisions (former display on west kiosk and former public display at west entrance), eight (8) touch panels and one PC as surplus property to be sold via online auction. All members voted "aye." Motion carried.

Steffensen updated the board on an IT issue. Steffensen said the projector's light bulb shattered and needed to be replaced. County IT Specialist Shawn Plowman said a projector's life expectancy is 7-10 years and the projector they had was 8 years old. Steffensen said a new projector has been purchased, installed and it's functioning.

Meshke updated the board on the installation of the electric car charging station. Meshke said the charging station has been installed and they've had two charges so far. City Manager Paul

Briseno said Public Information Officer Chelsie Bakken has been doing some marketing efforts to help promote it.

Motion by Wendell, seconded by Bartley to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Thursday, November 12, 2020 at 8:45 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

____

Jenna Byrd
Senior Finance Assistant
Brookings County

Published once at the approximate cost of____.

Proposal

Preferred Woodwork, Inc.
3927 Main Ave S.
Brookings, SD 57006
Ph. 605-693-3583
Fax. 605-693-3259

Job: Brookings City/County building – stair parts
Date: 11/4/2020

We here by submit specifications and estimates for:

- Replacement maple panels for stairs.

- ***Base price:*** ***$14,577.19***

- ***Price does not include 2% excise tax.***

Payment to be made as follows: *50% down payment with balance due at completion.*

This proposal is active for 30 days. Prices are subject to change without notice.
Accepted:____Date:_______________

- *Variations in grain pattern and color are normal and can be expected in all wood cabinetry. Wood species in all finished will exhibit color changes when exposed to light and as a result of the normal aging process of wood. In addition each wood species will exhibit other characteristics including mineral streaks, knots, pinholes and sap runs. Due to the natural elements present in wood Preferred Woodwork, Inc. does not have control over the possible range of shades which may be present in the finished product. Color and grain variations are inherent in wood and are considered the purest expression of nature and will be present throughout your cabinetry.*
- *Painted finished are different from stain finishes. Due to changes in climate conditions wood products expand and contract. These expansions and contractions result in finish breaks and seam lines in the joints of doors and panels. These breaks and seams are a natural result of wood products and are not considered to be flaws and will not be considered as a reason for product replacement or repair.*

Proposal

Preferred Woodwork, Inc.
3927 Main Ave S.
Brookings, SD 57006
Ph. 605-693-3583
Fax. 605-693-3259

Job: Brookings City/County building - hallways
Date: 11/4/2020

We here by submit specifications and estimates for:

- New maple bump-outs for the following areas:
- First floor:
  - Brookings County Finance – 95 1/8" x 80 ¾"
  - Brookings Register of Deeds – 57 ¾" x 7 3/8"
- Second Floor:
  - Brookings County – 57 ½" x 7" and 117 ¼" x 80 ¾"
  - City of Brookings – 107 7/8" x 80 ¾"
- Third Floor:
  - Chambers – 144 ½" x 120 ½"
  - Replace front mid rail on column

- ***Base price:*** ***$12,198.13***

- ***Price does not include 2% excise tax.***

Payment to be made as follows: *50% down payment with balance due at completion.*

This proposal is active for 30 days. Prices are subject to change without notice.
***Accepted:*____*Date:*______________**

- ❖ *Variations in grain pattern and color are normal and can be expected in all wood cabinetry. Wood species in all finished will exhibit color changes when exposed to light and as a result of the normal aging process of wood. In addition each wood species will exhibit other characteristics including mineral streaks, knots, pinholes and sap runs. Due to the natural elements present in wood Preferred Woodwork, Inc. does not have control over the possible range of shades which may be present in the finished product. Color and grain variations are inherent in wood and are considered the purest expression of nature and will be present throughout your cabinetry.*
- ❖ *Painted finished are different from stain finishes. Due to changes in climate conditions wood products expand and contract. These expansions and contractions result in finish breaks and seam lines in the joints of doors and panels. These breaks and seams are a natural result of wood products and are not considered to be flaws and will not be considered as a reason for product replacement or repair.*

MIDWEST GLASS, LLC
1333 MAIN AVENUE S.
Brookings, SD 57006

Customer Copy

PH:(605) 692-7251 FAX:(605) 697-6875

Contractor License: 1030-3430-ET
Federal Tax ID: 81-0752912

P/O#:
Taken By:
Installer:

SalesRep:

Cust State Tax ID: BS
Cust Fed Tax ID:
Ship Via:

Adv. Code:

