

BRING YOUR DREAMS.



City of Brookings
Meeting Agenda - Final
City Council

Brookings City Council
Brookings City & County
Government Center
520 3rd St., Suite 230
Brookings, SD 57006
Phone: (605) 692-6281
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"We are an inclusive, diverse, connected community that fuels the creative class, embraces sustainability and pursues a complete lifestyle. We are committed to building a bright future through dedication, generosity and authenticity. Bring your dreams!"

Tuesday, December 15, 2020

5:00 PM

Chambers

The City of Brookings is committed to providing a high quality of life for its citizens and fostering a diverse economic base through innovative thinking, strategic planning, and proactive, fiscally responsible municipal management.

5:00 PM EXECUTIVE SESSION

1. [ID 20-0528](#) Executive Session, pursuant to SDCL 1-25-2.1 for discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Exit Executive Session, Voice Vote

6:00 PM REGULAR MEETING

1. Call to Order / Pledge of Allegiance.

2. Record of Council Attendance.

3. Consent Agenda:

Action: Motion to Approve, Request Public Comment, Roll Call

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the Council at one time, without discussion, unless a member of the Council or City Manager requests an opportunity to address any given item. Items removed from the Consent Agenda will be discussed at the beginning of the formal items. Approval by the Council of the Consent Agenda items means that the recommendation of the City Manager is approved along with the terms and conditions described in the agenda supporting documentation.

3.A. Action to approve the agenda.

- 3.B. [ID 20-0529](#) Action to approve the December 8, 2020 City Council minutes.

Attachments: [12/8/2020 Minutes](#)

- 3.C. [RES 20-110](#) Action on Resolution 20-110, a Resolution Approving Agreements with the Brookings Regional Humane Society for the Care and Disposition of Impounded Animals.

Attachments: [Resolution](#)
[2020 Original Agreement](#)
[Agreement - Marked](#)
[2020 Amended Agreement](#)
[2021 Agreement](#)

- 3.D. [ID 20-0527](#) Action on appointment to the Brookings Committee for People who have Disabilities.

4. Items removed from Consent Agenda.

Action: Motion to Approve, Request Public Comment, Roll Call

5. Open Forum/Presentations/Reports:

- 5.A. Open Forum.

At this time, any member of the public may request time on the agenda for an item not listed. Items are typically scheduled for the end of the meeting; however, very brief announcements or invitations will be allowed at this time.

- 5.B. [ID 20-0526](#) Introduction of new and/or promoted City of Brookings employees.

6. Public Hearings and Second Readings:

- 6.A. [ORD 20-029](#) Second Reading on Ordinance 20-029, an Emergency Ordinance Amending Emergency Ordinance 20-028 to Extend and to Comprehensively Adopt Provisions to Address a Public Health Crisis and to Revise Certain Measures which are Necessary for the Immediate Preservation of the Public Health, Safety and Welfare of the City and are Necessary to Slow the Community Spread of Coronavirus (COVID-19) in the City of Brookings, South Dakota.

Attachments: [Memo](#)
[Ordinance - clean](#)
[Ordinance - marked](#)
[Summary of COVID Triggers](#)

Action: Motion to Approve, Request Public Comment, Roll Call

Legislative History

12/8/20

City Council

read into the record

7. Contracts/Change Orders: None**8. Ordinance First Readings:**

The title of the Ordinance is read. No vote is required on the first reading of an Ordinance. Public Comment and Council discussion is permitted. The date for the second reading is announced.

- 8.A.** [ORD 20-025](#) Introduction and First Reading on Ordinance 20-025, an Ordinance rezoning 22 acres from a Residence R1-B single family district to R-3 apartment district (generally located south of 20th St. So. and West of Valley View Addition). Public Hearing: January 12, 2021.

Attachments: [Memo](#)
 [Ordinance](#)
 [Notice](#)
 [PC Minutes](#)
 [Area Map](#)
 [Zoning Map](#)
 [Future Land Use Map](#)

- 8.B.** [ORD 20-026](#) Introduction and First Reading on Ordinance 20-026, an Ordinance to permit by Conditional Use a CNC Machine Shop in the Residence R1-C Single-Family District on Lot 5, Block 3, Legeros 2nd Addition, also known as 1420 Legeros Drive. Public Hearing: January 12, 2021.

Attachments: [Memo](#)
 [Ordinance](#)
 [Notice](#)
 [PC Minutes](#)
 [Application](#)
 [Aerial Map](#)
 [Zoning Map](#)

9. Other Business:

- 9.A.** [RES 20-108](#) Action on Resolution 20-108, a Resolution Authorizing a Short-Term Loan from the General Fund to the Bob Sheldon Capital Project Fund.

Attachments: [Memo](#)
 [Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.B.** [RES 20-109](#) Action on Resolution 20-109, a Resolution Transferring City Manager Contingency Funds to City Departments.

Attachments: [Memo](#)
 [Resolution](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.C. [RES 20-111](#)** Action on Resolution 20-111, a Resolution Authorizing Additional 2021 Non-Profit Outside Agency Funding.

Attachments: [Memo](#)
 [Resolution](#)
 [2021 City Funding Requests](#)

Action: Motion to Approve, Request Public Comment, Roll Call

- 9.D. [ID 20-0531](#)** Action on City Manager Compensation Package.

Action: Motion to Approve, Request Public Comment, Roll Call

10. City Council member introduction of topics for future discussion.

Any Council Member may request discussion of any issue at a future meeting only. Items cannot be added for action at this meeting. A motion and second is required stating the issue, requested outcome, and time. A majority vote is required.

11. Adjourn.

*Brookings City Council: Keith Corbett, Mayor; Patty Bacon, Deputy Mayor
Council Members Leah Brink, Joey Collins, Ope Niemeyer, Holly Tilton Byrne, and Nick Wendell*

Council Staff:

*Paul M. Briseno, City Manager Steven Britzman, City Attorney Bonnie Foster, City Clerk
View the City Council Meeting Live on the City Government Access Channel 9.*

*Rebroadcast Schedule: Wednesday 1:00pm/Thursday 7:00pm/Friday 9:00pm/Saturday 1:00pm
The complete City Council agenda packet is available on the city website: www.cityofbrookings.org*

Assisted Listening Systems (ALS) are available upon request by contacting (605) 692-6281. If you require additional assistance, alternative formats, and/or accessible locations consistent with the Americans with Disabilities Act, please contact Susan Rotert, City Human Resources Director and ADA Coordinator at (605) 692-6281 at least three working days prior to the meeting.