

BRING YOUR DREAMS.



City of Brookings

Meeting Agenda

City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
Fax: (605) 692-6907

"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, June 30, 2020

5:30 PM

Council Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:30 PM ELECTION CANVASS

Canvass of the June 23, 2020 Combined Brookings Municipal / School Board Election Ballots (postponed April 14, 2020 Election).

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

3.B. [ID 20-0262](#) Action to approve the June 9, 2020 City Council minutes.

Attachments: [6/9/2020 Minutes](#)

- 3.C. [ID 20-0268](#) Action on appointment to the Brookings Committee for People who have Disabilities.
- 3.D. [RES 20-062](#) Action on Resolution 20-062, a Resolution Canvassing the June 23, 2020 Combined Brookings Municipal / School Board Election Ballots (postponed April 14, 2020 Election).

Attachments:

[Resolution](#)
[Election Canvass](#)
[Vote Center 1 - Scanner Report](#)
[Vote Center 1 - Recap Sheet](#)
[Vote Center 1 - Voter List](#)
[Vote Center 2 - Scanner Report](#)
[Vote Center 2 - Recap Sheet](#)
[Vote Center 2 - Voter List](#)
[Vote Center 3 - Scanner Report](#)
[Vote Center 3 - Recap Sheet](#)
[Vote Center 3 - Voter List](#)
[Vote Center 4 - Scanner Report](#)
[Vote Center 4 - Recap Sheet](#)
[Vote Center 4 - Voter List](#)
[Absentee Vote Center - Scanner Report](#)
[Absentee Vote Center - Recap Sheet](#)
[Absentee Vote Center - Voter List](#)
[Grand Total - Scanner Report](#)

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. [ID 20-0288](#) Presentation of a Proclamation for Robert McGrath Day.

Attachments: [Proclamation](#)

- 5.B. [ID 20-0287](#) Update on Brookings Marketplace, LLC Agreement

Attachments: [Memo](#)
[Resolution 19-051](#)
[Original Agreement](#)

- 5.C. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief

announcements or invitations will be allowed at this time.

6. Contracts/Change Orders:

- 6.A. [RES 20-061](#) Action on Resolution 20-061, a Resolution awarding the Brookings City & County Government Center Custodial Services Contract.

Attachments: [Memo](#)
[Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

7. Ordinance First Readings:

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 7.A. [ORD 20-011](#) Introduction and First Reading on Ordinance 20-011, an Ordinance Rezoning the N 1/2 of the N 1/2 of the Southwest 1/4 in Section 34, Township 110 from Agricultural, A District to Residence R-1C Single-Family District, Residence R-1D Single-Family District, and Residence R-3 Apartment District (South of Summit Pass and east of West 16th Avenue South). Public Hearing: July 14, 2020.

Attachments: [Memo](#)
[Ordinance](#)
[Planning Commission Notice](#)
[Planning Commission Minutes 6/2/2020](#)
[Rezoning Aerial Map](#)
[Rezoning Exhibit](#)
[Future Plan Use Map - Comp Plan](#)

- 7.B. [ORD 20-015](#) Introduction and First Reading on Ordinance 20-015, an Ordinance Authorizing Supplemental Appropriation No. 4 to the 2020 Budget. Second Reading: July 14, 2020.

Attachments: [Memo](#)
[Ordinance](#)

8. Public Hearings and Second Readings:

- 8.A. [ID 20-0260](#) Public Hearing and Action on a Temporary Alcohol Application for the Brookings Volunteer Fire Association Street Dance to be held in the 300 Block of Main Ave. on July 25, 2020.

Attachments: [Memo](#)
[Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.B.** [ID 20-0261](#) Public Hearing and Action on a Temporary Alcohol Application for the Swiftel Center for the Jr. National Charolais Show on July 7-10, 2020 and the Jr. National Simmental Show on July 13-16, 2020.

Attachments: [Memo](#)
 [Legal Notice](#)

Action: Open & Close Public Hearing, Motion to Approve, Roll Call

- 8.C.** [ORD 20-010](#) Discussion, Possible Action, and Second Reading on Ordinance 20-010, an Ordinance Amending Emergency Ordinance 20-007 to Address a Public Health Crisis and to Revise Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of Coronavirus (COVID-19).

Attachments: [Memo](#)
 [Ordinance 6/30/2020 - Clean](#)
 [Ordinance 6/30/2020 - Marked](#)
 [Ordinance - 6/09/2020](#)
 [Ordinance 20-007 - approved 2020.05.12](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

6/9/20	City Council	approved
6/9/20	City Council	amended
6/9/20	City Council	approved as amended

9. Other Business:

- 9.A.** [RES 20-060](#) Action on Resolution 20-060, a Resolution Accepting a Gift of a Centennial Clock from the Rotary Club of Brookings to the City of Brookings, South Dakota.

Attachments: [Memo](#)
 [Resolution](#)
 [Bill of Sale](#)
 [Acceptance Agreement](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [RES 20-056](#) Action on Resolution 20-056, a Resolution Dissolving Tax Increment District #4 (Sieler Addition).

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.C.** [RES 20-057](#) Action on Resolution 20-057, a Resolution Dissolving Tax Increment District #3 (Valley View Addition).

Attachments: [Memo](#)
 [Resolution](#)
 [Map](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.D.** [ID 20-0283](#) Discussion and Possible Action to Authorize Encroachment Easement for 420 Main Avenue into the Public Right-of-Way.

Attachments: [memo](#)
 [Resolution 20-017](#)
 [Ordinance 74-32](#)
 [Application](#)
 [Pictures of door locations](#)

Action: Motion to Approve, Request Public Comment, Roll Call

10. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

11. Executive Session

- [ID 20-0289](#) Executive Session, pursuant to SDCL 1-25-2, for preparing for contract negotiations or negotiating with employees or employee representatives.

Action: Motion to Enter Into Executive Session, Voice Vote
Action: Motion to Exit Executive Session, Voice Vote

12. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Dan Hansen, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

*Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm
The complete City Council agenda packet is available on the city website: www.cityofbrookings.org*

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