Quote: Q029289
Date: 10/26/2020

Bill To: BROOKINGSCITY

BROOKINGS CITY
520 3RD ST STE 230
BROOKINGS, SD 57006

(605) 692-6629

Sold To: BROOKINGSCITY

BROOKINGS CITY
520 3RD ST STE 230
BROOKINGS, SD 57006

Qty	Part Number	Description	List	Disc%	Sell	Total
16	BRK MTL .040C 8-LG	(2) 8' X 1" .040 CLEAR BREAKMETAL	$7.61	0.00	$7.61	$121.76
4	BRK MTL .040C 8-LG	(3.375) 8' X 1" .040 CLEAR BREAKMETAL	$12.27	0.00	$12.27	$49.08
6	BRK MTL .040C 10-LG	(2) 10' X 1" .040 CLEAR BREAKMETAL	$8.93	0.00	$8.93	$53.58
1	BRK MTL .040C 10-LG	(2.5) 10' X 1" .040 CLEAR BREAKMETAL	$11.92	0.00	$11.92	$11.92
4	BRK MTL .040C 10-LG	(3.375) 10' X 1" .040 CLEAR BREAKMETAL	$14.91	0.00	$14.91	$59.64
2	BRK MTL .040C 10-LG	(5.5) 10' X 1" .040 CLEAR BREAKMETAL	$20.89	0.00	$20.89	$41.78
1	A343418CLA	(3639") 3/4" X 3/4" X 1/16"ANGLE CLEAR FINISH	$1,167.51	0.00	$1,167.51	$1,167.51
6	PM711N	PALMER MIRRO MASTIC	$12.00	0.00	$12.00	$72.00
24	LABOR GLAZIER	FIELD LABOR	$67.00	0.00	$67.00	$1,608.00

QUOTE TO TRIM DECORATIVE WALL BUMP OUT RETURNS WITH ALUMINUM OVERLAY.

THIS IS NOT A RECEIPT -- DO NOT PAY

30 DAYS Total:

Sub Total:	$3,185.27
Tax:	$0.00
Total:	$3,185.27

General Ledger

Detailed Trial Balance

User: ARentsch
Printed: 11/03/2020 - 10:34AM
Period: 01 to 10, 2020

brookings SOUTH DAKOTA
BRING YOUR DREAMS.

Account Number	Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
101	General Government						
REVENUE							
101-420	City/County Administrative Bld						
101-420-4-334-00	Grants		0.00				
	101-420-4-334-00 Totals:		0.00	0.00	0.00	0.00	0.00
101-420-4-441-08	52% County Reimbursement		190,944.00				
1/9/2020 AR 1	4 AR Invoices 00004.01.2020				0.00	28,472.09	
2/10/2020 AR 2	8 AR Invoices 00001.02.2020				0.00	11,112.01	
2/28/2020 AR 2	58 AR Adjustments 00010.02.2020				63.35	0.00	
2/28/2020 AR 2	59 AR Invoices 00015.02.2020				0.00	3,110.51	
3/26/2020 AR 3	56 AR Invoices 00011.03.2020				0.00	5,411.37	
4/24/2020 AR 4	38 AR Invoices 00010.04.2020				0.00	13,156.28	
5/21/2020 AR 5	27 AR Invoices 00005.05.2020				0.00	10,385.43	
5/26/2020 AR 5	28 AR Adjustments 00006.05.2020				22.98	0.00	
7/8/2020 AR 7	9 AR Invoices 00008.07.2020				0.00	22,441.07	
8/10/2020 AR 8	20 AR Invoices 00007.08.2020				0.00	22,466.22	
9/24/2020 AR 9	46 AR Invoices 00014.09.2020				0.00	13,891.48	
	101-420-4-441-08 Totals:	Var: 60,583.87	190,944.00	0.00	86.33	130,446.46	-130,360.13
101-420-4-441-09	Miscellaneous		0.00				
	101-420-4-441-09 Totals:		0.00	0.00	0.00	0.00	0.00
	101-420 REVENUE Totals:		190,944.00	0.00	86.33	130,446.46	-130,360.13
	REVENUE Totals:		190,944.00	0.00	86.33	130,446.46	-130,360.13
EXPENSE							
101-420	City/County Administrative Bld						
101-420-5-101-20	Reimbursement for County Emp		10,000.00				
5/6/2020 AP 5	2 BkCoTrea - Brookings County Finance	Ck# 46847			1,616.05	0.00	
7/22/2020 AP 7	48 BkCoAudi - Brookings County	Ck# 47266			1,613.22	0.00	

