

	Bartels
	Carruthers
	Hansen
	Harvey
	Hawley
	Collins
	Neimeyer
	Meyer
	Halgerson
	Julius
	Kabris
	Thompson
	Turnwall
	Witt
	Peterson

AGENDA

Brookings Municipal Utilities Board

Monday, November 9, 2020 – 1:00 p.m.

(VIA WEBEX – 844-621-3956 – ACCESS CODE 1260601682)

MEETING PASSWORD: BDMTG11-9-20)

(IF CALLING IN, PLEASE IDENTIFY)

1. Additions to Agenda.
AC: Motion to approve.
2. Adoption of Agenda.
AC: Motion to approve.
3. Minutes of meetings of October 13 and October 26.
AC: Motion to approve.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
7. Quarterly financial review.
8. Approval of 2021 Budget.
AC: Resolution to approve.
9. Wastewater rate review.
AC: Resolution amending rate schedule.

10. Water rate review.
AC: Resolution amending rate schedule.
11. Transfer of Surplus Funds.
AC: Resolution amending Resolution 28-19 Providing for
Transfer of Utility Surplus Funds to City General Fund.
12. Health Insurance Contribution Rate Review.
AC: Resolution amending Resolution 37-96 authorizing health insurance
contribution rates.
13. Set 2021 Utility Board Meeting dates.
AC: Motion to approve.
14. Surplus Telecommunications Equipment – ONTs.
AC: Resolution authorizing surplus equipment to be traded in.
15. Surplus Telecommunications Equipment – Transport Equipment.
AC: Resolution authorizing surplus equipment to be sold.
16. Change Order No. 2 to 4th Street Water Tower Project.
AC: Motion to approve.
17. Final payment on the 4th Street Water Tower Project.
AC: Resolution approving work and authorizing final payment.
18. Change Order No. 1 to the Southwest Interceptor Project – Phase I.
AC: Motion to approve.
19. Final payment on the Water Main Replacement Project – 8th St. & 11th Ave.
AC: Resolution approving work and authorizing final payment.
20. Purchase approval of New Jet Machine/Vacuum Truck through Minnesota State
Contract #175300 for the Wastewater Department.
AC: Motion to approve purchase of new Jet Machine/Vacuum Truck
(2021 Aquatech Model B10/1450 Collection Basin/Jet Rodder) from
Flexible Pipe Tool Company (22606 186th Avenue, Cold Springs, MN
56320) through Minnesota Department of Administration, State
Procurement Management, Minnesota State Contract Nos. 175300 and
124644, in the amount of \$427,775.50.

21. Authorization to solicit bids for the following:
 - A. Conductor – Electric Department.
 - B. Switchgear – Electric Department.
 - C. Transformers – Electric Department.
 - D. Street Light Poles/Fixtures – Electric Department.
 - E. Vacuum Excavator – Electric Department.
 - F. Trencher – Electric Department
 - G. Water Meters – Water Department.
 - H. Fire Hydrants, Valves & Related Supplies – Water Department.
 - I. Chemicals – Water/Wastewater Department.
 - J. Lime Sludge Removal (3 yr. contract) – Wastewater Department.
 - K. Vehicles – Electric and Water Department.
 - L. Set Top Boxes – Telephone Department.

AC: Motion to approve.
22. Department Reports.
23. Executive Session to discuss personnel.

Next call-in special meeting is on November 23rd at 11:45 a.m.
Next regular meeting is on December 14th at 1:00 p.m.

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.