Account Number				Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
10/14/2020	AP	10	13	BkCoAudi - Brookings County	Ck# 47742			1,298.32	0.00	
10/14/2020	AP	10	13	BkCoAudi - Brookings County	Ck# 47742			223.10	0.00	
	101-420-5-101-20 Totals:				Var: 5,249.31	10,000.00	0.00	4,750.69	0.00	4,750.69
101-420-5-421-00				Insurance		5,626.00				
10/14/2020	AP	10	13	BkCoAudi - Brookings County	Ck# 47742			7,093.57	0.00	
	101-420-5-421-00 Totals:				Var: -1,467.57	5,626.00	0.00	7,093.57	0.00	7,093.57
101-420-5-422-07				Contracted Services		115,700.00				
1/2/2020	GL	1	159	Reverse JE# 36 move voided check to PY Exp				3,341.84	0.00	
2/14/2020	AP	2	18	Void SwifComm	Ck# 0			0.00	3,341.84	
2/20/2020	AP	2	34	BkLawCar - Brookings Lawn Care	Ck# 46388			4,400.00	0.00	
3/18/2020	AP	3	31	BkLawCar - Brookings Lawn Care	Ck# 46566			1,700.00	0.00	
4/22/2020	AP	4	35	BkLawCar - Brookings Lawn Care	Ck# 46754			200.00	0.00	
4/20/2020	AP	4	37	BanKoeCo - Ban-Koe Systems Inc	Ck# 0			2,955.00	0.00	
4/20/2020	AP	4	37	ISSFacil - ISS Facility Services	Ck# 0			4,075.00	0.00	
4/20/2020	AP	4	37	ISSFacil - ISS Facility Services	Ck# 0			8,150.00	0.00	
5/20/2020	AP	5	19	PeteDist - Peters Distributing Inc	Ck# 0			859.98	0.00	
5/20/2020	AP	5	19	PeteDist - Peters Distributing Inc	Ck# 0			269.88	0.00	
5/20/2020	AP	5	24	BkLawCar - Brookings Lawn Care	Ck# 46925			1,507.50	0.00	
6/15/2020	AP	6	26	JohnCont - Johnson Controls, Inc	Ck# 0			347.78	0.00	
7/8/2020	AP	7	10	BkLawCar - Brookings Lawn Care	Ck# 47158			737.50	0.00	
7/8/2020	AP	7	10	EatoElec - Eaton Corporation	Ck# 47177			2,357.41	0.00	
7/8/2020	AP	7	10	MidStAu - Mid States Audio Inc	Ck# 47204			5,895.00	0.00	
7/8/2020	AP	7	10	MidStAu - Mid States Audio Inc	Ck# 47204			417.00	0.00	
7/8/2020	AP	7	10	MidStAu - Mid States Audio Inc	Ck# 47204			8,475.00	0.00	
7/8/2020	AP	7	10	MidStAu - Mid States Audio Inc	Ck# 47204			5,075.00	0.00	
7/20/2020	AP	7	44	MidAlarm - Midwest Alarm	Ck# 0			264.00	0.00	
7/22/2020	AP	7	48	BkLawCar - Brookings Lawn Care	Ck# 47267			805.00	0.00	
7/22/2020	AP	7	48	JohnCont - Johnson Controls, Inc	Ck# 47290			22,555.26	0.00	
7/22/2020	AP	7	48	TotaFire - Total Fire Protection, Inc	Ck# 47330			345.00	0.00	
7/31/2020	GL	7	99	move cleaning services to correct acct				0.00	4,075.00	
7/31/2020	GL	7	99	move cleaning services to correct acct				0.00	8,150.00	
8/18/2020	AP	8	31	BkLawCar - Brookings Lawn Care	Ck# 47427			925.00	0.00	
8/18/2020	AP	8	31	BkLawCar - Brookings Lawn Care	Ck# 47427			160.00	0.00	
8/20/2020	AP	8	38	KuriAmer - US WATER SERVICE	Ck# 0			2,442.37	0.00	
8/31/2020	GL	8	113	move lawncare service to correct account				0.00	160.00	
9/16/2020	AP	9	26	DaveWind - Dave's Window Cleaning, Inc.	Ck# 47591			1,800.00	0.00	
9/15/2020	AP	9	65	OtisElev - Otis Elevator Company	Ck# 0			4,759.44	0.00	
9/30/2020	AP	9	71	BkLawCar - Brookings Lawn Care	Ck# 47662			985.00	0.00	
10/14/2020	AP	10	13	BkCoAudi - Brookings County	Ck# 47742			57.60	0.00	

Account Number				Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
10/16/2020	AP	10	19	CummCent - Cummins Central Power	Ck# 0			690.48	0.00	
10/28/2020	AP	10	40	BkLawCar - Brookings Lawn Care	Ck# 47835			1,015.00	0.00	
	101-420-5-422-07 Totals:			Var: 43,858.80		115,700.00	0.00	87,568.04	15,726.84	71,841.20
101-420-5-425-05				Maintenance of Building		25,000.00				
1/2/2020	GL	1	159	Reverse JE# 36 move voided check to PY Exp				121.83	0.00	
2/5/2020	AP	2	3	SafeSecu - Peters Distributing Inc	Ck# 46367			111.45	0.00	
2/27/2020	AP	2	50	Void AMPELECT	Ck# 0			0.00	121.83	
3/4/2020	AP	3	8	SDFireMa - SD Office of Fire Marshal	Ck# 46543			180.00	0.00	
4/7/2020	AP	4	14	GrayEle2 - Graybar Electric Company	Ck# 46685			100.55	0.00	
4/20/2020	AP	4	37	JohnCont - Johnson Controls, Inc	Ck# 0			702.17	0.00	
5/20/2020	AP	5	19	YODECKCO - YODECK.COM	Ck# 0			1,135.35	0.00	
5/20/2020	AP	5	19	AMPELECT - AMP Electric Construction	Ck# 0			615.00	0.00	
6/3/2020	AP	6	9	RykhSide - Rykhus-Nelson Siding, Inc	Ck# 47034			301.02	0.00	
6/15/2020	AP	6	26	CourPlum - COURTESY PLUMBING	Ck# 0			142.80	0.00	
7/8/2020	AP	7	10	Service - Boiler Inspection	Ck# 47232			60.00	0.00	
7/8/2020	AP	7	10	Service - Boiler Inspection	Ck# 47232			60.00	0.00	
7/8/2020	AP	7	10	Service - Boiler Inspection	Ck# 47232			60.00	0.00	
7/20/2020	AP	7	43	Void SDFireMa	Ck# 0			0.00	60.00	
7/20/2020	AP	7	43	Void SDFireMa	Ck# 0			0.00	60.00	
7/20/2020	AP	7	43	Void SDFireMa	Ck# 0			0.00	60.00	
7/20/2020	AP	7	44	JohnCont - Johnson Controls, Inc	Ck# 0			447.41	0.00	
7/20/2020	AP	7	44	RainBird - Rain Bird	Ck# 0			35.11	0.00	
8/20/2020	AP	8	38	AMPELECT - AMP Electric Construction	Ck# 0			1,789.00	0.00	
8/20/2020	AP	8	38	ClitElec - Clites Electric	Ck# 0			168.72	0.00	
8/20/2020	AP	8	38	CourPlum - COURTESY PLUMBING	Ck# 0			96.90	0.00	
8/20/2020	AP	8	38	FastComp - FASTENAL COMPANY	Ck# 0			162.00	0.00	
8/20/2020	AP	8	38	MidGlass - Midwest Glass LLC	Ck# 0			370.28	0.00	
8/20/2020	AP	8	38	PeteDist - Peters Distributing Inc	Ck# 0			75.56	0.00	
9/2/2020	AP	9	7	DAServic - DA Services Inc	Ck# 47515			250.00	0.00	
10/14/2020	AP	10	13	BkCoAudi - Brookings County	Ck# 47742			91.20	0.00	
	101-420-5-425-05 Totals:			Var: 18,225.48		25,000.00	0.00	7,076.35	301.83	6,774.52
101-420-5-426-03				Supplies		3,000.00				
4/20/2020	AP	4	37	Lowes - Lowes #02435	Ck# 0			37.29	0.00	
5/6/2020	AP	5	2	BkCoTrea - Brookings County Finance	Ck# 46847			40.32	0.00	
6/3/2020	AP	6	9	BkEngrav - Brookings Engraving	Ck# 46992			250.00	0.00	
7/22/2020	AP	7	48	BkCoAudi - Brookings County	Ck# 47266			229.60	0.00	
7/22/2020	AP	7	48	DakoPlay - Dakota Playground	Ck# 47276			420.00	0.00	
7/22/2020	AP	7	48	RCFirstA - RC First Aid	Ck# 47309			556.75	0.00	
9/15/2020	AP	9	65	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			347.66	0.00	

Account Number				Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
				101-420-5-426-03 Totals: Var: 1,118.38		3,000.00	0.00	1,881.62	0.00	1,881.62
101-420-5-426-04				Cleaning Supplies		5,500.00				
1/8/2020	AP	1	13	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 46155			788.31	0.00	
5/20/2020	AP	5	19	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			1,689.93	0.00	
5/20/2020	AP	5	19	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			464.34	0.00	
6/15/2020	AP	6	26	CourPlum - COURTESY PLUMBING	Ck# 0			117.00	0.00	
8/20/2020	AP	8	38	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			711.92	0.00	
9/15/2020	AP	9	65	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			116.78	0.00	
10/16/2020	AP	10	19	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 0			66.50	0.00	
				101-420-5-426-04 Totals: Var: 1,545.22		5,500.00	0.00	3,954.78	0.00	3,954.78
101-420-5-428-01				Telephone		38,000.00				
2/5/2020	AP	2	3	SwifComm - Swiftel Communications	Ck# 46373			2,494.72	0.00	
2/20/2020	AP	2	34	CentLink - Century Link	Ck# 46403			69.11	0.00	
2/20/2020	AP	2	34	CentLink - Century Link	Ck# 46403			69.43	0.00	
2/20/2020	AP	2	34	CentLink - Century Link	Ck# 46403			0.93	0.00	
3/4/2020	AP	3	8	SwifComm - Swiftel Communications	Ck# 46550			2,714.11	0.00	
3/18/2020	AP	3	31	CentLink - Century Link	Ck# 46575			53.02	0.00	
3/18/2020	AP	3	31	CentLink - Century Link	Ck# 46575			50.02	0.00	
4/7/2020	AP	4	14	SwifComm - Swiftel Communications	Ck# 46727			2,650.61	0.00	
4/22/2020	AP	4	35	CentLink - Century Link	Ck# 46758			55.71	0.00	
4/22/2020	AP	4	35	CentLink - Century Link	Ck# 46758			106.79	0.00	
4/22/2020	AP	4	35	CentLink - Century Link	Ck# 46758			1.70	0.00	
5/6/2020	AP	5	2	SwifComm - Swiftel Communications	Ck# 46909			2,559.87	0.00	
5/20/2020	AP	5	24	CentLink - Century Link	Ck# 46930			58.54	0.00	
5/20/2020	AP	5	24	CentLink - Century Link	Ck# 46930			142.30	0.00	
6/3/2020	AP	6	9	SwifComm - Swiftel Communications	Ck# 47044			5,834.87	0.00	
7/8/2020	AP	7	10	CentLink - Century Link	Ck# 47168			68.43	0.00	
7/8/2020	AP	7	10	CentLink - Century Link	Ck# 47168			123.39	0.00	
7/8/2020	AP	7	10	SwifComm - Swiftel Communications	Ck# 47241			2,559.87	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			202.30	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			35.57	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			7,222.01	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			392.46	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			34.12	0.00	
10/16/2020	AP	10	19	BkUtilit - Brookings Municipal Utilities	Ck# 0			7,763.11	0.00	
10/16/2020	AP	10	19	SwifComm - Swiftel Communications	Ck# 0			2,563.11	0.00	
10/16/2020	AP	10	19	SwifComm - Swiftel Communications	Ck# 0			2,567.99	0.00	
				101-420-5-428-01 Totals: Var: -2,394.09		38,000.00	0.00	40,394.09	0.00	40,394.09

Account Number				Description		Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
101-420-5-428-02				Electric & Water		80,000.00				
2/5/2020	AP	2	3	BkUtilit - Brookings Municipal Utilities	Ck# 46334			5,111.20	0.00	
3/4/2020	AP	3	8	BkUtilit - Brookings Municipal Utilities	Ck# 46484			4,565.90	0.00	
4/7/2020	AP	4	14	BkUtilit - Brookings Municipal Utilities	Ck# 46662			4,759.95	0.00	
5/6/2020	AP	5	2	BkUtilit - Brookings Municipal Utilities	Ck# 46848			6,111.76	0.00	
6/3/2020	AP	6	9	BkUtilit - Brookings Municipal Utilities	Ck# 46994			5,618.77	0.00	
8/20/2020	AP	8	38	BkUtilit - Brookings Municipal Utilities	Ck# 0			33.01	0.00	
8/20/2020	AP	8	38	BkUtilit - Brookings Municipal Utilities	Ck# 0			412.30	0.00	
8/20/2020	AP	8	38	BkUtilit - Brookings Municipal Utilities	Ck# 0			6,408.94	0.00	
	101-420-5-428-02 Totals:			Var: 46,978.17		80,000.00	0.00	33,021.83	0.00	33,021.83
101-420-5-428-03				Heat		15,000.00				
2/20/2020	AP	2	34	NWPS - Northwestern Energy	Ck# 46437			1,167.98	0.00	
3/18/2020	AP	3	31	NWPS - Northwestern Energy	Ck# 46603			1,094.49	0.00	
4/22/2020	AP	4	35	NWPS - Northwestern Energy	Ck# 46796			759.18	0.00	
5/6/2020	AP	5	2	BkCoTrea - Brookings County Finance	Ck# 46847			35.17	0.00	
5/20/2020	AP	5	24	NWPS - Northwestern Energy	Ck# 46950			641.78	0.00	
7/8/2020	AP	7	10	NWPS - Northwestern Energy	Ck# 47208			8.00	0.00	
7/8/2020	AP	7	10	NWPS - Northwestern Energy	Ck# 47208			516.90	0.00	
7/22/2020	AP	7	48	NWPS - Northwestern Energy	Ck# 47302			333.32	0.00	
8/18/2020	AP	8	31	NWPS - Northwestern Energy	Ck# 47457			119.15	0.00	
9/30/2020	AP	9	71	NWPS - Northwestern Energy	Ck# 47699			334.52	0.00	
10/14/2020	AP	10	13	NWPS - Northwestern Energy	Ck# 47782			386.42	0.00	
	101-420-5-428-03 Totals:			Var: 9,603.09		15,000.00	0.00	5,396.91	0.00	5,396.91
101-420-5-428-05				Hauling Services		0.00				
	101-420-5-428-05 Totals:					0.00	0.00	0.00	0.00	0.00
101-420-5-429-03				Cleaning Services		55,000.00				
2/20/2020	AP	2	34	Hillyard - HILLYARD INC SIOUX FALLS	Ck# 46425			210.50	0.00	
5/6/2020	AP	5	2	ISSFacil - ISS Facility Services	Ck# 46872			4,075.00	0.00	
6/15/2020	AP	6	26	ISSFacil - ISS Facility Services	Ck# 0			4,075.00	0.00	
7/20/2020	AP	7	44	BkRegist - Brookings Register	Ck# 0			25.48	0.00	
7/31/2020	GL	7	99	move cleaning services to correct acct				4,075.00	0.00	
7/31/2020	GL	7	99	move cleaning services to correct acct				8,150.00	0.00	
8/20/2020	AP	8	38	ISSFacil - ISS Facility Services	Ck# 0			4,075.00	0.00	
8/20/2020	AP	8	38	ISSFacil - ISS Facility Services	Ck# 0			4,075.00	0.00	
8/20/2020	AP	8	38	BkRegist - Brookings Register	Ck# 0			20.39	0.00	
9/15/2020	AP	9	65	ISSFacil - ISS Facility Services	Ck# 0			3,875.00	0.00	
	101-420-5-429-03 Totals:			Var: 22,343.63		55,000.00	0.00	32,656.37	0.00	32,656.37

Account Number	Description	Budget	Beginning Balance	Debit This Period	Credit This Period	Ending Balance
101-420-5-429-09	Miscellaneous	1,200.00				
9/15/2020 AP 9	65 InnoOffi - INNOVATIVE OFFICE SOLUTIO Ck# 0			322.54	0.00	
	101-420-5-429-09 Totals: Var: 877.46	1,200.00	0.00	322.54	0.00	322.54
101-420-5-911-00	Building	0.00				
	101-420-5-911-00 Totals:	0.00	0.00	0.00	0.00	0.00
101-420-5-920-00	Furniture & Equipment	30,000.00				
	101-420-5-920-00 Totals: Var: 30,000.00	30,000.00	0.00	0.00	0.00	0.00
	101-420 EXPENSE Totals:	384,026.00	0.00	224,116.79	16,028.67	208,088.12
	EXPENSE Totals:	384,026.00	0.00	224,116.79	16,028.67	208,088.12
	101 Totals:	574,970.00	0.00	224,203.12	146,475.13	77,727.99
	Report Totals:	574,970.00	0.00	224,203.12	146,475.13	77,727.99